Safety and Security Associate (2 Positions)

Hudson County Community College is an award-winning, comprehensive urban college located just across the Hudson River from Manhattan in Jersey City and Union City, NJ. Fully accredited by the Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was one of just five finalists in the U.S. for the American Association of Community Colleges’ (AACC) Student Success Award, and was presented with the New Jersey Business & Industry Association’s Good Neighbor Awards in 2009 for the Culinary Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the Library Building.

This position plays a supportive role as a member of the Safety & Security Department team, under the supervision of the Security Director or his designee. The Associate is responsible for assisting the Security Department, including all in-house Security positions, in day-to-day operations including but not limited to: supervising the outsourced Security Officers; investigating incidents/emergency situations; conduct surveillance of College buildings grounds and activities; responsibly perform overall Security work to maintain, protect, and ensure the safety and security of the students, faculty, and staff as well as all College property while adhering to established rules, regulations, and College laws.

**Education and Experience:** High School Diploma required with a minimum of five (5) years of practical work experience in the Safety & Security industry, operations, and activities in a higher educational setting. Technical training/ certification required. Prior supervisory experience highly preferred to coordinate the activities of an outsourced Security staff.

**To Apply:** Send letter of application, résumé, salary requirements and names/contact information of three professional references.

Department of Human Resources
81 Sip Avenue, Mezzanine Level
Jersey City, NJ 07306
E-mail: Resumes@hccc.edu
Fax: (201) 714-2509

For additional information and employment opportunities at HCCC, please visit: www.njherc.org, www.higheredjobs.com and www.latinosinhighered.com

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

HCCC IS AN EEO/AA EMPLOYER