

# Annual Security Report Crime Statistics for Calendar Years: 2017, 2018, 2019

*Hudson County Community College – Annual Security Report  
Calendar Year: 2020  
Crime Statistics: 2017-2019*



# TABLE OF CONTENTS

## Contents

Message from the Executive Director	
Intent of Report	2
Mission Statement of the College	3
Mission Statement for the Department of Safety & Security	4
Statement of Enforcement Authority on Campus	5
Geographic Locations	6
Criminals Offenses Required to be Disclosed	7
Reporting a Crime Procedure	8
Campus Security Authorities	10
Crime Log	11
Accessing Sex Offender Registration	12
Emergency Management Plan	13
Evacuation Plan	14
Timely Warning	15
Maintenance of Security and Access to Campus Facilities	16
Tips for Staying Safe on Campus	17
Educational Programming on Campus	19
Health and Safety Policies	21
College Community Standards	27
Sexual Misconduct Policy and Procedures	31
The Judicial Process	47
HCCC Crime Statistics	51

## Message from the Executive Director of Public Safety and Security

Hudson County Community College's Department of Public Safety and Security is pleased to release our 2020 Annual Security Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act, which is commonly referred to as the Clery Act.

At HCCC, we are dedicated to providing our students, faculty, staff, and visitors with a safe and secure learning and working environment. All members of the Department of Public Safety and Security are committed to maintaining the highest standards of professional and ethical conduct.

Crime prevention and awareness play a vital role in fostering a safe and secure learning and working environment. We have no greater priority than ensuring the safety and security of all individuals who set foot on our campuses. We ask everyone to take ownership in this goal. Safety and security are shared responsibilities.

We invite all members of the HCCC community to share in this mission by reviewing the information and resources in this report. We encourage and welcome your comments.

Continued success in all of your endeavors,

John Quigley  
Executive Director of Public Safety and Security

## Intent of Report

This annual security report is prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1993 ("Clery Act"), as amended on August 14, 2008 by the Higher Education Opportunity Act and the Campus Sexual Violence Elimination Act (Campus SaVE Act) passed in March 2013 as part of the Violence Against Women Reauthorization Act (VAWA). This report contains safety and security related policy statements and crime statistics of Hudson County Community College.

The intent of this report is to inform current and prospective students, employees, and the general public on safety and security subjects that may be of concern in a comprehensive manner. The report includes suggestions for how individuals can play an active role in ensuring their own safety and the safety of others as well as best practices surrounding crime prevention measures.

This report may be accessed on the College website at: [www.hccc.edu/asr](http://www.hccc.edu/asr)

Upon request, a hard copy of the report may be obtained at any of the following College offices:

1. The Department of Human Resources
2. The Office of the Vice President for Student Affairs and Enrollment
3. The Department of Public Safety and Security
4. The Office of Admissions

# Mission, Vision and Values Statements of the College

**Mission Statement:** The mission of Hudson County Community College is to provide high quality educational opportunities that promote student success and are accessible, comprehensive, and learning centered.

**Vision Statement:** We continually aspire to make Hudson County Community College such an excellent and innovative urban College that it can be a first-choice option for the students and communities it serves.

**Values Statement:** To fulfill the mission and vision of Hudson County Community College, we commit ourselves to these values:

- student success;
- academic excellence and learning support services;
- integrity, ethical behavior, and respect for others;
- celebration of our commonalities and respect for our differences;
- championship of innovation;
- inquiry and data-informed decision making;
- high quality and affordable educational opportunities; and,
- responsible stewardship of the resources entrusted to us.

## Mission Statement for the Department of Public Safety & Security

The Department of Public Safety and Security at Hudson County Community College serves all people within the College's jurisdiction with respect, fairness and compassion. Our primary objective is to provide a safe and secure environment that is conducive to the education, employment and daily activities of our community. We maintain a vigilant and proactive approach to security concerns and engage in a cycle of continuous improvement by regularly evaluating our security measures. The Department of Public Safety and Security employs collaboration among students, staff, and local authorities as its guiding principle to best serve the community.

## Statement of Enforcement Authority on Campus

The Department of Public Safety and Security at Hudson County Community College is staffed 24 hours a day, 7 days a week, 365 days a year. The Department of Public Safety and Security provides assistance to persons and protection of property for the College. It maintains orderly conditions and takes any measures required to assure observance of the law. Employees of the Department of Public Safety and Security utilize foot and vehicle patrols to observe, report and respond to situations or activities with any potential to pose a danger to persons or property. Officers of the Department of Public Safety and Security are unarmed and do not have the right and powers of a police force. Police related incidents are handled by the Jersey City Police Department, the Union City Police Department or the Hudson County Sheriff Department, pursuant to jurisdiction.

Hudson County Community College's Department of Public Safety and Security maintains a close relationship with the Jersey City Police Department (JCPD) for its Journal Square Campus and with the Union City Police Department (UCPD) for its North Hudson Campus. The officers of the College's Department of Public Safety and Security and the JCPD and UCPD communicate regularly at the scene of incidents that occur on and around HCCC's campuses. The Executive Director of Public Safety and Security works closely with the investigative staff at the local police departments when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary. There is no written memorandum of understanding between Hudson County Community College Department of Public Safety and Security and the Jersey City Police Department or the Union City Police Department

## Geographic Locations

Hudson County Community College's Journal Square Campus is located in Jersey City, New Jersey, which includes the following address and codes:

Building A	70 Sip Avenue
Building C	162 Sip Avenue
Building D	168 Sip Avenue
Building E	161 Newkirk Street
Building F	870 Bergen Avenue
Building G	81-87 Sip Avenue
Building I	119 Newkirk Street
Building J	2 Enos Place
Building L	71 Sip Avenue
Building S	263 Academy Street
Building X	26 Journal Square

Hudson County Community College also maintains a campus in Union City, New Jersey, which includes the following address and building code:

Building N	4800 John F. Kennedy Boulevard
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The College does not provide residential housing for students or employees.



## Criminal Offenses Required to be Disclosed

Each Hudson County Community College campus must annually distribute statistics regarding occurrences on campus, in or on non-campus buildings or property, and on public property during the most recent calendar year, and during the two preceding calendar years for which data are available. Crime statistics are collected from the College’s Department of Public Safety and Security as well as various municipal and county police agencies that have jurisdiction. Reported occurrences for the following offenses must include:

Criminal Offenses	Hate Crime Offenses	Violence Against Women Act (VaWa) Offenses
<ul style="list-style-type: none"> <li>• Murder and non-negligent manslaughter</li> <li>• Negligent manslaughter</li> <li>• Rape</li> <li>• Fondling</li> <li>• Incest</li> <li>• Statutory rape</li> <li>• Robbery</li> <li>• Aggravated assault</li> <li>• Burglary</li> <li>• Motor vehicle theft</li> <li>• Arson</li> </ul>	<ul style="list-style-type: none"> <li>• Murder and non-negligent manslaughter</li> <li>• Negligent manslaughter</li> <li>• Rape</li> <li>• Fondling</li> <li>• Incest</li> <li>• Statutory rape</li> <li>• Robbery</li> <li>• Aggravated assault</li> <li>• Burglary</li> <li>• Motor vehicle theft</li> <li>• Arson</li> <li>• Larceny and Theft</li> <li>• Simple Assault</li> <li>• Intimidation</li> <li>• Property Damage</li> </ul>	<ul style="list-style-type: none"> <li>• Dating Violence</li> <li>• Domestic Violence</li> <li>• Stalking</li> </ul>

# Reporting a Crime Procedure

## HOW TO REPORT A CRIME AND/OR EMERGENCY SITUATION

Hudson County Community College strives to maintain a secure and safe environment for its students, faculty and staff. HCCC encourages all persons to report any criminal or suspicious activity to any Campus Security Authorities who will then take appropriate action after identifying, collecting, and evaluating all pertinent information. A crime can be reported by the victim, a witness, a third party, or even the offender. It does not matter whether the reporting party is involved in the crime or is part of the College community. When the College community, general public, local Police Departments and HCCC's Department of Public Safety and Security work together, we can reduce crime.

When reporting a crime, you should:

- Dial 9-11-for an immediate response from local law enforcement
- Contact the Department of Public Safety and Security:
  - Journal Square Campus: Call (201) 360-4080/4089 (or extension 4080/4089, if using an internal HCCC phone) or come to the Department of Public Safety and Security office located on the ground floor of 71 Sip Ave., Jersey City, NJ.
  - North Hudson Campus: Call (201) 360-4777 or come to the front desk in the main lobby at 4800 Kennedy Boulevard, Union City, NJ.
- Provide a clear and distinct description of the incident, including who was involved, where it took place, when it took place, and, if you know, how or why the incident occurred. Be as specific as possible and give your own name and those of other witnesses. Reports may be made anonymously.
- The Department of Public Safety and Security will report this crime to the appropriate local authorities if necessary.
- The law enforcement agencies will then gather information and make an official report.
- HCCC will provide a timely warning to the campus community of any occurrences of crime that are reported and are considered to represent a threat to faculty, staff, and students.

Timely warnings may come in the form of a call from the College's emergency alert system (Connect-Ed) or a personal visit to the employees' offices and classrooms.

The Department of Public Safety and Security maintains a daily log of crimes reported to the Department (Incident Log-Book) that contains the nature, date, time, and general location of each crime. This log is available to the public upon request unless the release of information would jeopardize an on-going criminal investigation or the safety of any individual.

#### CONFIDENTIAL REPORTING

If you are the victim of or a witness to a crime and do not want to pursue action within the College or the criminal justice system, you may still want to consider making a confidential report by visiting [www.hccc.edu](http://www.hccc.edu) scrolling down to the bottom of the page and clicking on “care and concern form”. With your permission the Department of Public Safety and Security can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking the appropriate steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, employees, and visitors to determine where there are patterns of crime with regards to particular locations, methods, or assailants; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the College.

# Campus Security Authorities

Hudson County Community College has designated the following positions as Campus Security Authorities:

- President
- Executive Vice President & Provost
- Vice President for Development
- Dean of Student Services
- Associate Dean of Student Services
- Associate Dean of Enrollment
- Dean of College Libraries
- Executive Director of Public Safety & Security
- Executive Director of North Hudson Campus
- Vice President for Business & Finance and Chief Information Officer
- Associate Vice President for Academic Affairs
- Executive Director for Secaucus Center and Early College programs
- Associate Director of Student Life & Leadership
- Director of the Education Opportunity Fund
- All Department of Public Safety and Security Staff
- All Members of the Student Affairs Staff
- All Student Club & Organization Advisors

Campus Security Authorities are required to make timely reports to the Department of Public Safety and Security of incidents that may be classified as criminal offenses. Campus Security Authorities shall also inform the victim of available resources. All identified Campus Security Authorities must complete and pass online training seminars that explain their roles and responsibilities.

Professional Counselors are not considered to be Campus Security Authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

## Crime Log

The Department of Public Safety and Security, is required to maintain a public log of all crimes reported to them, or those of which they are made aware. The log is required to have the most recent 60 days' worth of information. Each entry in the log must contain the nature, date, time and general location of each crime, if known. Information in the log older than 60 days must be made available within two business days. Crime logs must be kept for three years following the publication of the last annual security report.

## Accessing Sex Offender Registration

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Hudson County Community College Department of Safety & Security provides a link to the New Jersey State Police Sex Offender Registry. Institutions of higher education are required to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed or is a student. In the State of New Jersey sex offenders are required to register with their local police department and the information is maintained by the Division of State Police in a Sex Offender Registry. In the State of New Jersey sex offenders are defined as those who have been convicted since Megan's Law went into effect on October 31, 1994 or who were serving a sentence on the effective date of the law, or who have been found to be repetitive and compulsive by experts and the courts, regardless of the date of conviction.

The New Jersey State Police Sex Offender Registry is available on the New Jersey State Police website at [http://www.njsp.org/info/reg\\_sexoffend.html](http://www.njsp.org/info/reg_sexoffend.html) . The Division State Police is responsible for maintaining this registry. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees and volunteers, or otherwise for the protection of the public in general with particular regard for children. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation are punishable by law.

# Emergency Management Plan

An emergency is defined as a natural or man-made event that significantly disrupts the environment, such as damage to the College's buildings and grounds due to severe wind/rain/snow storms, tornadoes, hurricanes, or earthquakes. In addition, an event that disrupts operations such as loss of utility services (power, water, telephones) within the College or in the surrounding community may constitute an emergency situation. Additionally, any unplanned event that can cause personal injury to students, staff or the public or disrupt operations by causing physical or environmental damage or threatening the College's financial standing or public image may be deemed an emergency.

Hudson County Community College (HCCC) is committed to supporting the wellbeing of its students, faculty, staff, and visitors. Preparing a College Emergency Management Plan (EMP) and allocating resources to respond to possible emergencies is one way in which the College offers this support. The EMP is designed to maximize human survival, preserve property, minimize danger, ensure continuity of operations, restore normal activities as quickly as possible, and maintain essential communications between the College and the surrounding community.

This plan establishes clear guidelines detailing the appropriate response to disasters and Potential Injury Creating Events (PICE) in order to avoid or minimize the risk of personal injury and/or property loss in the event of an emergency or crisis situation, which threatens the operation of the College. The procedures contained in this document are intended as guidelines and, as such, should be used when responding to an emergency situation. The proper use of available resources and personnel is essential when dealing with a crisis situation. It is intended that once the College President, or designee, declares an emergency situation, all staff, students, and visitors will abide by the procedures described in the EMP.

The plan is set in operation whenever a natural or induced crisis affecting the College reaches proportions that cannot be addressed by routine operating procedures. A crisis may be sudden and unforeseen, or there may be varying periods of warning. The plan is intended to be sufficiently flexible to accommodate contingencies of all types, magnitudes, and duration. The College President, or his designee, is responsible for declaring a state of emergency. Once declared, it is expected that all faculty, staff, and students will abide by the procedures described herein. The complete EMP can be found at the Department of Public Safety and Security.

## Evacuation Plan

Upon notification that a building must be evacuated, occupants of the building should walk quickly and calmly to the nearest marked building exit. When exiting, occupants of buildings should neither run nor use the elevators. Individuals with disabilities who rely on the elevators should await help in a marked area of refuge such as stairways and elevator lobbies. If necessary, use an alternate exit if the nearest exit is inaccessible.

In a smoke filled room, stay low to the floor. If available, a wet towel or cloth placed over the nose and mouth can act as an effective temporary smoke filter. In the classroom, the instructor is responsible for immediately evacuating his/her class from the building and ensuring that the classroom doors are closed upon exiting. Occupants of office should **ensure that** doors are shut as they leave.

In large offices occupied by many individuals, the department head or supervisor should ensure doors are closed. Once outside, evacuees must stand at minimum three hundred feet (300) away from the building, so as to allow clearance for emergency personnel to operate.

Evacuees are to follow the instructions of the staff members or authorized emergency personnel if a distance greater than the minimum suggested is required to guarantee their safety. If possible, department heads and faculty should verbally advise employees, students, and other evacuated individuals to gather and remain at the Suggested Assembly Area which may include locations as directed by Department of Public Safety and Security, faculty and staff.

If necessary, the Department of Public Safety and Security or other emergency response personnel may direct evacuees to an alternate location. Evacuees should provide them with complete cooperation. Please note that parking lot and roadways may be used by emergency response vehicles and therefore should not be used as assembly areas.



## Timely Warning

The HCCC Executive Director of Public Safety & Security or designee is responsible for informing the President, Vice President for Student Affairs and Enrollment, as appropriate and necessary, to make the decision to issue a timely warning in compliance with the Jeanne Clery Act. Timely warnings will be issued in response to reported crimes committed either on campus or, in some cases, off campus that, in the judgment of the College, constitute an ongoing or continuing threat to students, staff and faculty.

Timely warnings will be made on a case-by-case basis after obtaining and evaluating the pertinent information, including factors such as the nature of the crime, the continuing danger or risk to the campus community, and the possible risk of compromising law enforcement efforts. Anyone with information believed to warrant a timely warning should promptly report the circumstances to the Department of Public Safety and Security by phone at (201)360-4080/4089 for the Journal Square Campus or (201)360-4777 for the North Hudson Campus, or in person at the Security Desk in the lobby of all buildings. Timely warnings are considered for the following classifications of reported crimes: criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, hate crimes and VAWA related offenses. Timely warnings may also be issued for other reported crimes as deemed appropriate under the circumstances. In an effort to prevent similar crimes from occurring, all decisions will be made in compliance with the Clery Act.

### PROCEDURE

When a determination is made that a timely warning should be issued, the Executive Director of Safety & Security, the Director of Communications, or an authorized designee will ensure that a timely notification to the campus community is issued. Options for notification include, but are not necessarily limited to:

- The College's mass notification system Connect-ED (phone, text and emails), and
- Campus-wide phone notifications.

The warnings will include some or all of the following information:

- Date, time and location of the reported crime;
- Summary of the incident;
- Description of the suspect and/or vehicle, if available; and
- Any other special instructions or incident specific safety tips.

# Maintenance of Security and Access to Campus Facilities

During business hours, the College will be open to students, employees, contractors, guests, and invitees. During non-business hours, all individuals must vacate College buildings and facilities. During all time periods when College buildings and facilities are closed, including Saturdays, Sundays, approved holidays, emergency closings, delayed openings, or by declaration of the President, no access is permitted except for authorized employees, (i.e., Public Safety, Plant, and Information Systems employees). All other employees are prohibited from entering College buildings and facilities unless authorization is provided by the appropriate Vice President, Dean, Director, or Chairperson.

Persons authorized to function in specific areas are issued keys under a numerically controlled system that requires a signature for each key issued. All other unauthorized individuals are subject to being challenged by security personnel or other College officials. Individuals who appear to aimlessly wander the campus or any of its facilities may be approached, properly advised and escorted off campus when necessary. Complaints of trespassing are filed with the local police by the Executive Director of Public Safety when required.

The campuses are equipped with an emergency alert service system (Connect-ED) which enables emergency messages to be sent to the college community via telephone, texting or e-mail.

During the hours of darkness, clearly marked security vehicles travel the campus parking lots with the overhead emergency amber lights illuminated, so that individuals know of their presence.

Surveillance cameras are situated in all campus buildings, parking lots and other exterior area and are continuously monitored.

Students, staff and faculty are required to show College issued photo identification to gain access to all College buildings. Visitors are required to show a valid identification and are logged in the Visitor's Management System.

# Tips for Staying Safe on Campus

## CAMPUS SAFETY TIPS

- On campus, immediately call Public Safety & Security Command Center at (201) 360-4080 when you feel unsafe in any situation
- Please Dial 911 in an emergency situation!
- Share your class/activities schedule with others.
- Walk with an air of confidence and stay alert.
- Maintain situational awareness. Pay attention to the people and circumstances around you.
- Keep your hands free, not overloaded.
- Avoid walking alone at night or taking "shortcuts."
- Carry a cellular phone with you at all times and program important emergency numbers into it.
- Do not openly display money or valuables while walking in public.
- If you lock your keys in your vehicle or it does not start, contact Public Safety & Security and wait inside a building until help arrives.
- Do not leave personal property unattended or unprotected in libraries, labs, classrooms or other common spaces. Always secure your belongings.
- Avoid working or studying alone in a building at night. Take advantage of the available campus escort and transportation services.
- Be proactive. Report any suspicious activities or persons to the Campus Department of Public Safety and Security or the local police authorities.
- Off campus, immediately call the local police department (911) when you feel unsafe in any situation.

## While in Your Car.

- Keep your car windows up and doors locked.
- Park in well-lit areas and travel on populated, well-lit streets.
- When walking to your car, make sure your keys are in hand and ready.
- Upon entering your car, check that no one is inside and lock the doors immediately upon entrance.
- Never pick up hitchhikers.

## Using ATMs

- Use automatic teller machines (ATMs) that are busy, easily seen by the public and that are located in well-lit areas.
- Avoid using an ATM alone or at night. Do not stand at an ATM and count your money.

### While Out on a Date or Meeting New People

- Stay sober. Those under the influence are more likely to be victimized.
- Take your time in getting to know your companion or "date." Do not spend time alone with someone who makes you feel uneasy or uncomfortable. Follow your instincts and remove yourself from situations that you do not feel good about.
- Stay with a group of people. Avoid risky areas, such as deserted areas.
- Be alert for possible use of "date rape drugs" such as Rohypnol, which is illegal in the United States. Someone can slip it into a drink. It causes drowsiness, loss of coordination, dizziness and memory loss. Never accept drinks from other people and do not leave your drink unattended.
- Tell someone you trust your date's name, destination and planned time of return.
- Take money for a phone call and taxi fare with you so that you do not leave yourself stranded

# Educational Programming on Campus

## REQUIRED COURSES

All first-time program ready Associate Degree seeking students are required to complete the Campus Clarity course "Think About It!" which educates students on sexual assault awareness.

## EVENTS ON CAMPUS

Safety and Security Awareness is promoted at a variety of events on campus. The Public Safety and Security staff are available at the following events to educate students on their practices and procedures:

- New Student Orientation
- Student Service Fair
- Evening Student Service Fairs

In addition, the following events take place on campus to promote a healthy living environment among all of our students:

- Domestic Abuse Month Candlelight Vigil with Women Rising
- It'sOnUs.org Week
- Safe Space Training
- Out of the Darkness Walk
- Health Fairs including the Negative Effects of Using Drugs and Alcohol

## PRINTED MATERIALS

The Department of Public Safety and Security has created and makes available to the campus community a variety of printed materials geared towards Safety Awareness. These materials are available on the web at <https://myhudson.hccc.edu/security> or at the Safety and Security office at Student Center or the North Hudson Campus.

These documents include:

- Emergency Management Guide;
- Sexual Misconduct Information and Resources Guide;
- Campus Safety Pocket Guide;
- Campus Safety Tips;
- Staying Safe through the Use of the Campus Shuttle and Escort Service;
- Fire Safety Literature; and
- Active Shooter Awareness Cards.

## CAMPUS CALL BOXES

Students are notified that there are over 30 call boxes located across both campuses in order to seek Safety and Security assistance when needed. A complete listing of call box locations can be found at <https://myhudson.hccc.edu/security/Documents/HCCC-EmergencyManagementQRG-2018.pdf#page=2>

## EMERGENCY NOTIFICATION SYSTEM

Hudson County Community College is dedicated to keeping its students, faculty and staff safe and sound by providing information and alerts about inclement weather and events that may affect public safety. To do that, HCCC utilize Connect-ED, a text- and voice-messaging system that provides time-sensitive notifications via phone, email and/or text message.

All HCCC students and employees are automatically registered as users of the Connect- ED emergency-alert system. All students and employees will receive emergency notices to their HCCC email accounts unless they opt out.

# Health and Safety Policies

## COVID Protocol

HCCC's Restart Plan was acknowledged by the Office of the Secretary of Higher Education (OSHE) on July 22, 2020. HCCC resumed on-campus operations on Wednesday, August 5, 2020.

HCCC's complete *Restart Plan* may be accessed at: [www.hccc.edu/returntocampus](http://www.hccc.edu/returntocampus)

Hudson County Community College (HCCC) values its students, faculty, staff, and community members and is committed to being proactive in the protection of the health and safety of all during the COVID-19 pandemic and always.

COVID-19 most commonly spreads through respiratory aerosols that are expelled when an infected individual sneezes or coughs. Individuals with COVID-19 may exhibit symptoms like fever and a dry cough or may not exhibit symptoms at all. The Centers for Disease Control and Prevention (CDC) recommend that individuals stay home whenever possible and wear face masks, wash or sanitize their hands frequently, and maintain a distance from others of at least six feet when outside of the home in order to limit the spread of COVID-19.

Hudson County Community College's Restart Plan was developed by the Return to Campus Task Force with input from the college community. HCCC's Restart Plan was developed in alignment with the template and guidelines provided by the Office of the Secretary of Higher Education and adheres to all CDC requirements, recommendations, and guidelines.

Safety during a pandemic is a collective responsibility. The ability of Hudson County Community College to thrive during the current COVID-19 pandemic is contingent upon a shared understanding that we each have a role in taking steps that promote not only our own health but the health of the other individuals with whom we share our campus.

In continuation of this important community goal, and in accordance with guidance from the CDC, Hudson County Community College requires that all students, faculty, staff, and visitors to our campuses abide by the rules and regulations set forth:

- Participate in HCCC's health screening protocol by completing the survey and having your temperature assessed when entering HCCC's buildings;
- Stay home and participate in teaching, learning, and working remotely if you do not feel well or have circumstances that prevent you from being on campus;
- Wear a mask in all HCCC spaces;
- Adhere to social distancing guidelines by maintaining a distance of at least 6 feet between yourself and others;
- Adhere to all capacity limitations in classrooms, offices, restrooms, and elevators;
- Follow one-way directions for all entrances, exits, and stairwells;
- Wash or sanitize your hands frequently;
- Sneeze and cough into your elbow.

## Positive COVID-19 Test Results Guidelines

Developed by the Health and Safety Sub-Group of the  
Return to Campus Task Force (9/1/2020)  
Last updated: 9/25/2020

Faculty, Staff, and/or Students who are or have been in any open building on either or both the Journal Square and/or North Hudson Campus, and have tested positive for COVID 19, shall follow these guidelines.

Who to notify of a positive test result:

Please follow the directions below to ensure proper confidentiality for students and staff.

Students who test positive should contact Associate Dean of Student Affairs, Dr. David Clark ([dclark@hccc.edu](mailto:dclark@hccc.edu)) and VP for Student Affairs/Co-Chair of the Return to Campus Task Force, Lisa Dougherty ([ldougherty@hccc.edu](mailto:ldougherty@hccc.edu)). David and/or Lisa will contact the student with further instructions and inform others as needed.

Faculty and staff who test positive should contact VP for Human Resources, Anna Krupitskiy ([akrupitskiy@hccc.edu](mailto:akrupitskiy@hccc.edu)) and Associate Dean for Academic Affairs/Co-Chair of the Return to Campus Task force, Heather DeVries ([hdevries@hccc.edu](mailto:hdevries@hccc.edu)). Anna and/or Heather will contact the faculty/staff member with further instructions and inform others as needed.

What is an exposure?

According to the CDC, an exposure is close contact (within 6 feet of an infected person for at least 15 minutes) with someone with confirmed COVID-19.

Protocol for positive cases:

1. One (1) positive case on campus:
  - a. Participants shall be informed that their class or lab/clinical group will be transitioned into a remote modality. All those with whom the positive person has had close contact exposure of more than 15 minutes, and closer than 6 feet, should be quarantined for 14 days, and, as per CDC guidelines, should get tested.
  - b. If someone, other than in a classroom, tests positive for COVID 19, then all those with whom the positive person has had close contact exposure of more than 15 minutes and closer than 6 feet, should be quarantined for 14 days, and, as per CDC guidelines, get tested.
  - c. After the 14-day quarantine period, individuals without signs or symptoms of COVID 19, may return to campus.
  - d. The individual who tested positive is required to obtain medical clearance prior to returning to campus. This medical clearance may include a COVID



test with negative results.

2. Two (2) or more positive cases in different classes (or departments) in the same building):
  - a. The affected classes and services shall be transitioned to a remote modality and all participants will be required to quarantine for a period of 14 days.
  - b. Deep cleaning of the building shall be performed 24 hours after positive result has been reported, as per CDC guidelines.
  - c. Those who tested positive shall not return to campus without medical clearance (which can also include a negative test result).

Please Note: These guidelines are subject to change in accordance with the most up-to-date CDC and New Jersey Department of Health guidance. All cases will be reviewed and assessed by members of the Health and Safety Sub Group of the Return to Campus Task Force to ensure proper compliance.

## DRUG AND ALCOHOL FREE ENVIRONMENT

The College is committed to promoting the wellness and positive self-development of its students. The unauthorized use or abuse of alcohol and the illegal use and abuse of drugs impedes students from gaining the full benefit of their learning experience and exposes them to serious illness and health risks. Unauthorized or illegal use and abuse of drugs or alcohol is prohibited at the College. The College declares that it will make every effort to provide its students with an environment that is free of unauthorized use and abuse of alcohol and illegal drugs. Violations of this policy may lead to serious disciplinary action.

### ALCOHOL

HCCC is an educational institution committed to maintaining an environment that allows students to fully benefit from their learning experience and to understand the negative consequences of the illicit use of alcohol and drugs on their lives. In accordance with the policy approved by the Board of Trustees of HCCC, and in accordance with Public Law 101- 226, the College declares that it will make every effort to provide its students with an environment that is free of the problems associated with the unauthorized use and abuse of alcohol and illegal drugs.

The College is committed to promoting the health and positive self-development of its students. The unauthorized use or the abuse of alcohol and drugs inhibit students from attaining the full measure of their learning experience, expose them to serious illnesses and health risks and, therefore, are prohibited. The College wishes to comply with the Drug-Free Workplace Act of 1988, 41 USC-701 et seq., and other relevant substance-abuse laws.

### HEALTH RISKS OF SUBSTANCE ABUSE

We live in a drug-oriented society. Drugs have saved lives, greatly reduced human suffering and improved the quality of life. Sometimes drugs are misused or abused. Psychoactive drugs act on the central nervous system. They may increase activity (stimulants), decrease activity (depressants), or cause hallucinations (hallucinogens).

Every drug has multiple effects that depend on the properties of the drug and the dosage taken. When two or more drugs are taken together or in sequence, their effects may be stronger than their additive sum.

The effects of drug use are highly individualized. Drug use or abuse can affect a person's physical, emotional and social health. It can cause accidents, illnesses, drug dependence, overdose and even death. It can cause legal problems, economic problems, school or work problems, and relationship problems. Drug use and abuse can cause serious harm.

Listed below are some common health effects of alcohol and/or drug use and abuse.

- 1) Alcohol
  - a. Accidents
  - b. Blackouts
  - c. Cirrhosis of the liver
  - d. Fetal Alcohol Syndrome (birth defect)
  - e. Gastritis
  - f. Heart disease
  - g. Mouth, throat and liver cancer
- 2) Marijuana
  - a. Confusion and distortion of time perception
  - b. Damaged lung tissue
  - c. Decrease in male sexual capacity
  - d. Increased heart rate
  - e. Loss of motivation
  - f. Short-term memory loss
  - g. Tolerance and psychological dependence
- 3) Amphetamines
  - a. Acute psychosis
  - b. Death
  - c. Elevated blood pressure
  - d. Insomnia
  - e. Malnutrition
  - f. Nervousness/panic attacks

#### ALCOHOL AND DRUG RESOURCES AND SERVICES

The Office of the Associate Dean of Student Affairs are available to assist HCCC students with educational information, and referral services for alcohol and drug abuse. Counselors are available to provide students with help in understanding and identifying factors that may point to abuse of alcohol or drugs by themselves, family or friends. Counseling is offered to students who need to take the first step in acknowledging a problem. Counselors provide referrals to treatment programs and support to students as they contact outside agencies.

## STANDARDS OF CONDUCT

HCCC's rules and regulations specifically prohibit:

- The consumption, possession, or sale of alcoholic beverages on campus.
- The illegal possession, sale, use or exchange of any drug, narcotic, hallucinogen or similar chemical agent.

Local, state and federal laws that apply to underage consumption and use of drugs and alcohol (including motor vehicle violations) will be fully enforced at HCCC. Examples of maximum penalties for specific offenses are:

- Driving while under the influence of alcohol or drugs - (jurisdiction: State of New Jersey) - the third offense can result in the loss of driver's license for ten years, a \$1,000 fine, and 180 days in jail.
- Heroin/cocaine distribution - (jurisdiction: State of New Jersey) - 1/2 ounce to one ounce can result in a fine of up to \$100,000 and five to ten years in prison.

## SMOKING POLICY

Smoking, including cigarettes, cigars, pipe tobacco, and use of electronic cigarettes, is prohibited at all times on the College campus, including in all of its buildings, laboratories, classrooms, private offices, balconies, vestibules, loading docks, and or any other campus property as well as within close proximity to or causing obstruction of any building entrance, covered walkway or ventilation system.

Signs will be posted at each building's entrance and displayed in prominent, visible areas to inform all individuals entering or occupying HCCC property that smoking is prohibited.

Compliance with this policy is the shared responsibility of all Hudson County Community College staff, students, faculty, and visitors. The success of this policy will depend on the courtesy, respect, and cooperation of all members of the campus community.

## CHILDREN ON CAMPUS POLICY

Hudson County Community College has an obligation to its students, faculty, staff, and visitors to conduct its operations and maintain its facilities in a manner consistent with its mission as an institution of higher education. For this reason, young children should not be brought to the campus, and may not attend classes with their parent or guardian. There may be occasions when brief visits by children of students may be appropriate.

Children may visit college offices and facilities, other than classrooms, for limited periods of time when their parent or guardian is conducting routine business at the college.

Regular repeated visits by children are not permitted. In no case are children permitted in labs, construction/repair sites, or other areas where potential hazards exist. Children brought on campus must be directly supervised at all times by their parent or guardian.

# College Community Standards

## STATEMENT OF RIGHTS AND RESPONSIBILITIES

Hudson County Community College is a community of scholars in which the ideals of freedom of inquiry, freedom of thought, freedom of expression, and freedom of the individual are sustained. It is committed to preserving the exercise of any right guaranteed to the individuals by the constitution. However, the exercise and preservation of these freedoms and rights require a respect for the rights of all in the community to enjoy them to the same extent. It is clear that in a community of learning, willful disruption of the educational process, destruction of property, and interference with the orderly process of the College or with the rights of other members of the College cannot be tolerated.

Within the framework of this commitment, the College grants certain rights to and requires certain responsibilities from each student in the educational community. The statement of rights and responsibilities insures that all students may pursue their educational goals in an environment free from unreasonable constraints. The review and judicial process that supports this statement of rights and responsibilities protects students' due process.

- The rights listed in this document shall not be construed to deny or lessen other fundamental constitutional guarantees;
- All students shall enjoy the same basic rights and shall be bound by the same responsibility to respect the rights of others;
- Among these basic rights are: freedom of speech; freedom of the press; freedom of assembly; freedom of association; freedom of religion; freedom of political beliefs; freedom from personal force, violence and personal abuse; freedom from unreasonable searches and seizures; and
- Students enrolling in the College assume an obligation to conduct themselves in a manner compatible with the College's function as an educational institution. To fulfill its functions of imparting and gaining knowledge, the College retains the power to maintain order within the College and to exclude those who are disruptive of the educational process.

## PROHIBITED CONDUCT

- 1) Engaging in any abusive or demeaning conduct or obscene gestures directed toward another individual or group of individuals which has the effect of creating a hostile environment, disrupts the educational process, or impedes the right or privileges of other members of the College community
- 2) Demeaning the race, sex, religion, color, creed, disability, sexual orientation, national origin, ancestry or age of an individual or individuals
- 3) Obstruction or disruption of teaching, learning, research, administration, discipline procedures or other College authorized event
- 4) Directly threatening, verbally assaulting or harassing an employee (administrator, faculty, staff), student, or guest(s) of the College
- 5) Failing to comply with directives from a College official (e.g., asked to leave a classroom, vacate an area, produce an I.D. card, etc.)
- 6) Engaging in any form of gambling while on College premises or at functions sponsored by the College
- 7) Inappropriate language, disorderly conduct or lewd, indecent, obscene conduct or expression on campus
- 8) Acts of dishonesty, including but not limited to the following:
  - a. Forgery, alteration, or misuse of any College document, record, or instrument of identification.
  - b. Alteration of College records, documents, or identification instruments or the use of the same with the intent to defraud.
  - c. Furnishing false information to any College official, faculty member or office.
  - d. Tampering with the election of any College recognized student organization.
- 9) Setting a fire on the campus or campus-related premises without proper authority. Inappropriate use of any combustible or chemical or flammable substance which may present a fire hazard, annoyance, threat, or danger to property or person and/or persons on College premises.
- 10) Theft, larceny, embezzlement, fraud, or the temporary taking of the property of another or possession of stolen goods without permission.
- 11) Theft, sale, and/or possession of stolen books
- 12) The intentional making of a false report of a bomb, fire or other emergency in any building, structure, or facility on College premises or College-related premises by means of activating a fire alarm or in any other manner

- 13) Physical assault, rape or sexual harassment of an employee (administrator, faculty, staff), student, or guest(s) of the College.
- 14) Vandalism, malicious destruction, damage, defacing, or misuse of College, public or private property, including library materials and all computers/equipment.
- 15) Unauthorized occupation, unauthorized entry or unauthorized use of any College facility or College-related facilities or premises.
- 16) Participation in a demonstration, riot or activity that disrupts the normal operations of the College and infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any College building or area.
- 17) Unauthorized use or possession on the campus of firearms, ammunition, explosives, fireworks, or other dangerous weapons, substances, or materials
- 18) Violation of the College's smoking policy.
- 19) Use, possession, manufacturing or distribution of illegal drugs, controlled substances, narcotics or alcoholic beverages or being under the influence of the same.
- 20) Abuse of the disciplinary process, including but not limited to:
  - a. Failure to obey the summons of a Judicial Board or College official.
  - b. Falsification, distortion, or misrepresentation of information before a Judicial Board.
  - c. Disruption or interference with the orderly conduct of a judicial proceeding.
  - d. Attempting to discourage an individual's proper participation in, or use of, the judicial system.
  - e. Attempting to influence the impartiality of a member of a Judicial Board prior to, and/or during the course of, the judicial proceeding.
  - f. Harassment (verbal or physical) and/or intimidation of a member of a Judicial Board prior to, during, and/or after a judicial proceeding.
  - g. Failure to comply with the sanction(s) imposed under the Student Code.
  - h. Influencing or attempting to influence another person to commit an abuse of the judicial system.
  - i. Any other violation of existing local, state or federal law.

The College reserves the right to amend and expand the list of infractions. The College reserves the right to act immediately and to address disciplinary matters through the office of the Vice President for Student Affairs and Enrollment Services.

## ANTI-BULLYING POLICY

Recognizing and addressing bullying is paramount to ensuring a safe and healthy campus environment that is conducive to learning and that protects the rights of individuals. Hudson County Community College defines "bullying" as severe or repeated use by one or more individuals of written, verbal, or electronic communication, or a physical act or gesture exclusion directed at another individual. Bullying may cause physical or emotional harm, may create a hostile environment, and may infringe on a person's rights, and/or may disrupt the campus environment.

Any individual who believes that he/she is the subject of bullying or who has knowledge of bullying behavior immediately should report such conduct to the Office of Student Affairs, faculty, staff or Security personnel. Complaints of bullying will be investigated promptly and in as impartial and confidential a manner as possible. Retaliation against any individual reporting such conduct will not be tolerated.

Any individual who is found, after appropriate investigation, to have participated in bullying is subject to disciplinary action per the institution's current policies.



# Sexual Misconduct Policy and Procedures

Hudson County Community College (HCCC) seeks to foster a safe and healthy environment built on mutual respect and trust. At the foundation of the College's mission is the recognition of the equal and inviolable dignity and worth of every person. Sexual Misconduct of any kind is a serious violation of these principles and will not be tolerated in any form.

Sexual Misconduct includes sexual exploitation, sex-based harassment, sexual assault, stalking, and relationship Violence of a sexual nature. Sexual Misconduct can occur between strangers or acquaintances, including people involved in an intimate or sexual relationship. Sexual Misconduct can be committed by men or by women, and it can occur between people of the same or opposite sex. Sexual Harassment, including sexual violence, is a form of sex discrimination. Any member of the College community who encourages, aides, assists or participates in any act of Sexual Misconduct against another is in violation of the College disciplinary policies and Title IX.

Violence that is not of a sexual nature is also incompatible with the College's mission and a violation of College policies. Policies and procedures governing incidents of violence that are not of a sexual nature are covered separately.

## REPORTING SEXUAL MISCONDUCT

Any member of the College community who encourages, aides, assists or participates in any act of Sex Discrimination or Sexual Misconduct against another is in violation of the College's conduct policies. All members of the College community and visitors are required to report incidents of Sexual Misconduct to the appropriate Title IX Coordinator or Deputy Coordinator.

Every member of the faculty, administration and staff is obligated by law under Title IX to immediately report to the Title IX Coordinator or the appropriate Deputy Coordinator incidents of or perceived incidents of Sexual Misconduct involving any member of the campus community or third party upon learning of the incident. Even if the alleged victim requests confidentiality of the incident, the employee has a legal and moral obligation to report.

Title IX Coordinators will make every effort to maintain the confidentiality of all parties involved during investigations into alleged Sexual Misconduct. There may be some incidences when confidentiality may not be possible if the safety and security of the accuser or other members of the College community are at risk.

All incidents or perceived incidents of Sexual Misconduct where the accused is an Administrative, Faculty or Staff employee or third party, are to be reported to the College's Title IX Coordinator:

Anna Krupitskiy  
Vice President for Human Resources  
70 Sip Avenue  
Jersey City NJ 07306  
201-360-4071

All incidents or perceived incidents of Sexual Misconduct where the accused is a student at the Jersey City campus are to be reported to the Deputy Title IX Coordinator for Students:

David D. Clark  
Associate Dean of Student  
70 Sip Avenue  
Jersey City NJ 07306  
201-360-4189

Title IX Civil Rights Investigator  
John Quigley  
Executive Director of Public Safety  
71 Sip Avenue  
Jersey City, NJ 07306  
201-360-4081

All incidents or perceived incidents of Sexual Misconduct where the accused is a student at the North Hudson campus are to be reported to the Deputy Title IX Coordinator for Students:

Yeurys Pujols  
Executive Director, North Hudson  
Campus 4800 Kennedy Boulevard  
Union City, NJ  
201-360-4628

All incidents or perceived incidents of Sexual Misconduct where the accused is a student at the Secaucus Center are to be reported to the Deputy Title IX Coordinator for Students:

Christopher Conzen  
Executive Director, Secaucus Center  
1 High Tech Way  
Secaucus, NJ  
862-251-6061

In the event that the incident, policy, or procedure about which a student, employee, faculty member or third party seeks to file a report or complaint creates the appearance of a conflict of interest with any one of the members of the Title IX compliance team, complainants may contact any other member of the team, including the Title IX Coordinator or any Deputy Title IX Coordinator, directly.

HCCC is firmly committed to providing immediate care and support to all accusers. The College will take action to address any and all Sexual Misconduct, prevent its recurrence, and address its effects. In accordance with the Federal Campus Sexual Assault Victims' Bill of Rights, the College will ensure that:

- Survivors will be notified of their options to notify law enforcement.
- The accuser and accused will have the same opportunity to have an advisor (e.g., union representative) present during a hearing or other disciplinary proceeding.
- Both the accused and the accuser will be notified of the outcome of a disciplinary proceeding.
- Survivors will be notified of mental health counseling services.
- Survivors will be notified of options for changing academic arrangements.

HCCC will provide assistance to accusers who seek criminal prosecution under New Jersey State Penal Law. Any student charged with such an offense may be prosecuted under New Jersey State criminal statutes. Any student charged with such an offense may be subject to action under the HCCC's Student Conduct process which acts independently of any legal proceedings.

Any faculty, administrative, staff employee or third party charged with such an offense may be prosecuted under New Jersey State criminal statutes. Any faculty, administrative, or staff employee charged with such an offense will be subject to the rules and procedures outlined in the Sexual Misconduct Policy and/or provisions of the

Employee Handbook or Faculty Handbook, irrespective of collective bargaining agreements, which apply independently of any legal proceedings.

The College is required to report instances of alleged sexual misconduct to criminal authorities without the express consent of the victim, and where a legal obligation mandates such reporting (e.g., if there is suspected assault and/or abuse or neglect of a minor).

Taking into account the wishes of the accuser, the College will pursue disciplinary action in cases of Sexual Misconduct. Sanctions imposed on students for violations of the College's Sexual Misconduct Policy may include, but are not limited to, suspension or expulsion from the College. Sanctions imposed on faculty, administrative or staff employees for violations of the College's Sexual Misconduct Policy include, but are not limited to, suspension or dismissal from the College. The College's disciplinary processes act independently of any legal proceedings and may include adjudication as described in the respective collective bargaining agreement if appropriate.

## DEFINITIONS

**Consent:** With all cases of a sexual nature, consent is granted only when a person freely, actively, and knowingly agrees at the time to participate in a particular sexual act with another person. Consent exists when mutually understandable words and/or actions demonstrate a willingness to participate in a mutually agreed upon activity at every stage of that sexual activity. Consent can be verbally or non-verbally withdrawn by either party at any stage. Consent cannot be assumed from partner silence, manner of dress, or be based on a previous or ongoing sexual relationship.

**Incapacity:** A person is considered incapable of giving consent if he or she is:

- Under the age of consent, which is 16 in New Jersey state
- Asleep, unconscious, and/or losing and regaining consciousness
- Under threat of physical force or coercion, intimidation, or duress
- Mentally or physically incapacitated, for example by medication, alcohol and/or other drugs. Evidence of physical or mental incapacity will be determined by assessing context clues such as:
  - A witness or the accused may know how much the other party; has consumed;
  - Slurred speech;
  - Bloodshot eyes;
  - The smell of alcohol on the breath;
  - Shaky equilibrium;
  - Vomiting; and
  - Outrageous or unusual behavior.

Lack of protest does not imply consent. Under no circumstance does a current or previous dating relationship constitute consent.

Cyberstalking is a non-physical form of stalking and is a violation of this policy. Therefore, using electronic media such as the internet, social networking sites, cell phones or similar devices or mediums to pursue, track, harass, monitor or make unwanted contact with another person is a violation of the Sexual Misconduct Policy.

**Gender-Based Harassment:** Includes unwelcome conduct of a nonsexual nature based on a person's actual or perceived sex, including conduct based on gender identity, gender expression, and nonconformity with gender stereotypes.

**Hostile Environment:** A "hostile environment" exists when sex-based harassment is sufficiently serious to deny or limit the person's ability to participate in or benefit from the College's programs or activities.

A hostile environment can be created by anyone involved in a College's program or activity (e.g., administrators, faculty members, students, and campus visitors).

In determining whether sex-based harassment has created a hostile environment, the College considers the conduct in question from both a subjective and objective perspective. It will be necessary, but not enough, that the conduct was unwelcome to the person who was harassed. But the College will also need to find that a reasonable person in the person's position would have perceived the conduct as undesirable or offensive in order for that conduct to create or contribute to a hostile environment.

To make the ultimate determination of whether a hostile environment exists for any member of the College community, the College considers a variety of factors related to the severity, persistence, or pervasiveness of the sex-based harassment, including: (1) the type, frequency, and duration of the conduct; (2) the identity and relationships of persons involved; (3) the number of individuals involved; (4) the location of the conduct and the context in which it occurred; and, (5) the degree to which the conduct affected a student's education, an employee's employment and/or a visitor's purpose on campus.

The more severe the sex-based harassment, the less need there is to show a repetitive series of incidents to find a hostile environment. Indeed, a single instance of sexual assault may be sufficient to create a hostile environment. Likewise, a series of incidents may be sufficient even if the sex-based harassment is not particularly severe.

**Relationship Abuse:** Relationship abuse is sometimes referred to as Intimate-Partner Violence, Domestic Violence or Dating Violence. Relationship Abuse refers to coercive behavior that serves to exercise control and power in an intimate relationship. The coercive and abusive behavior can be physical, sexual, psychological, verbal and/or emotional. Relationship abuse can occur between current or former intimate partners

who have dated, lived together, currently reside together, or who otherwise are connected through a past or existing relationship. It can occur in opposite-sex and same-sex relationships. Relationship abuse can be a single event or a pattern of abuse. Examples of relationship abuse include, but are not limited to: attempting to cause or causing bodily injury by hitting, slapping, punching, hair-pulling, kicking, sexual assault and/or other forms of unwanted physical contact that cause harm; knowingly restricting the movements of another person; isolating or confining a person for a period of time; controlling or monitoring behavior; being verbally and/or emotionally abusive; and exhibiting extreme possessiveness or jealousy.

**Sexual Assault:** Any actual or attempted sexual contact with another person without that person's consent (See Consent defined below). Sexual assault includes anal, oral or vaginal penetration, however slight, or any sexual contact by a person upon another person without effective consent. (See Consent defined below). Sexual penetration includes, but is not limited to: vaginal or anal penetration by a penis, object, tongue or finger and oral copulation by mouth-to-genital or genital-to-mouth contact.

**Sexual Exploitation:** Occurs when a person takes nonconsensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute sexual assault, sexual misconduct, or sexual harassment. Examples of sexual exploitation include, but are not limited to: making public sexual activity with another person without that other person's consent; prostituting another person; nonconsensual video or audio recording of sexual activity; going beyond the boundaries of consent (such as letting someone hide in the closet to watch you having consensual sex); viewing another person's sexual activity, intimate body parts, or nakedness in a place where that person would have a reasonable expectation of privacy, without that person's consent; and/or knowingly transmitting HIV or an STI (Sexually Transmitted infection) to another member of the campus community.

**Sex-Based Harassment:** Includes sexual harassment and gender-based harassment.

**Sexual Harassment:** Includes unwelcome conduct of a sexual nature, requests for sexual favors, and other gender-based verbal or physical conduct that is severe, persistent or pervasive enough to unreasonably interfere with an individual's educational experience or living conditions. Sexual harassment also occurs when submission to or rejection of such conduct denies or limits someone's ability to participate in or benefit from any college

educational program or activity; or by creating an intimidating, hostile or offensive environment for another person.

Stalking: Any pattern of conduct that has the purpose or effect of producing fear and/or creating an intimidating, hostile or offensive environment. A "pattern of conduct" is defined as two or more times and constitutes a repeated attempt to initiate unwanted, inappropriate and/or threatening interactions with a particular person or group. Examples of stalking behavior include, but are not limited to: unwelcome communication that can be face-to-face, phone, text messages, email, voice messages, written messages, gifts, etc.; pursuing and/or following another person or group; surveillance; trespassing; gaining unauthorized access to personal, medical, financial or any other identifying pieces of information without explicit permission; and accessing email, phone or other forms of personal communication in order to follow or monitor another's activity.

#### INVESTIGATIVE AND DISCIPLINARY PROCEDURES INITIAL MEETING

Alleged violations of the College's Sexual Misconduct Policy are to be reported to one of the Title IX Coordinators. These individuals will provide an understanding of this policy and identify forms of support or immediate interventions available to the accuser, including referrals to appropriate law enforcement agencies, referrals for medical treatment, the College's Counseling Center and other on and off campus resources. A student, faculty member or employee who reports to the College that they have been a victim of one of the aforementioned crimes shall be provided with a written explanation of their rights or options.

When possible, the initial meeting may include a discussion of any accommodations that may be appropriate for the accuser's academic schedule, and/or College employment arrangements. If such a discussion is not possible or appropriate during the initial meeting, it will follow as soon thereafter as is possible and appropriate. Available accommodations will be provided to the victim regardless of whether he or she chooses to report the crime to campus police or local law enforcement. Please note: that the College is required by New Jersey State law to report alleged incidents of sexual assault to the appropriate law enforcement agency.



At the initial meeting or as soon thereafter as is possible and appropriate, the accuser will be asked to decide how he/she wants to proceed. The options include pursuing the complaint within the College and/or with local law enforcement or requesting the complaint remain confidential. The appropriate adjudication/grievance process will be implemented, as applicable.

## INTERIM MEASURES

In all cases of alleged Sexual Misconduct, regardless of how the accuser wishes to proceed, HCCC will undertake a prompt, fair, and impartial investigation conducted by officials who receive annual training on issues related to sexual misconduct. At the same time, HCCC will take immediate and effective action to support and protect the accuser pending the final outcome of the investigation and hearing, taking into account the desire of the accuser to maintain confidentiality, as applicable. Accordingly, HCCC may impose a no contact order, which typically will include a directive that the parties refrain from having contact with one another, directly or through proxies, whether in person or via electronic means, pending the investigation and, if applicable, the hearing.

The College also may take any further protective action if deemed appropriate concerning the interaction of the parties including providing escorts for the accuser to and from HCCC locations, directing appropriate College officials to alter the students' academic schedules, providing a Leave of Absence, and/or altering College employment arrangements.

Title IX requires that when taking such steps to separate the accuser and the accused, HCCC should minimize the burden on the accuser and thus should not, as a matter of course, remove the accuser from his/her classes, or employment while allowing the accused to remain. HCCC will consider how such changes will impact the accused.

Violation(s) of HCCC's directives regarding the protective actions may lead to additional disciplinary proceedings as outlined in the Student Handbook for students, the Employee Manual for all administrative and staff employees, the Faculty Handbook for faculty and, if applicable, the collective bargaining agreement.

## ACCUSER REQUESTS CONFIDENTIALITY

If the accuser requests confidentiality, under Title IX, HCCC is still required to investigate and take reasonable action in response to the accuser's request. The accuser should be informed that in such situations that HCCC's ability to take action is likely to be limited. Alleged sexual assault incidences must be reported to the appropriate law enforcement agency whether or not the accuser participates in an investigation.

In such cases, Title IX requires the College to evaluate the accuser's request(s) that the complaint not be adjudicated or remain confidential due to the HCCC's legal and moral obligation to provide a reasonably safe and non-discriminatory environment for all students, faculty, administrative and staff employees. In order to make such an evaluation, HCCC may conduct a preliminary investigation into the alleged Sexual Misconduct and will weigh the accuser's request(s) for confidentiality against the following factors: the seriousness of the alleged Sexual Misconduct, whether there have been other complaints of Sexual Misconduct against the same individual, and the accused's rights to receive information about the allegations if the accused is a student and HCCC maintains such information as an educational record under the Family Education Rights and Privacy Act (FERPA). An accuser's collective bargaining unit will not be consulted if the accuser requests confidentiality without the accuser's express permission.

The College will inform the accuser if HCCC cannot ensure confidentiality. Even if the College cannot take disciplinary action against the accused because the accuser insists on confidentiality or that the complaint not be adjudicated, Title IX requires the College to take prompt and effective action to limit the effects of the alleged Sexual Misconduct and to prevent its recurrence. The College reserves the authority to issue a no-contact order and other measures as indicated in this policy.

The Title IX Coordinator, charged with coordinating investigative and disciplinary procedures, will disclose confidential information regarding instances of sexual misconduct only on a need to-know basis. Notwithstanding the HCCC's respect for the accuser's confidentiality, the College will disclose information relating to instances of Sexual Misconduct to appropriate legal authorities where it has a legal obligation to do so.

## ACCUSER REQUESTS INFORMAL RESOLUTION

An accuser who wishes to file an official complaint within the College, but who does not wish to pursue the formal student or faculty, administrative or staff employee conduct process, may request a less formal proceeding, known as Informal Resolution. Informal Resolution is an adjudicative process; it is not mediation.

Informal Resolution provides an opportunity for the accuser to confront the accused in the presence of and facilitated by a Title IX Coordinator, and to communicate his or her feelings and perceptions regarding the incident, the impact of the incident and his or her wishes and expectations regarding protection in the future. The accused will have an opportunity to respond.

Both the accuser and the accused may each choose an advisor to accompany them throughout the Informal Resolution process. The advisor may advise the accuser or accused during the Informal Resolution. However, in accordance with applicable Title IX, Clery and VAWA provisions, the advisor may not address the Title IX Coordinator during the course of the proceedings, question witnesses or participate directly in the Informal Resolution proceedings. When a student is the accuser, the Deputy Coordinator for Students may elect to be assisted by a member of the Sexual Misconduct Hearing Board or a member of the Dean of Student Affairs staff.

Informal Resolution cannot result in the formal sanctions of suspension or expulsion from the College or the termination of employment of the accused. Informal Resolution may result in imposing protective actions agreed upon by the parties. Without such agreement, the Title IX Coordinator may impose protective actions based on information derived from the proceedings, taken together with any other relevant information known to the College at the time of the Informal Resolution. These procedures are in accordance with applicable Title IX, Clery and VAWA provisions effective July 1, 2015.

The accuser may, at any time prior to the conclusion of the Informal Resolution, elect to end such proceedings and initiate the formal HCCC conduct process instead. In such cases, statements or disclosures made by the parties in the course of the Informal Resolution may be used as evidence in the formal HCCC conduct process. However, the Title IX Coordinator may consider such statements and impose protective actions as deemed necessary until all formal College conduct procedures are completed including the Appeals Process.

In order to promote honest and direct communication, information disclosed during Informal Resolution will remain confidential while the Informal Resolution is pending,

except where disclosure may be required by law or authorized in connection with duties on behalf of HCCC. The investigation and Informal Resolution should conclude within sixty days (60).

#### ACCUSER REQUESTS COLLEGE ADJUDICATION

If the accuser decides to proceed with the College adjudication, the College will proceed with a full investigation.

#### ACCUSED AS AN ADMINISTRATOR, FACULTY OR STAFF MEMBER IN COLLEGE ADJUDICATION

In cases where the accused is an administrator, faculty, or staff member, the Sexual Misconduct Policy, the Employee Handbook, Faculty Handbook and if applicable, collective bargaining unit, shall govern how the case is investigated and adjudicated. Following the investigation and hearing (if applicable), the Chief Human Resources Officer will issue a document to the accused and the accuser indicating the results of the proceeding. Results will include: a finding of in violation or not in violation of Sexual Misconduct for the accused, the sanctions imposed, if any, and an explanation of the rationale for its determination.

#### ACCUSED AS A STUDENT IN COLLEGE ADJUDICATION

In cases where the accused is a student, the Sexual Misconduct Policy and the Student Handbook shall govern how the case is investigated and adjudicated. Following the investigation and hearing (if applicable), the Associate Dean of Student Services (if the accused is a Jersey City campus student) or the Executive Director for the North Hudson Campus (if the accused is a North Hudson campus student) will issue a document to the accused and the accuser indicating the results of the proceeding. Results will include: a finding of in violation or not in violation of Sexual Misconduct for the accused, the sanctions imposed, if any, and an explanation of the rationale for its determination.

## RETALIATION

HCCC strictly prohibits retaliation against any person who in good faith brings forth a Sexual Misconduct Policy violation in addition to retaliation against any person because of his or her good faith involvement in an investigation or hearing as part of the complaint process. Encouraging others to retaliate also violates this policy.

Retaliation is any materially adverse action, or threat thereof, against an individual because of the individual's good faith report or complaint of a potential policy violation or his/her good faith participation in an investigation or hearing. Retaliatory acts may include, but are not limited to: adverse changes in employment status or opportunities; adverse academic action; adverse changes to academic, educational and extra-curricular opportunities; harassment; intimidation; acts or comments intended to embarrass the individual; and seeking out or attempting to discover the parties and witnesses involved in a report or complaint process for the purpose of influencing their participation or testimony or taking adverse action against them.

Retaliatory conduct by community members and third-parties is prohibited regardless of whether such conduct occurs on or off campus, in person, or through social media, e-mail, or other form of communication. Retaliatory conduct may lead to additional disciplinary proceedings as outlined in the Student, Faculty and Employee Handbooks and applicable collective bargaining agreements. Anyone who feels they have been retaliated against should report the retaliation to the Title IX Coordinator.

## SEXUAL MISCONDUCT AND RELATIONSHIP ABUSE EDUCATION

HCCC provides Sexual Misconduct and Relationship Abuse primary prevention programs, ongoing prevention and awareness campaigns, and risk-reduction programs to the campus community, and educates about relevant resources.

Through annual training, the College encourages students, faculty, administrative and staff employees to learn about sexual misconduct. The Chief Human Resources Officer, Associate Dean of Student Services, and Executive Director for the North Hudson Campus are valuable resources for students, faculty, administrative and staff employees who have experienced Sexual Violence or who are interested in learning more about how Sexual Violence affects their campus and the society in which they live.

## BYSTANDER INTERVENTION INFORMATION

If someone suspects that another individual may be in a high risk situation to become a victim of any form of Sexual Misconduct, it is important to decide as a bystander whether there is a safe and reasonable way to intervene effectively.

There is no legal obligation in New Jersey State for a bystander of a potentially violent situation or crime to intervene or act. Bystanders are encouraged to act if there are safe and reasonable ways to intervene and/or discourage people from being uncivil towards each other in an effort to foster a safer environment for everyone.

### BYSTANDER TIPS:

- Remind others that "consent" is the difference between sex and sexual assault and that someone can be too intoxicated, or otherwise physically or mentally incapacitated to consent.
- Take the initiative to help others who are not thinking clearly from becoming targets of violence (or) take steps to stop a friend who chooses to use violence.
- Prevent an intoxicated person from going to a private location with a stranger or an acquaintance.
- Do not leave anyone, whether a friend of an acquaintance, alone at a party or a bar.
- Ask anyone, whether an acquaintance or stranger, who is attempting to engage in Sexual Misconduct to stop and leave the location.
- Recognize dating or domestic partners who cause fear or physical pain to their partner and voice your concerns where appropriate; one suggestion is referring the student to the Counseling Center and a faculty, administrative or staff employee to Human Resources. Contact the Department of Public Safety and Security, Human Resources, Dean of Student Affairs, Executive Director of the North Hudson Campus or another person of authority who can assist.

For information or questions about Bystander Intervention contact:

Office of Human Resources - 201-360-4073  
Associate Dean of Student Services - 201-360-4189  
Executive Director North Hudson Campus - 201-360-4628  
Public Safety and Security (Journal Square Campus) -201-360-4080  
Public Safety and Security (North Hudson Campus) -201-360-4777  
Counseling Center – 201-360-4155

## WHAT CAN DO IF YOU HAVE EXPERIENCED SEXUAL ASSAULT?

Hudson County Community College is committed to providing confidential, nonjudgmental and appropriate support services for all sexual assault survivors, regardless of gender, ethnicity, race, sexual orientation, age, ability, immigration status or whether they are reluctant to report the crime. It is important to understand that you are not at fault for the assault in any way. No one ever deserves to be assaulted and persons who commit sexual assault do so out of a need to control, dominate, abuse and humiliate.

### GET TO A SAFE PLACE IMMEDIATELY

You need to find a place where you feel comfortable and safe from harm. This could be your home, a hospital, the police station, or a friend's room. If you are on campus and need assistance you can call Security at 201-360-4080 (Jersey City) or 201360-4777 (North Hudson). If you are off campus you can call 911.

### SEEK MEDICAL ATTENTION AS SOON AS POSSIBLE

Even if you do not want to report the sexual assault to the police, or if it has been a while since the assault, you may still benefit from medical attention. Evidence collection may be possible through a "rape kit" if you have been sexually assaulted in the past 96 hours/4 days. The hospitals listed in this policy have Sexual Assault Nurse Examiner (SANE) programs which utilize specially trained nurses to collect evidence and administer care. In addition to collecting evidence, health concerns such as sexually transmitted infections (STI), pregnancy, and treatment of injuries will be addressed. It is important to have the evidence collected because, although you may not want to pursue criminal action immediately, you may change your mind in the future.

If you want evidence to be collected at the hospital, do not shower, bathe, douche, wash your hands, brush your teeth, or comb your hair. Even though you may desperately want to clean yourself, you may destroy important evidence if you do so. If you have done any of the things mentioned, it is ok, it may still be possible to find evidence. You are encouraged to bring a change of clothing if you choose to have medical personnel collect evidence.

## REPORT THE INCIDENT

The College encourages victims to report all cases of Sexual Misconduct. Reporting an incident to the College is different from legal prosecution. You are not obligated after reporting an incident to cooperate in a criminal investigation; however, the College is obligated to report the incident to appropriate law enforcement agencies.

To report an assault, contact any one of the following Offices:

Office of Human Resources - 201-360-4073  
Vice President of Student Affairs and Enrollment  
- 201-360-4189  
Executive Director North Hudson Campus - 201-360-4628  
Public Safety and Security (Journal Square Campus) -201-360-4080  
Public Safety and Security (North Hudson Campus) -201-360-4777  
Counseling Center – 201-360-4155

A staff member will meet with you to provide support and immediate interventions, which may include:

- Referrals to appropriate law enforcement agencies.
- Referrals for medical treatment and/or counseling at the Counseling Center, and/ other on and off campus resources.
- Alternative accommodations for College housing, employment arrangements or academics.

## ON CAMPUS RESOURCES

- Office of Student Affairs
  - 70 Sip Avenue, Jersey City, NJ, 201-360-4158
- Executive Director North Hudson Campus
  - 4800 Kennedy Blvd., Union City NJ, 201-360-4628
- Office of Human Resources
  - 70 Sip Avenue, Jersey City NJ, 201-360-4073
- Safety & Security Office
  - 81 Sip Avenue, Jersey City NJ, 201-360-4080/4085
- Safety & Security Office
  - 4800 Kennedy Blvd., Union City NJ, 201-360-4777



## OFF- CAMPUS RESOURCES

- Jersey City Police West District Office
  - 1 Jackson Avenue, Jersey City, NJ 07304, Office: (201) 547-5450  
Fax: (201) 547-5077
- North Bergen Police Department
  - 4233 John Fitzgerald Kennedy Blvd, North Bergen, NJ 07047,  
Office :( 201)392-2100 [http:// info@northbergenpd.com](http://info@northbergenpd.com)
- Port Authority Police Department
  - 241 Erie St., Jersey City, NJ 07310, Office :( 201)239-3500  
<http://panynj.gov/police>
- Union City Police Department
  - 3715 Palisade Ave., Union City, NJ 07087, Office :( 201)348-5790  
Fax::(201)319-0456 <http://unioncitypd.org>
- Jersey City Medical Center
  - 355 Grand Street, Jersey City, NJ 07302, Office: (201) 915-  
2000 <http://www.libertyhealth.org>
- Palisades Medical Center
  - 7600 River Road, North Bergen, NJ, 07047, Office: (201) 854-  
5000 <http://www.palisadesmedical.org>
  
- Hudson SPEAKS (Supports Prevents Educates Advocates to Keep Strong)  
formerly Hudson County Rape Crisis Center Christ Hospital and CarePoint  
Health
  - 179 Palisades Avenue, Jersey City, NJ 07306, 24 Hr. Hotline: (201) 795-  
5757, Office: (201) 795-8741 or (201) 795-5816, Fax: (201) 795-8761 or  
(201) 418-7017

# The Judicial Process

## PHILOSOPHY

Individuals assume certain responsibilities for upholding and maintaining the standards and expectations of the community to which they belong. The College expects students to comply with civil laws as well as with College regulations. Student conduct that violates these laws and regulations may result in College disciplinary action. The judicial process is based on the assumption that disciplinary procedures, when required, should be an educational process. Disciplinary sanctions are imposed to help students develop individual responsibility and encourage self-discipline, to foster a respect for the rights of others, and to protect the rights, freedoms and safety of members of the campus community.

The purposes of the judicial process are to provide a fair, educational process for accountability of student conduct; to promote the development of individual integrity; to protect the rights of members of the College community; and to uphold the nonacademic rules and regulations of the College.

## PROCEDURAL REQUIREMENTS: COMPLAINT AND INITIAL INVESTIGATION

Complaints for alleged violations of the code of conduct may be filed against any student by any member of the College community. The complaint shall be a brief, written statement, citing the provisions of the code allegedly violated and providing a summary of the facts deemed to constitute a violation. Student Misconduct Complaint forms are available on the Student Affairs section of the College's portal.

Complaints shall be filed with the Office of Student Affairs. The Associate Dean of Student Services or designee shall promptly consider and investigate the complaint.

Following the investigation, the Associate Dean of Student Services or designee shall determine whether there are sufficient grounds to believe that violation of the code occurred. When the Associate Dean of Student Services or designee has determined that there are insufficient grounds to believe a violation of the code occurred, the complaint shall be dismissed, and the complainant and the student complained against shall be informed, in writing, of this action. When the Associate Dean of Student Services or designee has determined that there are sufficient grounds to believe that a violation of the code occurred, the Associate Dean of Student Services or designee shall either hold an informal hearing, or refer the case to the Student Judicial Board, depending on the severity of the alleged violations.

## RIGHT TO A HEARING

The accused student shall be entitled to an expeditious hearing of the case. In hearings involving more than one accused student, the Case Manager, in his or her discretion, may permit the hearings concerning each student to be conducted separately.

## NOTICE AND RESPONSE

All charges shall be presented to the accused student in written form. The right to written notice of the charges will be delivered no less than 72 hours before the hearing, except when faced with the end of a semester. In such cases, the student may waive his or her right to 72 hours notification in order to expedite the timely conclusion of a pending hearing. All written notices will be mailed to the address of the student as it appears on the official College records. Students are responsible for keeping the office of Enrollment Services informed of a current address.

## INFORMAL HEARING

In some cases of student misconduct, a formal hearing may not be necessary. This is most often true when the student admits responsibility and the violation is of a less serious nature. In this case, the student attends an informal hearing with the Case Manager to discuss the incident, the student's involvement in it, and any steps that must be taken, or sanction imposed to resolve the matter. This meeting will be followed by an official letter summarizing this discussion. The letter becomes a part of a student's judicial file. Informal actions are not subject to appeal.

## CONDUCT BOARD

In cases where the alleged violation is of such nature that, in the opinion of the case manager, a sanction of suspension or expulsion could be imposed, the matter will be referred to the Conduct Board. This authority and responsibility remain with the case manager, who is kept informed of all proceedings and reviews the determination and recommendations on sanctions. Some matters, such as cases involving student sexual misconduct may be referred to other College fora or offices.

### Structure of the Conduct Board

A. The structure of the Conduct Board consists of trained members of the College community comprised of students, faculty and staff.

B. An administrative chair is appointed by the Associate Dean of Student Services as a nonvoting member. The chair is responsible for keeping notes during the hearing, providing a written summary of the reasoning of the Board, and distributing copies of the charges, decisions and recommended sanctions

Members of the Conduct Board must disqualify themselves from hearing cases arising out of matters directly relating to them or concerning persons about whom they are unduly prejudiced.

#### EVIDENCE, TESTIMONY AND WITNESSES

The hearing shall be of an informal nature and need not adhere to formal rules of procedure or technical rules of evidence followed by courts of law.

The student shall be entitled to appear in person to present a defense to the judicial body and may call witnesses. The student shall be entitled to refuse to answer questions, or may elect not to appear before the judicial body. Should the student elect not to appear, the hearing shall be held in the student's absence.

The student shall be entitled to ask questions of the judicial body or any witnesses.

#### RIGHT TO ADVISOR

Students may be assisted at hearings by an advisor. The advisor cannot speak for the accused student; the advisor can only advise the student. Students must notify the case manager if they intend to bring an advisor, and must provide the advisor's name 24 hours in advance of the hearing.

#### BURDEN OF PROOF

After the hearing, the judicial body shall determine, by majority vote (if the judicial body consists of more than one person), whether the student has violated each section of the code of student conduct of which the student is charged with violating. The judicial body's determination shall be made on the basis of whether it is "more likely than not" that the accused student violated the code of conduct.

#### PRIVACY AND RECORDS OF THE PROCEEDINGS

Hearings shall be held in private to protect the confidential nature of the proceedings. There shall be a record, such as a tape recording, of all hearings. The record shall be the property of the College.

#### THE DECISION

The student shall be advised in writing of the adjudicating body's decision and method of appeal within five school days of the final hearing.

#### SANCTIONS

Any student found responsible for violating any of the regulations or policies of Hudson County Community College may be subject to one or more of the following sanctions:

- Verbal Warning;

- Formal Written Warning;
- Fines and/or restitution;
- Mandatory participation in an educational program;
- Disciplinary Probation: Such status indicates that any future policy violations may result in more severe sanctions and/or suspension from the College;
- Suspension: Student is prohibited from enrolling in classes or being on College premises for a specified period of time; and
- Expulsion: Student is permanently prohibited from enrolling in classes or being on College premises.

## EMERGENCY SUSPENSION

If a student's actions pose an immediate threat or danger to any member of the College, the Assistant Dean of Student Services (in consultation with the Associate Dean of Student Services and/or Associate Dean of Student Services) may immediately suspend or alter the rights of a student pending a Student Judicial Board hearing. Scheduling the hearing shall not preclude resolution of the matter through mediation or any other dispute resolution process. The decision will be based on whether the continued presence of the student on the College campus reasonably poses a threat to the physical or emotional well-being of any individual, including the student, or for reasons relating to the safety and welfare of any College property, or any College function.

## APPEALS

The adjudicating body's decision may be appealed, in writing, by the charged student to the **Associate** Dean of Student Services within ten school days of the release of the decision. Appeals should specify the nature of and reasons for the appeal. It may then be heard by the Associate Dean of Student Services. Appeals shall be based only upon the following grounds:

- Procedural conduct by the adjudicating body which may have been prejudicial to the accused student;
- The imposition of sanctions that are disproportionate to the offense;
- The emergence of new evidence that could not have been previously discovered by the exercise of due diligence and that, had it been presented at the initial hearing, would have substantially affected the original decision of the adjudicating body.

On appeal, the original decisions, including sanctions, may be sustained, reversed, or modified. The matter may also be returned to the Conduct Board for reconsideration and further findings of fact or determinations. It is within the discretion of the person handling the appeal to refer the matter to another appropriate College body. Decisions on appeal generally will be released within 21 business days of receipt of the appeal. Decisions on appeal are final.

# HCCC Crime Statistics Journal Square Campus

Crime Statistics	2019	All On-Campus Property				Non-Campus Property				Public Property				GRAND TOTAL
		Reported to				Reported to				Reported to				
		Security Dept.	JCPD or PANYNJ	*Non Sec.Dept	SUB TOTAL	Security Dept.	JCPD or PANYNJ	*Non Sec.Dept	SUB TOTAL	Security Dept.	JCPD or PANYNJ	*Non Sec.Dept	SUB TOTAL	
Murder/ Non--Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	3	0	0	3	0	0	0	0	0	0	0	0	3	
<b>Sex Offenses</b>														
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weapons: Carry/Possessing/Etc. Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weapons: Carry/Possessing/Etc. Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>VAWA Crimes</b>														
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	
* Denotes reports to other Campus Authorities		Hate Crimes Reported:			0		Unfounded Crimes Report:			0				

Crime Statistics	2018	All On-Campus Property				Non-Campus Property				Public Property				GRAND TOTAL
		Reported to			SUB TOTAL	Reported to			SUB TOTAL	Reported to			SUB TOTAL	
		Security Dept.	JCPD or PANYNJ	*Non Sec.Dept		Security Dept.	JCPD or PANYNJ	*Non Sec.Dept		Security Dept.	JCPD or PANYNJ	*Non Sec.Dept		
Murder/ Non--Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	1	0	1	1	1
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>														
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	1	0	1	1	1
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	1	0	1	1	1
Drug Abuse Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons: Carry/Possessing/Etc. Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons: Carry/Possessing/Etc. Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA Crimes</b>														
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	2	0	0	2	0	0	0	0	0	0	0	0	0	2
* Denotes reports to other Campus Authorities		Hate Crimes Reported:			0			Unfounded Crimes Report:			0			

Crime Statistics	All On-Campus Property				Non-Campus Property				Public Property				GRAND TOTAL
	Reported to			SUB TOTAL	Reported to			SUB TOTAL	Reported to			SUB TOTAL	
	Security Dept.	JCPD or PANYNJ	*Non Sec.Dept		Security Dept.	JCPD or PANYNJ	*Non Sec.Dept		Security Dept.	JCPD or PANYNJ	*Non Sec.Dept		
2017													
Murder/ Non--Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	0	0	2	0	0	0	0	0	0	0	0	2
<b>Sex Offenses</b>													
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons: Carry/Possessing/Etc. Arrest	0	0	0	0	0	0	0	0	0	1	0	1	1
Weapons: Carry/Possessing/Etc. Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA Crimes</b>													
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	0	0	1	0	0	0	0	0	0	0	0	1
* Denotes reports to other Campus Authorities													
Hate Crimes Reported:				0	Unfounded Crimes Report:				0				



## Hate, Bias Crimes Journal Square Campus

Hudson County Community College Crime Statistics (Jersey City Campus)						
Criminal Offense	2017	2017	2018	2018	2019	2019
	On Campus	Public Property	On Campus	Public Property	On Campus	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	1	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	2	0	0	0	3	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0

Hate Crime Offense	2017	2017	2018	2018	2019	2019
	On Campus	Public Property	On Campus	Public Property	On Campus	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Property Damage	0	0	0	0	0	0

VAWA Offense	2017	2017	2018	2018	2019	2019
	On Campus	Public Property	On Campus	Public Property	On Campus	Public Property
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Stalking	1	0	2	0	0	0

# HCCC Crime Statistics North Hudson Campus

Crime Statistics	2019	All On-Campus Property				Non-Campus Property				Public Property				GRAND TOTAL
		Reported to			SUB TOTAL	Reported to			SUB TOTAL	Reported to			SUB TOTAL	
		Security Dept.	UCPD, NBPD or WNYPD	*Non Sec. Dept		Security Dept.	UCPD, NBPD or WNYPD	*Non Sec. Dept		Security Dept.	UCPD, NBPD or WNYPD	*Non Sec. Dept		
Murder/ Non--Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Sex Offenses</b>														
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weapons: Carry/Possessing/Etc. Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weapons: Carry/Possessing/Etc. Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>VAWA Crimes</b>														
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	
* Denotes reports to other Campus Authorities		Hate Crimes Reported:				0				Unfounded Crimes Report:				0

Crime Statistics	2018	All On-Campus Property				Non-Campus Property				Public Property				GRAND TOTAL
		Reported to			SUB TOTAL	Reported to			SUB TOTAL	Reported to			SUB TOTAL	
		Security Dept.	UCPD, NBPD or WNYPD	*Non Sec.Dept		Security Dept.	UCPD, NBPD or WNYPD	*Non Sec.Dept		Security Dept.	UCPD, NBPD or WNYPD	*Non Sec.Dept		
Murder/ Non--Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	1	0	1	1	
Aggravated Assault	0	0	0	0	0	0	0	0	0	1	0	1	1	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Sex Offenses</b>														
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	3	0	3	3	
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Abuse Referrals	1	0	0	1	0	0	0	0	0	0	0	0	1	
Weapons: Carry/Possessing/Etc. Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weapons: Carry/Possessing/Etc. Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>VAWA Crimes</b>														
Domestic Violence	0	0	0	0	0	0	0	0	0	2	0	2	2	
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	
Stalking	3	0	0	3	0	0	0	0	0	0	0	0	3	
* Denotes reports to other Campus Authorities		Hate Crimes Reported:			0			Unfounded Crimes Report:			0			

Crime Statistics	All On-Campus Property				Non-Campus Property				Public Property				GRAND TOTAL
	Reported to			SUB TOTAL	Reported to			SUB TOTAL	Reported to			SUB TOTAL	
	Security Dept.	UCPD, NBPB or WNYPD	*Non Sec.Dept		Security Dept.	UCPD, NBPB or WNYPD	*Non Sec.Dept		Security Dept.	UCPD, NBPB or WNYPD	*Non Sec.Dept		
Murder/ Non--Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>													
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapons: Carry/Possessing/Etc. Arrest	0	0	0	0	0	0	0	0	0	1	0	1	1
Weapons: Carry/Possessing/Etc. Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA Crimes</b>													
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	0	0	1	0	0	0	0	0	0	0	0	1
* Denotes reports to other Campus Authorities													
	Hate Crimes Reported:				0				Unfounded Crimes Report:				0

## Hate, Bias Crimes North Hudson Campus

Hudson County Community College Crime Statistics (North Hudson Campus)						
Criminal Offense	2017 On Campus	2017 Public Property	2018 On Campus	2018 Public Property	2019 On Campus	2019 Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	1	0	0
Aggravated Assault	0	0	0	1	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0

Hate Crime Offense	2017 On Campus	2017 Public Property	2018 On Campus	2018 Public Property	2019 On Campus	2019 Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Property Damage	0	0	0	0	0	0

VAWA Offense	2017 On Campus	2017 Public Property	2018 On Campus	2018 Public Property	2019 On Campus	2019 Public Property
Dating Violence	0	0	0	0	0	0
Domestic Violence	0	0	0	2	0	0
Stalking	1	0	3	0	0	0