Information Technology Services

Support Phone: (201) 360-4310   **Support Email**: itshelp@hccc.edu

Website: https://www.hccc.edu/administration/its/index.html   **Twitter**: @HCCC_ITS

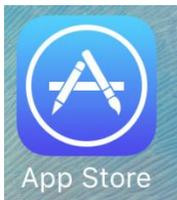## How to Configure Outlook on IOS

Step 1:

- Click on the App Store on your IOS device.

Step 2:

- Search for Microsoft Outlook and then click Get.

  Note: You will need to enter your Apple credentials to install.

Step 3:

- Click on Outlook.

Step 4:

- Type in your HCCC email and then click Add Account.

Enter your work or personal email.

jsmith@hccc.edu

Add Account

Microsoft may email you about Outlook Mobile. You can unsubscribe at any time.
Privacy Statement

How to Configure Outlook on IOS

Step 5:

- Type in your HCCC email and portal credentials, and then click sign in. Then click continue.

Step 6:

- Click on Maybe Later.

Step 7:

- Click Skip and then you will be brought to your inbox.