



VACANCY NOTIFICATION

Posting Date: August 27, 2010

Hudson County Community College, a fast-growing mid-sized urban community college, is looking for a **PART-TIME INSTRUCTIONAL TECHNOLOGIST**.

Under the supervision of the Executive Director of Distance Education, the Part-Time Instructional Technologist will be responsible for providing instructional technology expertise for the management of the current and future Learning Management Systems. Will collaborate with the ITS staff to ensure proper administration of the learning management system; provide frontline user support and troubleshooting for the learning management system; will implement course management system administration processes and procedures; configure, manage and maintain the learning management system, including upgrades and maintenance of users, accounts and permissions. Will introduce instructional technology tools, strategies and resources and collaborate with the College community to ensure effective implementation of distance education technology-oriented initiatives. Advises on the selection of any new learning management system and serves as primary contact involved with its implementation. Consults with the faculty to discover, develop, implement and evaluate areas in which technology can be applied to enhance distance education teaching. Will perform other related duties as assigned by the Executive Director of Distance Education.

Bachelor's degree in Education, Instructional Technology, Instructional Design or a related field and two years of demonstrated experiences in instructional technology is preferred. Must have knowledge of: online pedagogy, multimedia design and production, video editing and web authoring and HTML editing, copyright policies and intellectual property rights, course learning management systems including WebCT, emerging technologies as related to teaching and learning. Experience in teaching and developing online courses preferred, as well as the ability to work well in a diverse community of non-traditional learners. Exceptional communicative (verbal and written), consultation skills and superior customer service skill is required.

TO APPLY: Please submit a cover letter, resume and samples of portfolio, to:

Distance Education Department
Corey Vigdor, Executive Director
162 Sip Avenue, Room 224
Jersey City, NJ 07306
E-mail: cvigdor@hccc.edu
Fax: (201) 656-4896

For additional information and employment opportunities at HCCC, please visit:

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