



## **MEMORANDUM**

**TO:** College Community

**FROM:** Kevin G. Callahan, J.S.C. (Ret.), Chair, Presidential Advisory Search Committee,  
**THRU:** William J. Netchert, Esq., Chair, Board of Trustees

**DATE:** February 23, 2018

**SUBJECT:** Presidential Search Update and Campus Visit by Narcisa Polonio, Ed.D.  
on March 2, 2018

On behalf of the Board of Trustees and the Presidential Search Advisory Committee, we are pleased to inform the College Community that we are right on track with the presidential search for our next president. We invite all to visit the HCCC website and click on the presidential search icon to obtain additional information.

We are very pleased with the progress we are making and appreciate all the support demonstrated by many of you. It is important to remember that we have entered the recruitment stage of the search and want to make sure you feel free to reach out to our search consultant with any questions or confidential nominations. We are committed to conducting a national search that is inclusive, fair and equitable, and reflects the values of the HCCC community. As we move forward, it is important for all to understand that we are committed to inviting and recruiting the highest quality of candidates from throughout the country. As such, it is imperative for all to appreciate and support the need to conduct a search process committed to confidentiality and the highest level of integrity.

### **Recruitment Update**

The position has been posted in numerous higher education publications including the Chronicle of Higher Education, Diverse Issues in Higher Education, Hispanic Outlook, and Inside Higher Education. Direct outreach for nominations and expressions of interest have been distributed and broadcasted to an extensive network of higher education leaders throughout the country. The national recruitment effort to ensure a rich pool of highly qualified candidates continues.

## **Presidential Search Advisory Committee**

The Presidential Search Advisory Committee had its first organizational meeting and the agenda included a review of the charge to the Advisory Search Committee, the need for each member of the Advisory Search Committee to commit to maintaining confidentiality throughout the process, and an extensive review of the President Position Profile.

The Presidential Advisory Search Committee will review the applications and select semifinalist candidates for confidential interviews. The Committee will then conduct confidential interviews and recommend final candidates to the full Board of Trustees for further consideration. We anticipate having the final candidates visit HCCC in April. During these visits, everyone throughout the college community will have the opportunity to meet the candidates in open public forums. We will also organize meetings with different constituent groups such as faculty, staff, leadership teams, key partners and stakeholders from business and industry, the county, and the HCCC Foundation.

We are also pleased to inform the College Community that the Executive Committee of the Board has extended an invitation to Ferdinand Orock, Associate Professor of STEM and President of the Faculty Professional Association to join the Presidential Advisory Search Committee.

In addition, we have asked Dr. Polonio to be available to meet with the Faculty Professional Association on Friday, March 2, 2018, at 12:00 noon, in the STEM Building, Room S103, 263 Academy Street, Jersey City, N.J. at 12:00 noon. She will also be available to meet with any other constituency groups wanting to share additional information.

This is also an opportunity to once again thank all who attended the presidential search public forum last month and all the members of the Presidential Advisory Search Committee for their commitment to be of service to HCCC.

We thank the College Community for their input and support.

If you have any questions, suggestions, or if you would like to make a confidential nomination, please feel free to reach out to our Search Consultant:

- Narcisa Polonio, Ed.D., [npolonio@gmail.com](mailto:npolonio@gmail.com) and 202-276-1983 (mobile)