

Office of the President
70 Sip Avenue
Jersey City, New Jersey



**Summary of Proceedings at the
Regular Meeting of the Board of Trustees
June 14, 2016
5:00 p.m.
Mary T. Norton Room
70 Sip Avenue, Jersey City, New Jersey**

Trustees present were: Kevin Callahan; Karen A. Fahrenholz (Secretary/Treasurer); Dr. Glen Gabert (ex officio); Joanne Kosakowski; Bakari Gerald Lee (Vice Chair); William Netchert (Chairman); Monica Tone.

Trustees not present were: Ingrid Rose Cooper (Student Alumni Representative); Roberta Kenny; Jeanette Peña; Adrienne Sires; Harold Stahl.

The trustees approved the **minutes of the Regular Meeting** of May 10, 2016.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

1. The Resolution Rejecting Bids for Classroom Renovation at the North Hudson Campus was approved.
2. The Resolution Rejecting Bids for Roof Replacement at 162-168 Sip Avenue and 870 Bergen Avenue, Jersey City, was approved.
3. The Bid Award for Interior Renovation at 162 Sip Ave – 2nd fl., Jersey City, was awarded to Molba Construction of Little Ferry, New Jersey, at a cost not to exceed \$629,287.00.
4. The Resolution Rejecting Bids for the Custodial Cleaning Services Contract was approved.
5. The Resolution to Extend Cleaning Service Contract with Maverick Building Services, Inc. on a month to month basis, ending no later than September 30, 2016, was approved at a cost not to exceed \$540,000.00.

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6. The Purchase of Furnishings in the new EOF Office, the new Career Development Center and Room B107 was awarded to WB Wood of Basking Ridge, New Jersey, at a cost not to exceed \$62,000.00.
7. The Change Order (Change Order #001 - complete work associated with Stem Phase II: underground utilities and slab on grade) to increase the contract awarded to Brockwell and Carrington, Inc. was approved at a cost not to exceed \$665,223.80.
8. The Award of Media Services for Transit Advertisement FY 17 was awarded to Titan Worldwide of Fairfield, New Jersey, at a cost not to exceed \$121,788.82.
9. The Award of Media Services for Cable Advertisements for FY 17 was awarded to News 12 New Jersey of Edison, New Jersey, at a cost not to exceed \$31,487.00.
10. The Award of Media Services for Cable Advertisements for FY 17 was awarded to Cablevision of Hoboken, New Jersey, at a cost not to exceed \$64,390.00.
11. The Award of Media Services for Cable Advertisements for FY 17 was awarded to Comcast Cable of Philadelphia, Pennsylvania, at a cost not to exceed \$59,599.00.
12. The Renewal of College Wide Imaging Solutions Perceptive Software for FY 17 with Lexmark of Lenexa, Kansas, was approved at a cost not to exceed \$119,859.00.
13. The Renewal of College's Campus-Wide Ellucian Software Maintenance Agreement for FY 17 with Ellucian of Fairfax, Virginia, was approved at a cost not to exceed \$318,873.00.
14. The Renewal of College's Microsoft Campus-Wide Software License Agreement for FY 17 with CDW Government of Vernon Hills, Illinois, was approved at a cost not to exceed \$119,847.55.
15. The Award of Comprehensive Assessment and Review Program for Nursing Program was awarded to ATI of Leawood, Kansas, at a cost not to exceed \$180,000.00.
16. The Purchase of Equipment for Mobile Computer Lab was awarded to GHA Technologies of Phoenix, Arizona, at a cost not to exceed \$29,009.82.
17. The Authorization for the Contract Renewal for Campus Parking with the Parking Authority of West New York, New Jersey, was approved at a cost not to exceed \$55,500.00.
18. The Purchase of Equipment and Furnishings for EKG/CPR/Phlebotomy Laboratory Room F208 at 870 Bergen Avenue, Jersey City, was awarded to Pocket Nurse of Monaca, Pennsylvania, at a cost not to exceed \$36,999.99.
19. The Renewal of Parking Contract Agreement with Journal Square Parking Garage of Jersey City, New Jersey, for FY17 was approved at a cost not to exceed \$25,625.00.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The resignation of a Senior Accountant was accepted.

2. Staff were appointed to the following full-time positions: Associate Director of Advisement & Counseling; Systems Coordinator; ESL/Bilingual Secretary.
3. Appointment of Additional New & Continuing Part-Time Hires: June 14, 2016 – December 31, 2016.
4. Approval of the Staffing Authorization Table for Fiscal Year 2017.
5. The Change of Title for Incumbent Employees was approved.
6. The Salary Adjustments based on changes in the Fiscal Year 2017 Staffing Authorization Table were approved.
7. The Salary Adjustments for Confidential Employees were approved.
8. The Award of Temporary Consultant Services for Leadership in Enrollment Services was awarded to Terrance Peavy through December 2016 at a cost not to exceed \$12,000.00.
9. The Award of Temporary Consultant Services for Program Development – for Communication and Media Arts was awarded to Kristen Kucks, for a period from June 15 through August 15, 2016 at a cost not to exceed \$2,500.00.

The following actions were taken concerning **new business**:

1. The appointment of Chief Information Officer was approved.

The **meeting was adjourned** at 5:07 pm.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office and on the College website.