

**Summary of Proceedings at the Meeting of the  
Board of Trustees  
March 13, 2012  
5:00 p.m.  
Mary T. Norton Room, 70 Sip Avenue  
Jersey City, New Jersey**

**Trustees present were:** James Fife; Dr. Glen Gabert (ex officio); Roberta Kenny; Joanne Kosakowski; Bakari Gerald Lee, (Vice Chair); William Netchert (Chairman); and Alfred Zampella.

**Trustees not present were:** Karen A. Fahrenholz; Adrienne Sires; and Katia Stack.

**Call to order:** The meeting was called to order by Chairman Netchert at 5:00 p.m.

**Comments from the Public:**

- Dr. Lloyd Kahn, Professor of Life Science and President of the Professional Association (faculty) spoke about the status of negotiations. He also congratulated six faculty members who received tenure.

**Awards, Recognitions and Special Reports:**

- Jennifer Christopher gave a presentation on the College's new web page. Dr. Gabert commended her and all those responsible for this important accomplishment.
- Dr. Gabert reminded trustees that they could have updated pictures taken at Culinary, Wednesday, March 14<sup>th</sup>, 10:30 a.m. – 12:00 pm.
- Trustee Bakari Lee briefed the trustees on the NJCCC Ambassadors Day held on March 5<sup>th</sup>.

The trustees **approved the minutes** of the Regular Meeting of February 21, 2012.

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The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration:

- The award to purchase additional movie tickets was made to American Multi Cinema Inc. of Chicago, Illinois at a cost of \$50,000.00 to be funded by the Student Activities budget.
- The FY 2011 Audit performed by Carr, Daley, Sullivan and Weir was approved.
- The tuition and rate schedule for FY 2013 was approved.
- The FY 2013 Operating Budget in the amount of \$49,470,726 was approved.
- The resolution ratifying the award of the contract with American Program Bureau of Newton, Ma at a cost not to exceed \$19,350.29 was approved.
- The College's request for Chapter 12 funds for FY 2013 in the amount of \$1,500,000.00 to finance the renovation, construction and furnishings of additional floor space in the new Library, Academic Building at 65-79 Sip Avenue, and request for additional funding, as may be required to meet the total cost of the project, was approved.
- The report of the Facilities Ad Hoc Committee for its meeting of February 9, 2012 was accepted for inclusion in the record.
- The College's rejection of all 11 bids received for Phase Two of the New Library and Academic Building was approved.
- The College's request for additional funding from the Hudson County Board of School Estimate in the amount of \$8,000,000.00 to finance the renovation, construction and furnishings of additional floor space in the new Library, Academic Building at 65-79 Sip Avenue as well as \$770,100.00 for preventive maintenance items campus wide, was approved.

The following actions were taken concerning **personnel recommendations** brought forward by the Administration:

- The retirement of a Student Financial Aid Assistant was accepted.
- A full-time PC Technician was appointed.

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- The trustees confirmed tenure upon the following faculty:

Patrick Moore, Instructor of Psychology  
Susannah Wexler, Instructor of English  
Jeremiah Teipen, Instructor of Fine Arts  
Angela Pack, Instructor, Early Childhood Education  
Evegeniya Kozlenko, Instructor of English as a Second Language  
Lauren O’Gara, Instructor of English (AF)

- Modifications were made to the staffing table.
- Persons were approved for inclusion on the list of those authorized for part-time employment.

The following actions were taken concerning **academic and student affairs**:

- The Academic Calendar for AY 2013-2014 (Fall 2013, Spring & Summer 2014) was approved.

The following actions were taken as **new business**:

- Chairman Netchert suggested that the College consider a mechanism for accepting gifts from persons participating in the Subscription Dining Series to benefit culinary students.

The **meeting was adjourned** at 5:27 p.m.

*The minutes of the Board of Trustees, upon approval, are available in the College Library, the President’s Office and on the College website.*