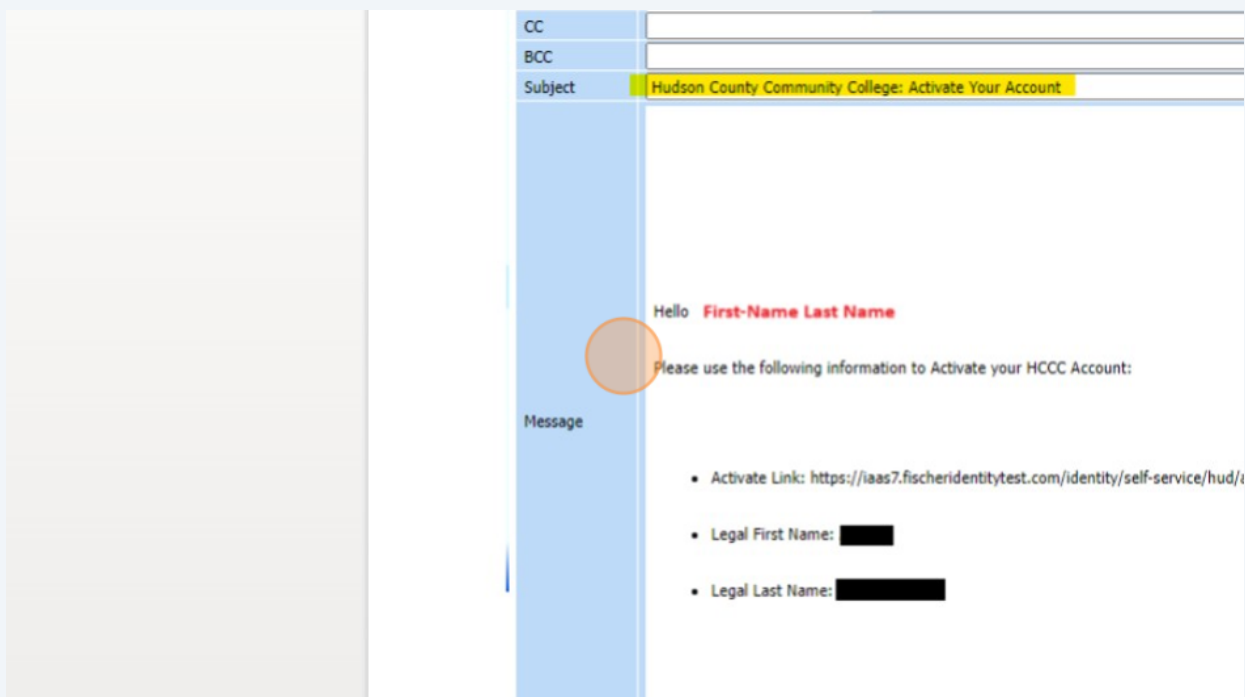# HCCC Account Claim - Recovery Information Guide.

This guide provides step-by-step instructions for recovering a HCCC account. It includes specific clickable images and fields to navigate to, making the recovery process easier. Following these steps will help users regain access to their HCCC account quickly and efficiently.

1 You will receive an email to your personal email address in order to activate your account.

2 Navigate to
https://myaccess.hccc.edu

.

3 Please fill in all the necessary fields. The ID and DOB are not provided in the email for security reasons, so they should only be known by the owner.

Tip: If the DOB is a single digit, please remember to add a 0 as a prefix. For example, (01/01/2023).

HCCC Access Portal

your identity as well as set your password.

er Information

* Legal First Name:

* Legal Last Name:

* ID:

* DOB:

Format: mm/dd/yyyy

I'm not a robot

reCAPTCHA
Privacy - Terms

4 Must read and accept the AUP (Acceptable Use Policy).

Acceptable Use Policy

he HCCC ITS Acceptable Use Policy., A copy of this policy can be found in the FAQ section of the HCCC Technology (ITS) Web Page., https://www.hc

DECLINE   ACCEPT

5 Ensure to save this User ID its your username and login credentials.
Press **ctrl** + **c**

2 Review And Accept Terms Of Use

3 User Details

Your User ID is: **atestdavidson**

Click the Next button to configure your Profile and reset your password.

NEXT

4 Update Personal Information

6 To ensure that you can easily reset your password or retrieve your User ID, please provide recovery information for your account.
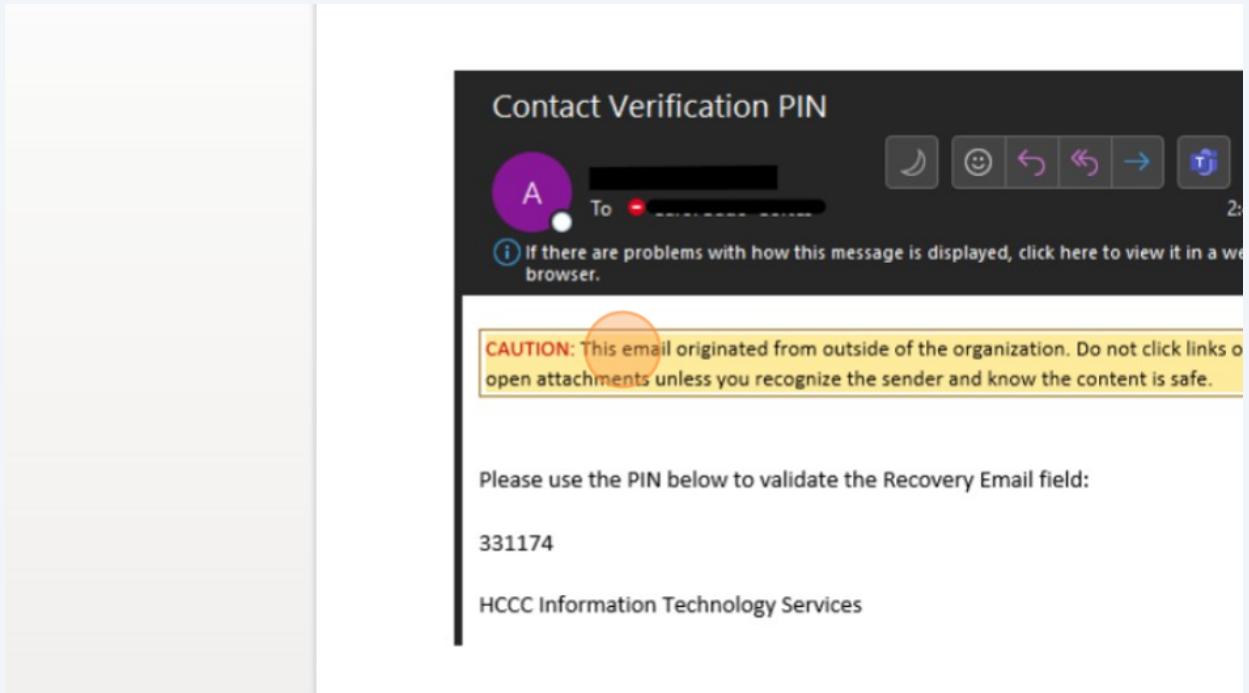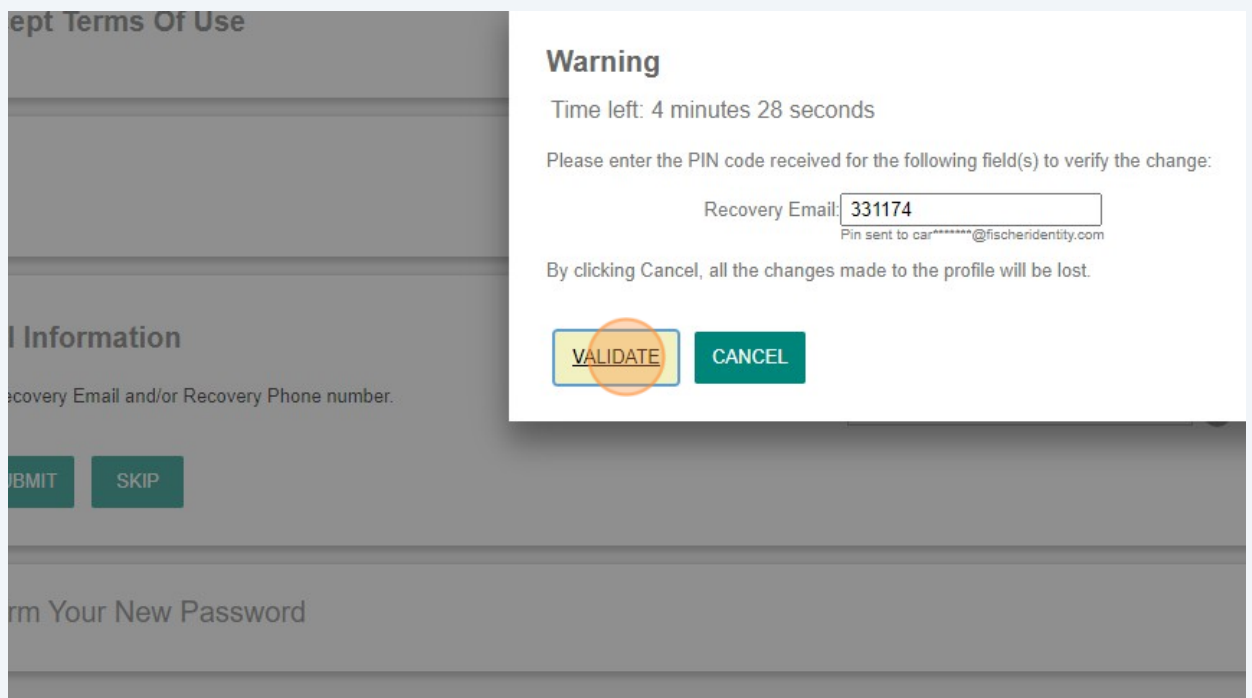
e number.

Recovery Email: [   ] ⓘ   Re

7   You will receive a **PIN** via the recovery field provided.

Contact Verification PIN

A To ●━━━━━━   2:

ⓘ If there are problems with how this message is displayed, click here to view it in a we
browser.

CAUTION: This email originated from outside of the organization. Do not click links o
open attachments unless you recognize the sender and know the content is safe.

Please use the PIN below to validate the Recovery Email field:

331174

HCCC Information Technology Services

8

ept Terms Of Use

Warning

Time left: 4 minutes 28 seconds

Please enter the PIN code received for the following field(s) to verify the change:

Recovery Email: 331174

Pin sent to car*******@fischeridentity.com

By clicking Cancel, all the changes made to the profile will be lost.

VALIDATE   CANCEL

l Information

ecovery Email and/or Recovery Phone number.

BMIT   SKIP

rm Your New Password

9 Please create a new password and ensure that it meets the required criteria. As you type, the check marks will be automatically marked if they meet the criteria.

4 Update Personal Information

5 Create And Confirm Your New Password

*New Password: |
Password Strength:
* Re-type Password:

RESET PASSWORD