

Summary of Proceedings at the
Meeting of the Board of Trustees

October 15, 2013

5:00 p.m.

North Hudson Higher Education Center
Union City, New Jersey

Trustees present were: Karen A. Fahrenholz (Secretary/Treasurer); James Fife; Dr. Glen Gabert (ex officio); Bakari Gerard Lee (Vice Chair); William Netchert (Chairman); Jeanette Peña; Alfred Zampella

Trustees not present were: Shannon Gallagher (Alumni Representative); Roberta Kenny; Joanne Kosakowski; Adrienne Sires and Katia Stack

The trustees **approved the minutes** of the Regular Meeting of September 18, 2013.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

- The award to provide consultant services for public relations projects for FY 2014 was awarded to Jones & Associates Communications, Inc. of Jersey City, New at a total cost not to exceed \$7,500.00.
- The award to provide assessment software training services was awarded to Centrieva, LLC of Glen Allen, Virginia at an estimated cost of \$3,500.00.
- The amendment of resolution for the total cost for media services for billboard advertisement for FY 2014 (approved May 14, 2013 for the sum of \$73,463.00 and now increased by \$1,239.06 for proposed modifications) was approved and awarded to CBS Outdoor Inc. of Fairfield, New Jersey at a total cost not to exceed \$74,702.06.

(continued....)

- The award of general counsel services for FY 2014 was awarded to the firm of Scarinci and Hollenbeck, Esqs., of Lyndhurst, New Jersey.
- The award of real estate counsel services for FY 2014 was awarded to John Curley, LLC of Jersey City, New Jersey.
- The renewal of parking agreement with municipal parking with the Town of West New York for FY 2014 was approved.
- The renewal of parking agreement for thirty (30) parking slots with P.C. Richards parking lot, 5200 Kennedy Boulevard, West New York, New Jersey, a
- three-month period (October 1 - December 31, 2013) at a cost not to exceed \$4,500.00.
- The Report of the Facilities Committee for its meeting of August 8, 2013 was accepted for inclusion in the record.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

- The retirement of a Professor, Academic Foundations (Math) was accepted.
- The resignations of a Recruiter; Executive Director, Distance Education; and a Academic Lab Coordinator were accepted.
- Staff were appointed to the following full-time job titles: Director of Library Technology; and Transfer Student Coordinator/Recruiter.
- The re-adoption of the Staffing Table for Fiscal Year 2014 Effective June 12, 2013 was approved.
- The title change from Executive Director, Distance Education to Executive Director, Online Learning was approved.
- Persons were approved for inclusion on the list of those authorized for additional new and continuing part-time employment: August 15 – June 30, 2014.

(continued....)

The following actions were taken concerning **academic and student affairs**:

- Renewal of a Separate Memorandum of Understanding Between HCCC and Carepoint Health School of Nursing – AS in Science / Diploma in Nursing, HCCC and Bayonne Medical Center School of Nursing – AS in Science / Diploma in Nursing, HCCC and Liberty Health Care System - Jersey City Medical Center for the AAS and Certificate - Paramedic Science Program was approved
- Establishment of a new Memorandum of Understanding between HCCC and Carepoint Health School of Radiography – AS in Science Degree Program effective AY 2013-2014 was approved.
- The granting of “Affiliate Faculty” status for Academic Year 2013-2014 for nursing instructors teaching at the Schools of Nursing of Bayonne Medical Center and Christ Hospital; and for paramedic science instructors teaching at Jersey City Medical Center, partner institutions for the A.S. Cooperative Nursing and A.A.S. Paramedic Science programs was approved.

The following actions were taken concerning **new business**:

Gift of art collection from Benjamin J. Dineen, III and Dennis C. Hull

Ben Dineen and Dennis Hull addressed the Board and those in attendance. Ben Dineen stated that he and Dennis Hull wanted to give something back to the community by supporting the College by sharing their personal art collection with faculty and students. Dennis Hull said he knew that they made the right decision in donating the art because HCCC has demonstrated its commitment to fine arts.

Chairman Netchert thanked Dineen and Hull for their legacy gift to the College. He then asked the trustees to stand for the resolution as a way to acknowledge the extraordinary nature of the action.

- The resolution accepting the gift of art collection from Benjamin J. Dineen, III and Dennis C. Hull was approved
- The resolution naming the new gallery space on the sixth floor of the new Library/Classroom Building the “Benjamin J. Dineen, III and Dennis C. Hull Gallery” was approved.

(continued....)

Awards, Recognitions and Special Reports:

- Dr. Gabert read a statement regarding the gift of art collection, which includes at least two hundred and thirty works of contemporary art, from Ben Dineen and Dennis Hull. (Attachment).
- Chris Wahl, Dean of Arts and Sciences, spoke about how the art collection will enhance the Associate in Fine Arts Program and certificate programs. (Attachment)
- Laurie Riccadonna, Coordinator/Associate Professor of Fine Art, commented on how students will benefit from the art collection and shared her experience about her collaboration with Ben Dineen. (Attachment)

The **meeting was adjourned** at 6:00 p.m.

The minutes of the Board of Trustees, upon approval, are available in the College Library, the President's Office and on the College website.