

**Summary of Proceedings at the
Regular Meeting of the Board of Trustees
August 9, 2016
5:00 p.m.
Mary T. Norton Room
70 Sip Avenue, Jersey City, New Jersey**

Trustees present were: Kevin Callahan; Karen A. Fahrenholz (Secretary/Treasurer)-via conference call; Dr. Glen Gabert (ex officio); Joanne Kosakowski; Bakari Gerald Lee (Vice Chair); William Netchert (Chairman); Harold Stahl.

Trustees not present were: Ingrid Rose Cooper (Student Alumni Representative); Roberta Kenny; Jeanette Peña; Adrienne Sires; Monica Tone.

The trustees approved the **minutes of the Regular Meeting** of June 14, 2016.

Comments from the Public:

Ismael Randazzo addressed the Board of Trustees and expressed his frustration with being stopped by security upon entering 70 Sip to attend the Board Meeting.

Awards, Recognitions and Special Reports

1. Ana Chapman-McCausland, Dean, Non-Traditional Programs, gave an overview on Lead Hudson County. **(Attachment)**
2. Paula Pando, Senior Vice President, North Hudson Campus and Educational Services, gave a presentation on the Safety and Security Committee Report. **(Attachment)**
3. Paula Pando gave an update on Enrollment. **(Attachment)**

The trustees approved the minutes of the Regular Meeting of June 14, 2016.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

1. The Bid Award for 162 / 168 Sip Ave and 870 Bergen Ave Roof Replacements was awarded to Arco Roofing of West Caldwell, New Jersey, at a cost not to exceed \$789,000.00.
2. The Bid Award for the Classroom Renovation at 4800 Kennedy Boulevard was awarded to Louis Gargiulo Company, Inc. of Jersey City, New Jersey, at a cost not to exceed \$303,000.00.
3. The Bid Award Shuttle Bus Service was awarded to Amity Transportation of Jersey City, New Jersey, at a cost not to exceed \$110,120.00.
4. The Purchase of Furnishings at North Hudson Campus 6th Floor and 162 Sip Avenue was awarded to WB Wood of Basking Ridge, New Jersey, at a cost not to exceed \$121,120.46.
5. The Award of Maintenance Supplies for FY 2017 was awarded to Grainger of Cranford, New Jersey, at a cost not to exceed \$40,000.00.
6. The Award of Jewel Electric Supply for Maintenance Department for FY 2017 was awarded to Jewel Electric Supply of Jersey City, New Jersey, at a cost not to exceed \$25,000.00.
7. The Award of Food Services, Equipment and Supplies Vendor for Culinary Arts for FY 2017 was awarded to M. Tucker Co., Inc. of Paterson, New Jersey, at a total cost not to exceed \$25,000.00.
8. The Award of a Food Vendor for the Culinary Arts Institute for FY 2017 was awarded to Green Tree Packing Co. of Passaic, New Jersey, a total cost not to exceed \$65,000.00.
9. The Award of a Seafood Vendor for the Culinary Arts Department for FY 2017 was awarded to Blue Ribbon Fish Co. Inc. of Bronx, New York, at a total cost not to exceed \$50,000.00.
10. The Award of a Dairy/Food Vendor for Culinary Arts Department for FY 2017 was awarded to Dairyland USA Corporation of Bronx, New York, at a total cost not to exceed \$75,000.00.
11. The Award of a Food Services and Supplies Vendor for Culinary Arts Department for FY 2017 was awarded to Sysco Food Service of Jersey City, New Jersey, at a cost not to exceed \$65,000.00.
12. The Award of a Specialty Food Vendor for Culinary Arts Department for FY 2017 was awarded to Baldor Specialty Foods, Inc. of Bronx, New York, at a cost not to exceed \$65,000.00.
13. The Affiliation Agreement between CarePoint Health - Bayonne and HCCC for the Nursing Program for a term of two years was approved.
14. The Affiliation Agreement between CarePoint Health - Christ Hospital and HCCC for the Nursing Program for a term of two years was approved.
15. The Affiliation Agreement between CarePoint Health - Hoboken University Medical Center and HCCC for the Nursing Program for a term of two years was approved.

16. The Affiliation Agreement between St. Anne's Home for the Aged and HCCC for the Nursing Program for a term of two years was approved.
17. The Affiliation Agreement between CarePoint Health - Christ Hospital and HCCC for the Radiography Program for a term of two years was approved.
18. The Affiliation Agreement between CarePoint Health - Bayonne and HCCC for the Radiography Program for a term of two years was approved.
19. The Affiliation Agreement between AHS Hospital Corporation and HCCC for the Radiography Program for a term of two years was approved.
20. The Affiliation Agreement between Palisades Medical Center and HCCC for the Practical Nursing Program from September 12, 2016 until December 1, 2016 was approved.
21. Affiliation Agreement between Meadowview Psychiatric Hospital and HCCC for the Practical Nursing Program for a term of two years was approved.
22. The Affiliation Agreement between CarePoint Health - Bayonne and HCCC for the Practical Nursing Program for a term of one year was approved.
23. The Resolution Authorizing Extra Fees for Nursing and Radiography Students was approved.
24. The Purchase of Liability & Casualty Insurance for FY 2017 was awarded to Borden Perlman Salisbury & Kelly Agency of Lawrenceville, New Jersey.
25. The Purchase of New Dell Computers for Journal Square and North Hudson Campus was awarded to Dell of Round Rock, Texas, at a cost not to exceed \$61,588.62.
26. Authorization to participate in the Cooperative Purchasing Network was approved.
27. The Agreement between HCCC and Jersey City Medical Center to enter into an agreement for a collaborative Associate in Applied Science degree and certificate programs in Pre-Hospital Medicine: Paramedic Science was approved.
28. The Resolution to Authorize Execution of the Affiliation Agreement for the Nursing and Radiography Programs with CarePoint was approved.
29. The Resolution to Authorize Extension of the Transfer Agreement for the Nursing and Radiography Programs from CarePoint to the Hudson County Community College was approved.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The retirement of a Culinary Instructor was accepted.
2. The resignations of a College Business Lecturer, Criminal Justice, Assistant Professor and a Counselor were accepted.
3. Staff were appointed to the following Full-Time Positions: Senior Accountant; Computer Science Instructor; Purchasing and Scheduling Coordinator; and Administrative Assistant, Student Services.

The public meeting reconvened. The public meeting was adjourned at 6:20 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office and on the College website.