



**AGREEMENT BETWEEN HUDSON  
COUNTY COMMUNITY COLLEGE  
AND  
JERSEY CITY BOARD OF  
EDUCATION FOR  
THE DELIVERY OF CREDIT INSTRUCTION  
FOR STUDENTS ENROLLED IN THE  
POLICE & FIRE PROGRAM AT LINCOLN  
HIGH SCHOOL  
FOR ACADEMIC YEAR 2023-24**

This Agreement between the Hudson County Community College (HCCC) and the Jersey City Board of Education (JCBOE) is for the purposes of HCCC providing instruction in selected courses for up to twenty-five (25) high school students enrolled in the Police and Fire Program at Abraham Lincoln High School (ALHS). ALHS students enrolled in HCCC classes will have the opportunity to earn HCCC credits for selected college courses by HCCC faculty either on-campus at HCCC or through a remote modality in Academic Year 2023-24.

**Student Enrollment**

- Selection for participation in the courses covered under this agreement will initially be determined by ALHS, provided that all selected students meet all course pre-and-co-requisites of JCBOE and HCCC. ALHS will select students who demonstrate a proficiency for college-level work and a reasonable chance for successful completion.
- Participating students must complete the HCCC Early College online application and student agreement form within the time frames established by HCCC. ALHS will submit completed student agreement forms, signed by the participating student's school counselor and each student's parent or guardian, to the HCCC Office of Early College Programs. Participating students shall comply with and be subject to all HCCC policies applicable to HCCC students.
- HCCC does not guarantee that any credits earned will be transferable to another institution. Whether or not to accept those credits is determined by the policies and procedures of the accepting institution.
- HCCC and JCBOE are authorized to exchange pertinent student information. Such information shall be considered confidential and shall not be disclosed except to the extent required by law or for a party to fulfill its obligations under this Agreement. HCCC will forward final grades for participating students to the high school administration upon completion of the semester and payment of all fees and tuition required by this agreement.

### **Courses for AY (2023-2024)**

Selected students may enroll in the following courses to be offered during the 2023-24 academic year. Additional courses may be requested by JCBOE and will be scheduled as necessary.

- Intro to Criminal Justice – CRJ-111 (3 Credits)
- Intro to Criminal Law – CRJ-120 (3 Credits)

### **Fiscal Arrangement**

1. HCCC shall directly invoice JCBOE at the end of the Fall 2023 and Spring 2024 semesters, based on a total of 25 students enrolled, in accordance with the following fee schedule:
  - \$77.50 tuition per credit
  - \$130 per student for textbook for CRJ-111
  - \$100 per student for textbook for CJR-120

For the Fall 2023 semester, the total cost will be a maximum of \$9,062.50 and for the Spring 2023 semester, the total cost will be a maximum of \$8,312.50, with students enrolled in CRJ-111 and CRJ-120.

2. JCBOE shall make full payment to HCCC no later than sixty (60) days of JCBOE's receipt of the bill from HCCC. Non-payment or late payment of all or part of an invoice may result in students being prohibited from registering for future classes, holds on grades and transcripts and the possible referral of the bill for collections. JCBOE agrees to be responsible for all collection fees and costs incurred by HCCC, including court fees and attorneys' fees, in the event that full payment is not received from JCBOE within sixty (60) days of JCBOE's receipt of an invoice from HCCC. Invoices shall reflect enrollment through the posted withdrawal dates based on the Student Refund and Academic Calendar. HCCC shall not be obligated to make any adjustments in the per credit price charged to JCBOE if the discontinuation of a student's participation in the program is not communicated to HCCC prior to the appropriate withdrawal dates.
3. HCCC will waive non-tuition fees (e.g., admission, registration, technology, student activity) for the courses covered under this agreement.
4. JCBOE shall be responsible for making arrangements directly with the HCCC Bookstore for the purchase by JCBOE of required textbooks prior to the start of classes. The cost of textbooks is included in the tuition rates set forth herein, but must be purchased directly through the Bookstore.

### **Terms of Contract**

This Agreement shall be effective as of July 1, 2023 and shall run through June 30, 2024 and may be renewed annually by the parties by executing a separate agreement. It is understood and agreed that the parties to this Agreement may modify or revise this Agreement only by written amendment executed by both parties.

**Choice of Law/Venue**

This Agreement shall be subject to and interpreted in accordance with the laws of the State of New Jersey regardless of New Jersey's conflict of laws, provisions or principles. Any and all disputes between the parties arising out of or relating to this Agreement or the services provided thereunder shall be subject to the exclusive jurisdiction of the Superior Court of New Jersey located in Hudson County, New Jersey.

**SIGNED:**

  
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CC  
President or Designee  
Hudson County Community College

7-11-2023  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent or Designee  
Jersey City Board of Education

\_\_\_\_\_  
Date