



<logo Rider University>

**ARTICULATION AGREEMENT
BETWEEN**

Hudson County Community College

AND

Rider University

Bachelor of Science in Computer Science Program

OVERVIEW:

This formal program articulation agreement is made and entered into by Rider University, hereinafter referred to as Rider, and Hudson County Community College, hereinafter referred to as HCCC. By this agreement, HCCC and Rider express a shared commitment to increasing opportunities for student access and success in higher education. By clarifying transfer policies and procedures, which assure articulation between programs, the institutions seek to assist students in making a seamless transfer.

PURPOSE:

This agreement provides students enrolled in specific HCCC associate degree programs the opportunity to complete a Bachelor of Science in Computer Science with Rider University. Subject to the requirements of this agreement, HCCC students who are enrolled in HCCC's A.S. Computer Science and A.S. Computer Science (Cybersecurity Option) program are guaranteed that Rider will accept designated freshman and sophomore Computer Science and Cybersecurity credit hours, general education credits required for the degree, plus any freshman and sophomore general education hours required by Rider beyond the HCCC credits. Rider will apply such to the Bachelor of Science degree in a manner consistent with the treatment of native students.

CONDITIONS OF TRANSFER:

Section I: Admissions and Matriculation

During the term of this agreement and any extensions or renewals thereof, HCCC students maintaining continuous enrollment during the term of this agreement or who matriculate into Rider within one year from the last registration date with HCCC will be afforded the same treatment and protection as Rider native students enrolled under the Rider catalog in effect the year the student officially matriculates from HCCC.

Criteria for acceptance into the Bachelor of Science will be the same for transfer as for native students.

Students seeking admission to Rider must have a minimum 2.00 cumulative grade point average (G.P.A.) for all college work completed.

The grade point average used to determine admission to the baccalaureate program will be calculated based on the academic policies of Rider University. Courses in progress will not be used for calculating G.P.A.

Students must supply official HCCC transcripts (and those from other colleges) to Rider.

Representatives from the Admissions Office at Rider University will evaluate transcripts.

The Admissions Office at Rider has established application procedures and deadlines. Students should contact the Office of Admission for details or consult the Rider Undergraduate Academic Catalog.

Transfer students from HCCC will have access to financial aid, scholarships, and student services on the same basis as Rider native students. Students will be referred to Rider University's Financial Aid Office for more details.

Rider will apply the same academic progress and graduation standards to HCCC transfer students as those applicable to Rider native students.

Section II: Transfer of Credit

Academic courses taken at HCCC will be subject to the following rules for transfer of credit:

- A. Developmental courses (below 100-level courses) are not transferable toward a baccalaureate degree.
- B. Academic courses for which the student has earned a letter grade of A, B, or C will be accepted for transfer toward graduation credit hour requirements.
- C. Academic courses for which the student has earned a letter grade of C-, D+, or D will be accepted for transfer toward graduation credit hour requirements, but only when these courses have been applied toward the completion of an earned associate degree.
- D. Transfer credit earned under the conditions of Section II.C. above will apply only toward general education or elective requirements. Under no circumstances will this transfer credit be applicable toward major requirements.

- E. Courses with grades of (F) do not count toward graduation credit hours.
- F. Students who have earned scores on Advanced Placement (A.P.) tests offered in high school may be awarded college credit after evaluating official score reports from the College Entrance Examination Board. Accepted credit will be recorded on a student's transcript in accordance with the Rider grade policy. Credit is not granted for an A.P. score if the student completes a college course equivalent to the A.P. subject.
- G. Students may earn college credit by examination in the College Level Examination Program (CLEP) in selected subject areas if scores meet the score requirements outlined in Rider University's undergraduate academic catalog. Official scores must be submitted to the Admissions Office at Rider. Credit is not granted for CLEP scores if the student has completed a college course in the subject.

Section III: Program Plan: Courses Accepted from Hudson County Community College

Appendix A (Transfer Advising Guide) outlines courses transferred from HCCC to Rider University's B.S. in Computer Science program. Per the N.J. Transfer agreement, Rider University will waive its General Education requirements for students who have completed HCCC's A.S. in Computer Science or A.S. in Computer Science (Cybersecurity option) program. The General Education waiver portion of the N.J. Transfer agreement is not applicable for students who have completed an A.A.S. degree at HCCC.

NOTE: Students must earn a minimum of 120 credits to obtain their Baccalaureate degree. The credits posted as required to be taken at Rider University are the minimum. In order to fulfill this graduation requirement, more courses may need to be taken at Hudson County Community College or Rider University. At least one-half of the courses in the major must be Rider University courses. At least one-half of the courses in the major must be at the 300 or 400 level.

INSTITUTIONAL RESPONSIBILITIES

Section I. Rider and HCCC will agree to provide the following services:

- A. Promote the articulation program in appropriate college publications and recruitment and outreach activities.
- B. Work collaboratively to support and effectively administer this articulation agreement in the best interests of students.
- C. A representative of Rider will participate in related transfer days and college fair events at HCCC and meet with prospective students at scheduled information sessions and co-curricular activities, as appropriate.
- D. HCCC will provide Rider graduation lists of computer science graduates or potential computer science graduates for the Winter, Spring, and Summer terms for the A.S. programs outlined in Appendix A. Subject to compliance with applicable laws, such lists, which will include graduates' first name, last

name, address, major, and email, will be provided no later than December 1st, April 1st, and August 1st (respectively). Rider will use these lists solely for marketing and communication with graduates, keep such information confidential, and honor "opt-out" requests of students by ceasing further communication.

- E. Rider will provide HCCC with the requested annual program outcome data for students enrolled through this agreement.

TERMS OF AGREEMENT:

This agreement is made and entered into in the academic year 2023-2024 and remains in effect through the 2024-2025 academic year unless changed in writing by mutual agreement of both parties and earlier terminated. The agreement may be amended at any time with the approval of both parties and is subject to regular review to ensure currency with the respective degree requirements. Notwithstanding the above term, should either party desire to discontinue this agreement during its term, advance notification of one year will be required.

CHOICE OF LAW:

This agreement shall be interpreted in accordance with the laws of the State of New Jersey without regard to New Jersey's conflicts of laws provisions.

SIGNATURES:

Hudson County Community College and Rider University hereby enter into this program articulation agreement by affixing the signatures of the appropriate chief executive officers and academic officers of both institutions.

For Hudson County Community College

Dr. Christopher M. Reber Date
President

Dr. Darryl Jones Date
Vice President for Academic Affairs

For Rider University

XXXXXXXXX Date
President

XXXXXXXXXXX Date
Vice President for Academic Affairs

TRANSFER ADVISING GUIDE

“EXHIBIT A”

| A.S. Computer Science – Cybersecurity Option from Hudson County Community College to a B.S. in Cybersecurity at Rider University | | | | |
|---|-----------|--|-----------|--|
| <i>HUDSON COUNTY COMMUNITY COLLEGE COURSE</i> | Cr | <i>RIDER UNIVERSITY COURSE/AREA SATISFIED</i> | Cr | |
| <i>A.S., Computer Science, Cybersecurity Option</i> | | <i>B.S., Cybersecurity (120 Credits) (Approval 6-19-23 (Approval 6-19-23 JB, Gen Eds TM))</i> | | |
| First Semester | | | | |
| CSS 100 College Student Success | 1 | Not Transferrable | 0 | |
| CSC 113 Computer Logic & Discrete Math | 3 | CSC 140 Discrete Structures | 3 | |
| ENG 101 English Composition I | 3 | CMP 120 Seminar in Writing & Rhetoric | 3 | |
| ENG 112 Speech | 3 | COM 104 Speech Communication | 3 | |
| CSC 117 Java Programming | 3 | CSC 120 Computer Science II | 3 | |
| MTH 111 Calculus I (4) | 4 | MTH 210 Calculus I (4) | 4 | |
| | 17 | | 16 | |
| Second Semester | | | | |
| MAT 112 Calculus II | 4 | MTH 211 Calculus II | 4 | |
| CSC 214 Data Structures & Advanced Programming | 3 | CSC 130 Data Structures & Algorithms | 3 | |
| ENG 102 English Composition II | 3 | CMP 125 Seminar in Writing & Research | 3 | |
| PHL 218 Contemporary Moral Problems | 3 | Philosophical Perspectives [‡] | | |
| CSC 232 Cybersecurity | 3 | PHL 202 Social Philosophy | 3 | |
| | 3 | CYB 105 Intro to Cybersecurity | 3 | |
| | 16 | | 15 | |
| Third Semester | | | | |
| Social Science Elective | | Social Perspectives [‡] | | |
| SOC 101 Introduction to Sociology | 3 | SOC 101 Sociological Imagination | 3 | |
| OR | | OR | | |
| PSC 102 American Government | 3 | POL 100 U.S. Politics in Crisis | 3 | |
| Humanities Elective | | Foreign Language Proficiency [‡] | | |
| Rider suggests the following courses for transfer: Language: Rider requires 6 credits of same language, level one and level two. | | OR | | |
| OR | | Historical Perspectives (HIS-150; HIS-151) | | |
| HIS 110 History of Western Civilization I | 3 | HIS 150 World History to 1500 | 3 | |
| OR | | OR | | |
| HIS 111 History of Western Civilization II | 3 | HIS 151 World History Since 1500 | 3 | |
| CSC 226 Database Design & Concepts | 3 | CIS 330 – Database Systems | 3 | |

| | | | |
|---|-----------|--|--------------|
| CSC 227 Operating Systems | 3 | CYB 200 - Operating Systems & Cybersecurity | 3 |
| CSC 230 Data Communication Concepts OR CSC 240 Intro to Networks & Networking (Rider strongly advises students to take this course for transfer credit) | 3 | CYB 1XX – No direct equivalent, elective OR CIS 270 Computer Networking | 3 |
| | 15 | | 15 |
| Fourth Semester | | | |
| CSC 200 Level Elective Course choices are: CSC 235 Network Security OR CSC 242 Computer Forensics OR CSC 2XX Cryptography | 3 | CYB 260 Network Defenses & Countermeasures OR CYB 320 Cyber Forensics OR CSC 1XX No direct equivalent, elective OR CSC 2XX No direct equivalent, elective | 3 |
| CSC 245 Ethical Hacking | 3 | CYB 240 Ethical Hacking & Penetration Testing | 3 |
| MAT 114 Intro to Statistics | 3 | CSC 230 Probability for <i>Computer Science</i> | 3 |
| | 15 | | 15 |
| | 60 | | 59/60 |

| | | |
|--|---|---|
| <p>FREE COURSE; Rider Course Option:</p> <p>Select One Course from the list below:</p> <p><u>CYB 110 – Cybercrime and Cyberterrorism (3)</u></p> <p>OR</p> <p><u>CYB 130 – IT Fundamentals (3)</u></p> <p>OR</p> <p><u>CSC 150 – Cyber Ethics and Societal Impact (3)</u> Rider pre-requisite: CMP-120 or CMP-125 Hudson pre-requisite: ENG-101 or ENG-102</p> | <p>Following completion of 30 credits and the Rider Intent to Enroll Form and while a student at Hudson County Community College; students have the option to take a FREE course at Rider that counts toward the Rider degree. The selected course allows the Hudson County Community College student to experience first-hand the academic environment at Rider University.</p> <p>See Hudson County Community College or Rider University Transfer Representatives.</p> <p>Contact information listed below.</p> | 4 |
|--|---|---|

Hudson County Community College Footnotes:

Rider University Footnotes:

Ø – Students have a number of options to satisfy this requirement; courses will be evaluated on an individual basis.

- For transfer credit Camden County College students must have a grade of “C” or higher in all courses. (No transfer credit will be accepted for any course with a grade of “C-” or below.)

-Hudson County Community College students interested in the Continuing Education Program (CEP) should contact that division directly.

Requirements are subject to change. This Advising Guide is best used in consultation with an advisor.

**COURSES REMAINING FOR A BACHELOR OF SCIENCE DEGREE IN
CYBERSECURITY AT RIDER UNIVERSITY***

| Course Number | Rider University Course Name or Core Area | Credits | Notes* (if course can be taken at Hudson County Community College, indicate course number) |
|---------------|---|---------|--|
| | | | |
| | | | |
| | | | |

FOR FURTHER INFORMATION, CONTACT:

**Transfer Services
Director of Transfer
Hudson County Community College
XXX-XXX-XXXX
Add email**

**Transfer Admission
Sr. Assistant Director of Transfer Admission
Rider University
609.896-5000 X 7159
admission@rider.edu**



STEM ARTICULATION AGREEMENT BETWEEN

Hudson County Community College

AND

Felician University

I. OVERVIEW

Felician University (Felician) and Hudson County Community College (Hudson) are both *Hispanic Serving Institutions* (HSIs) located in New Jersey, a global hub for life sciences. Felician and Hudson will collaborate in a STEM Articulation Agreement designed to increase the enrollment, retention, and graduation of Hispanic/Latinx and low-income students in STEM majors. This STEM program transfer articulation agreement will provide streamlined transfer pathways for Hudson students seeking admission to Felician, and accelerates students' progress towards STEM baccalaureate degrees. By this agreement, Felician and Hudson express a shared commitment to increasing opportunities for student access and success in higher education. By clarifying transfer policies and procedures which assure articulation between programs, the institutions seek to assist students in a seamless transfer process.

II. PURPOSE AND GOALS

Subject to the requirements of this agreement, students who complete their A.S. degree in specific majors as articulated between Hudson and Felician (see Appendix A) will enter Felician as fully matriculated students with a minimum of 60 credits and junior-year standing as per the NJ Comprehensive State-Wide Transfer Agreement, with the exact number of credits to be determined by the program-specific curriculum mapping in Appendix B.

III. BENEFITS/ADVANTAGES

Felician and Hudson will execute a Memorandum of Understanding (MOU), which will formalize a new partnership for the purposes of implementing this agreement. The MOU will outline the cooperative activities beginning with the development of a STEM-focused articulation agreement to align curriculum and implement initiatives to increase student learning opportunities and success outcomes (i.e., transfer, persistence, and degree completion) for Hispanic/Latinx students and students from low-income backgrounds. Other cooperative activities include: professional development opportunities to increase curricular cohesion between both institutions and promote best practices in STEM teaching; research projects to benefit students and faculty at both institutions; identification of qualified Hudson students to participate in grant-sponsored research programs/courses supported with stipends; and exploration of student development activities such as mentoring, tutoring, specialized advisement, career workshops and campus visits for inclusion in the program.

1. Key Benefits

- a. A key benefit of this program for Hudson students is the opportunity to enroll in a FIESTA grant-sponsored, 3-credit summer bridge program at Felician, which will provide students with an orientation to their STEM curricula.
- b. Students who successfully complete the summer bridge program will receive a \$1,000 cost of living stipend.
- c. During the academic year and for the duration of their program at Felician, students enrolled at Felician will have access to a STEM Resource Center, which will provide loaner textbooks, academic supplies, peer mentoring/tutoring, supplemental advisement, and professional development opportunities.

2. Financial Incentive

Students who transfer from Hudson to Felician through this agreement will receive a FIESTA Scholarship award in the amount of \$2,000 annually, for up to four semesters of full-time enrollment, in addition to any merit scholarships or federal and state financial aid for which they qualify and are awarded. Students will be advised of this opportunity at the point of recruitment and the award will be indicated on the student's admissions offer letter. The award will be disbursed once a student has successfully matriculated into one of the approved STEM programs (see Appendix A) and completed the FIESTA summer bridge program at Felician. Students may be eligible for additional scholarships and grants through Felician, at the sole discretion of Felician, including the Felician Promise Scholarship.

Hudson graduates may be eligible for the Felician Promise Scholarship, a tuition-free financial aid program. Students who were recipients of the County College Opportunity Grant (CCOG) and who have an adjusted gross income of \$0-\$65,000 will be considered for this University need-based grant. To apply for the Felician Promise Program, students must be admitted to Felician, enroll full-time, and submit the Free Application for Federal Student Aid (FAFSA) by April 15th. Students must complete federal and state verification within the applicable deadlines.

All Felician aid is awarded from the University's own resources and is offered to eligible full-time, traditional undergraduate students. This aid may be combined with other financial assistance, but the total gift aid from all sources cannot exceed the cost of tuition, comprehensive fees, and room & board, if applicable. All Felician aid requires satisfactory academic progress, the annual filing of the Free Application for Federal Student Aid (FAFSA) and compliance with other University policies and the University's code of Conduct. Felician aid does not apply to programs that are already discounted. Awards are renewable contingent upon maintaining the terms and conditions indicated in the scholarship offer.

IV. PROCESS AND PROCEDURES

1. Admissions

Students admitted to the program must:

- a. Complete the A.S. degree at Hudson prior to enrolling in a baccalaureate degree program at Felician.
- b. Earn a minimum GPA of 2.0 or higher.
- c. Adhere to policies consistent with the partner institutions.

Felician will provide:

- a. Enrollment decisions (made in the best interest of the students), class availability, financial aid, and scholarship eligibility.
- b. A maximum of sixty-four (64) transfer credits to matriculated Hudson students who have earned the A.S. degree, as listed on the program's curriculum maps attached hereto in Appendix B. Courses taken beyond those required for the A.S. degree will be transferred as described on the programs approved degree control sheet(s) and/or evaluated on an individual basis.

2. Academic and Administrative Components

- a. All students enrolled in the program will be subject to Felician's academic policies as stated in the Student Handbook. Felician reserves the right to change the policies and procedures as conditions warrant.
- b. Felician shall have authority over matters pertaining to admission to the program, course waivers or substitutions, and all related program administration.
- c. Felician will have authority over curriculum requirements including, but not limited to, course offerings, course and graduation requirements, grading, and faculty selected to teach upper division courses.

V. INSTITUTIONAL RESPONSIBILITIES

Felician and Hudson will agree to provide the following services:

- a. Promote the STEM Articulation Program in appropriate college publications and at recruitment and outreach activities.
- b. Work collaboratively to support and effectively administer this articulation agreement in the best interests of students.
- c. A representative of Felician will participate in related transfer days and college fair events at Hudson and meet with prospective students at scheduled information sessions and co-curricular activities, as appropriate.
- d. In compliance with applicable law, Hudson will provide Felician graduation lists of STEM graduates, or potential STEM graduates for Winter, Spring and Summer terms for the A.S. programs outlined in Appendix A. Such lists which will include graduates first name, last name, address, major and email and will be provided no later than December 1st, April 1st, and August 1st (respectively). Felician will use these lists solely for marketing and communication with graduates and will honor “opt out” requests of students by ceasing further communication.
- e. Students accepted through the STEM Articulation Program will be invited and encouraged to attend Felician’s early scheduling/advisement sessions for new students.
- f. Hudson will provide a non-exclusive space for an on-site admissions/program representative from Felician to interview, advise, and enroll students. This space should have computer and internet access.
- g. Felician will provide Hudson with requested annual program outcome data for students enrolled through this agreement.

VI. AGREEMENT REVIEW

- a. Felician may terminate this agreement if Hudson breaches any material, term, or provision of the Agreement and such breach is not cured within thirty (30) days after receipt of written notice from Felician. Provided, however, in the case of any breach which cannot reasonably be expected to be cured within thirty (30) days, Felician may terminate this agreement if Hudson fails to commence such cure within thirty (30) days or fails to prosecute such cure to completion with due diligence within ninety (90) days.
- b. Hudson may terminate this Agreement if Felician breaches any material, term, or provision of this Agreement and such breach is not cured within thirty (30) days after receipt of written notice from Hudson. Provided, however, in the case of any breach which cannot reasonably be expected to be cured within thirty (30) days, Hudson may terminate this agreement if Felician fails to commence such cure within thirty (30) days or fails to prosecute such cure to completion with due diligence within ninety (90) days.
- c. If this Agreement is terminated as described above, Felician shall take all reasonable steps to assure completion of any ongoing classes that are part of this understanding and shall not offer or begin new classes.
- d. Neither party shall have the right to amend this agreement without the prior written consent of the other party.
- e. This agreement constitutes the entire agreement of the parties with respect to the subject to matter hereof. No modification hereof shall be binding upon any of the parties hereto unless made in writing and signed by the parties.
- f. The parties are not, and shall not be, considered as partners or joint ventures. The execution of this agreement does not, and shall not, constitute a principal/agent relationship between the parties hereto.

- g. Each party represents to the other that the person signing this Agreement has the full authority to do so.
- h. This Agreement shall be reviewed by both parties and approved every two-years.

VII. FUTURE COLLABORATIONS

This Agreement shall be viewed as an *initial* agreement, under the purview of the MOU, that allows for addendums and additions for academic partnerships, future grant proposals and any other collaboration that either party wishes to propose to the other.

This agreement is made and entered into in the academic year 2023-2024 and remains in force unless changed in writing by mutual agreement of both parties. The agreement may be amended at any time with the approval of both parties and is subject to regular review to assure currency with the respective degree requirements.

VIII. NOTICES

Should either party desire to discontinue this agreement, advance (written) notification of two years will be required. Whenever written notice is required or permitted to be given by one party to the other, it shall be deemed to be sufficiently given when deposited in the United States mail with the proper postage affixed by certified mail, return receipt requested. Such notices shall be addressed to the Office of the President at the respective institution.

IX. APPROVALS

Hudson College of Hudson County, New Jersey and Felician University hereby enter into this program articulation agreement by the affixing of signatures of the appropriate chief executive officers and/or academic officers of both institutions.

Hudson County Community College

Felician University

 Dr. Chris Reber
 President

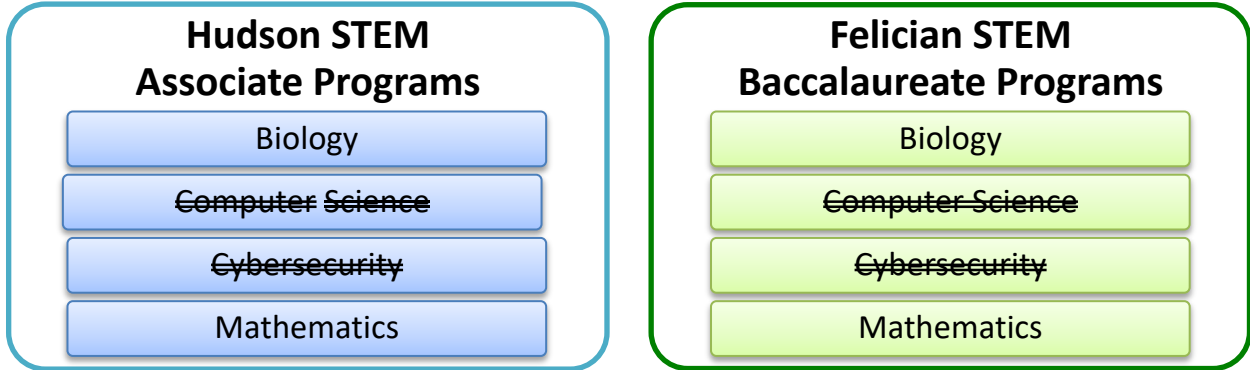
 Dr. Mildred Mihlon
 Acting President

 Date

 Date

Appendix A

STEM programs to be articulated between Hudson and Felician



Appendix B

Program Specific Course Mappings

NOTE: Students must earn a minimum of 120 credits to obtain their baccalaureate degrees. The credits posted as required to be taken at Felician University are the minimum. More courses may need to be taken at Hudson County Community College or Felician University to fulfill this graduation requirement. At least one half of the courses in the major must be Felician University courses. At least one half of the courses in the major must be at the 300 or 400 level.

| Felician University | | Hudson County Community College | |
|---|------------|---------------------------------|--------|
| B.S. Biology | | A.S. Biology | |
| Course* | Credit | Couse | Credit |
| General Education (47-49 credits) | | | |
| UNIV 250 | 1 | | |
| GECC 1 - Faith and Reason (100/200) | 3 | | |
| GECC 1 - Faith and Reason (300/400) | 3 | | |
| GECC 2 - Ethics, Values, Truth | 3 | | |
| GECC 3 - Communication (ENG 101) | 3 | | |
| GECC 3 - Communication (COMM 103) | 3 | | |
| GECC 4 - Critical & Analytical Thinking | 3 | | |
| GECC 4 - Critical & Analytical Thinking | 3 | | |
| GECC 5 - Info Literacy (ENG 102 & LS-100) | 4 | | |
| GECC 6 - Technological Acumen (requirement met in major) | 4 | | |
| GECC 7 - Quantitative & Scientific Reasoning/Science (BIO 103) | 4 | | |
| GECC 7 - Quantitative & Scientific Reasoning/Math (MATH 122) | 3 | | |
| GECC 8 - Global Consciousness (HIST 101) | 3 | | |
| GECC 8 - Global Consciousness (SOC 104) | 3 | | |
| GECC 9 - Liberal Arts Concentration 1 (CS 101) | 3 | | |
| GECC 9 - Liberal Arts Concentration 2 | 3 | | |
| GECC 9 - Liberal Arts Concentration 3 | 3 | | |
| Major Requirements | | | |
| Required Biology Courses | | | |
| BIO 104 - General Biology II | 4 | | |
| BIO 202 - Microbiology | 4 | | |
| BIO 405 - Genetics | 4 | | |
| BIO 409 - Biology Seminar | 1 | | |
| BIO 450 - Undergrad Research in Biology I | 2 | | |
| BIO 451 - Undergrad Research in Biology II | 2 | | |
| Related Requirements | | | |
| CHEM 103 - General Chemistry I | 4 | | |
| CHEM 104 - General Chemistry II | 4 | | |
| CHEM 201 - Organic Chemistry I | 4 | | |
| CHEM 202 - Organic Chemistry II | 4 | | |
| MATH 160 - College Algebra | 4 | | |
| MATH 161 - Precalculus | 4 | | |
| PHYS 103 - General Physics I | 4 | | |
| PHYS 104 - General Physics II | 4 | | |
| Biology Electives (Complete 4 BIO electives from at least 3 categories) | | | |
| Category 1 - Structural Biology | | | |
| BIO 205 - Anatomy and Physiology I | 4 | | |
| BIO 206 - Anatomy and Physiology II | 4 | | |
| BIO 304 - Histology | 4 | | |
| BIO 305 - Embryology | 3 | | |
| Category 2 - Health-Related Biology | | | |
| BIO 307 - Pathophysiology | 3 | | |
| BIO 308 - Virology | 3 | | |
| BIO 309 - Parasitology | 3 | | |
| BIO 403 - Immunology | 4 | | |
| Category 3 - Molecular Biology | | | |
| BIO 312 - Cellular and Molecular Biology | 4 | | |
| BIO 360 - Biochemistry I | 4 | | |
| Category 4 - Ecology/Evolutionary Biology | | | |
| BIO 209 - Evolution | 3 | | |
| BIO 306 - Ecology | 4 | | |
| General Electives | | | |
| Elective 1 | 3 | | |
| Elective 2 (if needed) | 2 | | |
| TOTAL | 120 | | |
| *Felician courses listed are those that meet Felician requirements within each required distribution categories according to the 2021-2022 University Catalog | | | |

| Felician University | | Hudson County Community College | |
|---|--------|---------------------------------|--------|
| B.A. Natural Sciences and Mathematics, General Science Concentration | | A.S. Biology | |
| Course* | Credit | Couse | Credit |
| General Education (47-49 credits) | | | |
| UNIV 250 | 1 | | |
| GECC 1 - Faith and Reason (100/200) | 3 | | |
| GECC 1 - Faith and Reason (300/400) | 3 | | |
| GECC 2 - Ethics, Values, Truth | 3 | | |
| GECC 3 - Communication (ENG 101) | 3 | | |
| GECC 3 - Communication (COMM 103) | 3 | | |
| GECC 4 - Critical & Analytical Thinking | 3 | | |
| GECC 5 - Info Literacy (ENG 102 & LS-100) | 3 | | |
| GECC 6 - Technological Acumen (CS 103) | 3 | | |
| GECC 7 - Quantitative & Scientific Reasoning/Science (BIO 103) | 4 | | |
| GECC 7 - Quantitative & Scientific Reasoning/Math (MATH 160) | 4 | | |
| GECC 8 - Global Consciousness (HIST 101) | 3 | | |
| GECC 8 - Global Consciousness (SOC 104) | 3 | | |
| GECC 9 - Liberal Arts Concentration 1 | 3 | | |
| GECC 9 - Liberal Arts Concentration 2 | 3 | | |
| GECC 9 - Liberal Arts Concentration 3 | 3 | | |
| GECC 9 - Liberal Arts Concentration 4 | 3 | | |
| Major Requirements | | | |
| Required Courses (12 credits) | | | |
| Biological Science Requirement | 4 | | |
| Biological Science Requirement | 4 | | |
| Biological Science Requirement | 4 | | |
| Physical Science Requirements (12 credits) | | | |
| GSCI 105 - Earth Science | 4 | | |
| PHYS 103 - General Physics I | 4 | | |
| CHEM 103 - General Chemistry I | 4 | | |
| Senior Research | | | |
| GSCI 409 - General Science Seminar | 1 | | |
| GSCI 450 - General Science Research | 3 | | |
| Science Electives (12 credits) | | | |
| Science Elective - ENV 101 Intro to Environmental Science | 4 | | |
| Science Elective - CHEM 104 | 4 | | |
| Science Elective - CHEM 201 | 4 | | |
| Free Electives | | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| Elective | 3 | | |
| TOTAL | 120 | | |
| *Felician courses listed are those that meet Felician requirements within each required distribution categories according to the 2021-2022 University Catalog | | | |

| Felician University | | Hudson County Community College | |
|---|------------|---------------------------------|--------|
| B.A. Mathematics | | A.S. Mathematics | |
| Course* | Credit | Couse | Credit |
| General Education (52 credits) | | | |
| UNIV 250 | 1 | | |
| GECC 1 - Faith and Reason (100/200) | 3 | | |
| GECC 1 - Faith and Reason (300/400) | 3 | | |
| GECC 2 - Ethics, Values, Truth | 3 | | |
| GECC 3 - Communication (ENG 101) | 3 | | |
| GECC 3 - Communication (COMM 103) | 3 | | |
| GECC 4 - Critical & Analytical Thinking | 4 | | |
| GECC 5 - Info Literacy (ENG 102 & LS-100) | 4 | | |
| GECC 6 - Technological Acumen (CS 103) | 3 | | |
| GECC 7 - Quantitative & Scientific Reasoning/Science (PHY 103) | 4 | | |
| GECC 7 - Quantitative & Scientific Reasoning/Math (MATH 332) | 3 | | |
| GECC 8 - Global Consciousness (HIST 101) | 3 | | |
| GECC 8 - Global Consciousness (SOC 104) | 3 | | |
| GECC 9 - Liberal Arts Concentration 1 (PSYC 101) | 3 | | |
| GECC 9 - Liberal Arts Concentration 2 (CS 110) | 3 | | |
| GECC 9 - Liberal Arts Concentration 3 (ENG 383) | 3 | | |
| Major Requirements | | | |
| Required Courses (34 credits) | | | |
| MATH 161 - Precalculus | | | |
| MATH 231 - Geometry I | 3 | | |
| MATH 241 - Discrete Mathematics | 3 | | |
| MATH 262 - Calculus I | 4 | | |
| MATH 263 - Calculus II | 4 | | |
| MATH 343 - Matrix Theory and Linear Algebra | 4 | | |
| MATH 364 - Calculus III | 4 | | |
| MATH 423 - Probability and Statistics | 4 | | |
| MATH 495 - Senior Capstone in Mathematics | 4 | | |
| Required Electives (7-8 credits; choose two) | | | |
| MATH 324 - Number Theory (recommended) | 3 | | |
| MATH 434 - Abstract Algebra (recommended) | 4 | | |
| MATH 365 - Differential Equations | 4 | | |
| Required Related Courses (8 credits) | | | |
| PHYS 103 - General Physics I | 4 | | |
| PHYS 104 - General Physics II | 4 | | |
| Free Electives (27 credits) | | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 3 | | |
| Free Elective | 4 | | |
| TOTAL | 120 | | |
| *Felician courses listed are those that meet Felician requirements within each required distribution categories according to the 2021-2022 University Catalog | | | |



State of New Jersey
DEPARTMENT OF HEALTH
PO BOX 360
TRENTON, N.J. 08625-0360
www.nj.gov/health

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

JUDITH M. PERSICILLI, RN, BSN, MA
Commissioner

MEMORANDUM OF AGREEMENT

BETWEEN

NEW JERSEY DEPARTMENT OF HEALTH

AND

HUDSON COUNTY COMMUNITY COLLEGE (HCCC)
FOR

THE USE OF CERTAIN NJDOH EQUIPMENT BY HCCC FOR PURPOSES OF NJDOH WASTEWATER SURVEILLANCE PROGRAM

WHEREAS, pursuant to N.J.S.A. 26:1A-15, the New Jersey Department of Health (NJDOH) is authorized to enter into agreements with instrumentalities of the State to accomplish the State's public health goals, and the County Colleges are established pursuant to State law, specifically, N.J.S.A. 18A:64A-1 et seq., and approved by The Commission on Higher Education;

WHEREAS, the Centers for Disease Control and Prevention (CDC) of the U.S. Department of Health and Human Services (HHS) has awarded funding to NJDOH entitled, "Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases" for the purpose of conducting wastewater testing and purchasing testing equipment, in order to understand and monitor community disease prevalence trends through the NJDOH's Wastewater Surveillance Program, part of the National Wastewater Surveillance System (NWSS) 2 program conducted by the CDC, to support local public health action;

WHEREAS, the DOH Wastewater Surveillance Program is overseen jointly by the Public Health Laboratory Services (PHLS) and Communicable Disease Service (CDS) programs; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees of a County College is authorized to enter into contracts with the State or any of its departments; and

WHEREAS, NJDOH will provide, free of charge, certain Equipment to HCCC for its use in the NJDOH Wastewater Surveillance Program starting in August 2023 and extending through July 31, 2024, or the earlier termination of the NJDOH Wastewater Surveillance Program.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

I. UNDER THIS AGREEMENT, THE NJDOH IS HEREAFTER REFERRED TO AS THE "LENDING AGENCY" AND THE HCCC IS HEREAFTER REFERRED TO AS THE "RECEIVING AGENCY." THE LENDING AGENCY AND THE RECEIVING AGENCY HEREAFTER MAY EACH BE REFERRED TO AS A "PARTY" OR COLLECTIVELY AS "THE PARTIES."

II. OBLIGATIONS AND RIGHTS OF LENDING AGENCY

A. Obligations

1. Lending Agency shall provide:
 - a Hach portable compact wastewater sampler, PHEAL Asset tag #P14540, model #ASP.CXXXC121XX, serial # 231110025403;
 - a battery charger for the wastewater sampler, model #8753500US; and
 - a VWR mini refrigerator, model# HCUCFS0504, serial #VWR-912205187658PW-2304-V52, PHEAL Asset Tag# P14555,(together the "Equipment") to HCCC.

2. Lending Agency shall arrange delivery of the Equipment to Receiving Agency and shall provide instructions on use of the wastewater sampler following the execution of this MOA.

B. Rights

1. Audit
 - a. Lending Agency has the right to audit all records maintained by the Receiving Agency for this project and to require that a log for routine cleaning, maintenance, and repair be maintained by the Receiving Agency for the wastewater sampler.
 - b. Lending Agency has the right, during normal business hours, to inspect the Equipment, as well as the cleaning, maintenance and repair log.

2. Work Product

- a. Lending Agency owns the Equipment.
 - i. All written work produced pursuant to this MOA shall bear an acknowledgment of the support of the Lending Agency in providing the Equipment.
- b. Lending Agency assumes all responsibilities relative to determining compliance and effect of the Open Public Records Act (N.J.S.A. 47:1A-1) as it pertains to any work performed by the Receiving Agency pursuant to this MOA.

III. **OBLIGATIONS AND RIGHTS OF RECEIVING AGENCY**

A. **Obligations**

1. Receiving Agency shall perform wastewater sampling and related collection, processing and transportation activities as agreed and memorialized in the Higher Education Enrollment Agreement for Participation in the NJDOH Wastewater Surveillance Program executed between HCCC and CDS on or around May 18, 2023 and the Wastewater Surveillance Monitoring Program Sampling Guide produced by PHEL, both incorporated herein by reference.
2. Receiving Agency shall perform routine cleaning and maintenance of the wastewater sampler as recommended by manufacturer at the following site: <https://images.hach.com/asset-get.download.jsa?code=164217>, and shall when necessary, have professional repairs performed at its own expense to ensure that Equipment is maintained in good operating condition.
3. Receiving Agency shall store the Equipment in a secure site on its premises and ensure that only authorized personnel operate the Equipment.
4. Receiving Agency shall assume all risk and liability associated with use of the Equipment by its personnel, and shall insure the Equipment against all damage and loss.
5. Receiving Agency shall ensure that Equipment is maintained in good operating condition and shall clean, package, and arrange the return transport of the wastewater sampler, battery charger, and mini refrigerator to NJDOH no later than 30 days after the cessation of wastewater sampling by Receiving Agency under the NJDOH Wastewater Surveillance Program.

In the event Receiving Agency fails to return any of the Equipment to NJDOH, or in the event of loss or destruction, or if any of the Equipment ceases to be operable for any reason, Receiving Agency shall be liable to NJDOH for the replacement cost thereof, plus any shipping or delivery

6. charges. The replacement cost of the wastewater sampler is \$5,558.10, that of the battery charger is \$412.25, and that of the refrigerator is \$1,250.00.

7. Whistleblower Protection Notice.

Receiving Agency agrees to comply with and provide adequate notice of available whistleblower rights and remedies, pursuant to 41 U.S.C. 4712, as follows:

- a. Informing employees and independent contractors working on this MOA of their entitlement to the rights and remedies of the “Pilot Program for Enhancement of Contractor Employee Whistleblower Protections”, which cannot be waived by any MOA, policy, form or condition of employment, and includes the following:
 - i. The right not to be discharged, demoted, or otherwise discriminated against as a reprisal for whistleblowing, which is defined as “making a disclosure that the employee reasonably believes is evidence of,” any of the following:
 1. Gross mismanagement of federal contract or grant;
 2. A gross waste of federal funds;
 3. An abuse of authority relating to federal contract or grant;
 4. A substantial and specific danger to public health or safety;
 5. A violation of law, rule or regulation related to a federal contract or grant (including the competition for, or negotiation of a contract of grant); and
 - ii. This benefit applies when the employee’s disclosure is made to one of the following individuals or entities:
 1. A member of Congress, or representative of a Congressional Committee;
 2. An Inspector General;
 3. The Government Accountability Office;
 4. A federal employee responsible for contract or grant oversight or management at the relevant agency;
 5. An official from the Department of Justice or other law enforcement agency;
 6. A court or grand jury; or
 7. A management official or other employee of the contractor, subcontractor, grantee, or subgrantee with responsibility to investigate, discover, or address misconduct.
- b. Providing such written notice in the predominant native language of the workforce; and
- c. Including such requirements in any subsequent MOA with another party to carry out its obligations under the MOA.

1. Data Privacy and Data Security

Receiving Agency agrees to protect NJDOH data collected, used, and maintained through the professional services provided pursuant to this MOA pursuant to applicable federal and State law, standards and policies of the State of New Jersey Office of Information Technology, as amended and supplemented, and accessed at [NJOIT - NJOIT Policy Library \(state.nj.us\)](http://NJOIT - NJOIT Policy Library (state.nj.us)).

B. Rights

Receiving Agency has the rights set forth at Sections III, IV, and V of this MOA and Attachment A.

IV. GENERAL PROVISIONS

- A. During the term of this MOA, each party shall comply with all federal, State and municipal laws, rules and regulations generally applicable to the activities performed pursuant to this MOA.
- B. Each party is an independent entity and neither party shall hold itself out as an agent, partner or representative of the other.
- C. Failure by either party to exercise any right or demand performance of any obligation under this MOA shall not be deemed a waiver of such right or obligation.
- D. If any terms and conditions of this MOA are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this MOA are declared severable.
- E. This MOA may not be assigned without the prior written consent of NJDOH.
- F. The laws of the State of New Jersey govern this MOA.
- G. This MOA may be modified in accordance with the provisions of Attachment A, Section III.
- H. The parties recognize and agree that this MOA is expressly dependent upon the availability to the NJDOH of funds appropriated from applicable federal or state funding sources. The NJDOH shall not be held liable for any termination of this MOA due to the absence of available funding appropriations.
- I. Funding Agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, the copyright in any work developed under the MOA.
- J. The parties agree that all data resulting from this MOA are to be considered confidential and shall be solely used for the purposes as outlined above. All parties are required to use reasonable care to protect the confidentiality of the data.
- K. Any research resulting from this MOA which is subject to the Institutional Review Boards of either of the parties shall be confidential. Each party is responsible for adhering to the rules of the Institutional Review Board which are hereby incorporated by reference.

V. **TERMS AND TERMINATION**

- A. Subject to any rights of termination hereinafter set forth, this MOA shall become effective on August 1, 2023 and shall remain in effect through July 31, 2024 unless earlier terminated. Upon written notice given by June 30, 2024, MOA may be renewed for an additional year, upon mutual agreement of the Parties, subject to the terms and conditions of this MOA, in which case MOA shall remain in effect through July 31, 2025, unless earlier terminated.
- B. This MOA may be terminated by either party with or without cause upon 30 days' advance written notice.
- C. Notice of termination shall be addressed to the contact persons identified at Section VI and delivered via email and U.S. mail, return receipt requested, and shall be effective upon receipt.

VI. **PRINCIPAL CONTACTS**

The principal contacts for all notifications required or otherwise necessary under this MOA shall be as follows:

For the New Jersey Department of Health:

Program Management Officer

Edward Acheampong, Ph.D.

Program Manager

Public Health and Environmental Laboratory

3 Schwarzkopf Drive, Ewing, NJ 08628

Phone: 609-718-8281

Email: Edward.Acheampong@doh.nj.gov

Rosalind Finney

Division Director

Public Health and Environmental Laboratory

3 Schwarzkopf Drive, Ewing, NJ 08628

Phone: 609-718-8005

Email: Rosalind.Finney@doh.nj.gov

Hudson County Community College

Burl Yearwood, Ph.D.

Dean of STEM

Hudson County Community College

70 Sip Avenue, Jersey City, NJ 07306

Phone: 201-360-4651

Email: byearwood@hccc.edu

Name

Title

Organization

Address

Zip

Phone

Email

VII. WE, THE UNDERSIGNED, CONSENT TO THE CONTENTS OF THIS AGREEMENT.

New Jersey Department of Health:

Signature: _____ Date _____
Name
Title
Public Health and Environmental Laboratories

Hudson County Community College:

Signature: _____ Date _____
Name
Title
Division



**YEAR UP/Hudson County Community College
Memorandum of Understanding Amendment**

This Year Up/Hudson County Community College Memorandum of Understanding Amendment (hereinafter the “Amendment”) is effective as of May 1, 2023 by and between Year Up, Inc. (“Year Up”), a not-for-profit corporation with its principal offices at 45 Milk Street, Boston, MA 02109 and Hudson County Community College (“HCCC” or “College”), a college with offices at 70 Sip Ave., Jersey City, NJ 07306. Year Up and HCCC shall hereinafter collectively be referred to as the “parties” and generically as a “party.”

WHEREAS, the Parties entered into the Year Up/Hudson County Community College Memorandum of Understanding dated May 16, 2019 (“MOU”) establishing their partnership;

WHEREAS, the Parties entered into the Year Up/Hudson County Community College Memorandum of Understanding Addendum (“Addendum”) that extended and modified the MOU; and

WHEREAS, the Parties wish to extend and modify the MOU including the prior Addendum as detailed herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the Parties agree to the following:

1. **Length of Term:** The Term shall hereby be extended and will end on May 16, 2025.
2. **Resolution Approving FY 2022 Tuition and Fee Policy for Students Enrolled in the Year Up New York/New Jersey Program:**
This Resolution incorporated into the MOU as detailed in the Addendum shall be removed in its entirety.

[signature on the following page]



WHEREAS, the Parties affirm that no other terms or conditions of the MOU including the prior Addendum, except those specifically modified or amended herein, shall be impacted, negated, or changed as a result of this here stated Amendment.

HCCC Representative

Year Up Representative

Signature

Date

Signature

Date

Name (Print)

Name (Print)

Title

Title



MEMORANDUM OF UNDERSTANDING

Between

Hudson County Community College

and

Hudson Regional Health

August 1, 2023 – July 31, 2024

Description

Hudson County Community College (HCCC) through the School of Continuing Education and Workforce Development (CEWD) and the Hudson Regional Health (HRH) have established a partnership whereby HCCC CEWD will deliver Diversity trainings during Hudson Regional Health Pre-Service

Roles and Responsibilities

It is agreed that the following will be the roles and responsibilities of the partner organizations:

Hudson Regional Health

- a) Will assign an individual to be the main contact for the training.
- b) Will consult with HCCC to determine the workforce training schedule.
- c) Will provide printed materials for the class.
- d) Agrees to provide employee information to HCCC for the purpose of registering them into CEWD's student database.
- e) Agrees to provide attendance records for the trainings.
- f) HRH shall be responsible for its actions as well as the actions of its members, employees, and anyone taking classes.

Hudson County Community College, Continuing Education and Workforce Development (HCCC CEWD)

- a) Will assign an individual to be the main contact for the training.
- b) Agrees to consult with Hudson Regional Health regarding the workforce training program schedule.
- c) Agrees to design a 2 and ½ hour workforce curriculum in Diversity Training: Celebrating Diversity in the Workplace for 3 class sessions.
- d) Will provide instruction in-person.



- e) Will adhere to the training schedule which will take place during October of 2023. Any changes will be made in consultation with Hudson Regional Health.
- f) Will provide training for up to 90 employees and volunteers in the three (3) class sessions.
- g) Will recruit and hire instructor(s) for the training program.
- h) Will record and maintain student attendance.

Invoicing

Agrees to pay HCCC \$1,689.00 as follows: 50% upon signing the agreement and 50% at the end of training. HCCC shall not be obligated to provide any services until the initial 50% payment is made. HCCC shall invoice the second 50% payment upon completion of the training. If the second 50% payment is not made within thirty (30) of the date of the invoice, the unpaid amounts shall accrue interest at the rate of one percent (1%) per month.

- a)

Dispute Resolution

- a) Any and all claims, disputes or other matters in question between the College and the Client arising out of or relating to this Agreement or alleged breach thereof, or the services provided thereunder, shall be subject to and determined exclusively by the Superior Court of New Jersey venue in Hudson County, New Jersey.

Governing Law

- a) This Agreement shall be governed by and in accordance with the laws of the State of New Jersey, without references to any choice of law or conflicts of laws, and provisions therein.
- b) The rights of the College or the Client under this Agreement are personal to each party, and neither party shall assign, transfer, hypothecate or otherwise assign its rights or delegate its duties under this Agreement, whether voluntarily, involuntarily or by operation of law, without the prior written consent of the other party to this Agreement.

Notices

- a) Any notices required or permitted to be given pursuant to the terms of this Agreement shall be sufficiently given when delivered personally, by courier services (such as Federal Express) or certified mail, return receipt requested, addressed to each party as follows:

As to the Hudson Regional Health:



(Address)

Attention:

As to the College:

Hudson County Community College
26 Journal Square
Jersey City, New Jersey 07306
Attention: Jeff Roberson, Director of Contracts and Procurement

Provisions and Amendments

- a) This Memorandum of Understanding contains all provisions agreed upon by the parties. Any amendment to this Memorandum of Understanding must be in writing and signed by either parties or their duly authorized representative. It is further understood that the term of this agreement is for the period of August 1, 2023 – July 31, 2024, and shall not automatically renew. Any continuation, renewal or extension is subject to a new agreement.

Hudson Regional Health

Hudson County Community College

By: _____

By: _____

Date: _____

Date: _____



TRAINING AGREEMENT Q1-07-23-12 - PERFORMANCE BASED

Item IX., Academic and Student Affairs
Attachment VI
Resolution 6

Whereas, the Arbor E&T, LLC dba Equus Workforce Solutions (HEREINAFTER REFERRED TO AS Equus) having its local office at 438 Summit Ave, Jersey City, NJ 07306, desires to enter into a Training Agreement under the terms and conditions listed below in the following four pages with **Hudson County Community College** (HEREINAFTER REFERRED TO As Vendor)

Hudson County Community College
161 Newkirk Street, Jersey City NJ 07306

FED ID#

This agreement was launched on **July 1, 2023**, for the purpose of providing training, credentials, and job search assistance. Upon successful completion of the training program the participant will have attained sufficient skills to obtain employment, with job search assistant in the training related field at a weekly minimum of 30 hours and the acceptable wage at placement of at least **\$15.00** per hour. Vendor understands the WIOA participants choose a particular vendor of their own free will. Equus is not responsible for referring clients to the vendor unless they are selected by WIOA participant. This agreement will be reviewed quarterly for compliance and will end one year from the launch date.

Description of the Programs/Trainings listed on (NJTOPPS):

In consideration of the foregoing, Equus does hereby agree to pay (**Vendor**) the allowable costs incurred in the performance of this agreement in an amount up to, but not to exceed **\$4,000.00** as detailed in the Performance Based payment schedule.

NOTE: VENDOR MUST ENSURE THAT GRADUATES HAVE A CURRENT RESUME, WHICH INCLUDES THEIR NEW SKILLS AND MUST BE INCLUDED WITH THE FINAL INVOICE. RESUME SHOULD ALSO SHOW RECEIPT OF CREDENTIAL.

Arbor E&T, LLC dba Equus Workforce Solutions

Vendor Approval

BY: _____
Signature Date

BY: **X** _____
Authorized Signature Date

Print name and title

Print name and title

I CERTIFY THAT I AM DULY AUTHORIZED TO ENTER INTO THIS AGREEMENT BY THE GOVERNING/ADMINISTRATIVE BODY OF THE ABOVE CONTRACTOR & RECEIVED THE NON DISCRIMINATION MONITORING STATEMENT OF ASSURANCES, GENERAL DEFINITIONS, TERMS, & CONDITIONS AS WELL AS THE VENDOR HANDBOOK & ENSURE THE STAFF AND I ABIDE BY ALL REGULATIONS.

Payment Schedule for Approved Training Providers:

This is a performance-based training agreement. In full consideration of the terms and services performed under this agreement the vendor shall be compensated only upon the proper submission of **Equus Training Voucher** and the necessary supporting documentation for each payment listed below:

UNDER NO CIRCUMSTANCE WILL THE PARTICIPANTS(TRAINEEES) BE RESPONSIBLE TO PAY FOR ANY COSTS INCURRED AND/OR SERVICES PROVIDED THROUGH THIS AGREEMENT.

CONTACT PERSON: Anita Belle
TITLE: Director, Workforce Pathways Continuing Education & Workforce Development
TELEPHONE: 201-360-5443
EMAIL: abelle@hccc.edu

TRAINING AGREEMENT Q1-07-23-12 - PERFORMANCE BASED

The enclosed agreement breakdown is based on the allocated amount of \$4,000.00 per individual with an estimated 200 total hours course. You will receive an Individualized, "Client Summary" for every participant enrolled to include their appropriate milestones breakdown, based on the total cost of each program as stated on the ETPL.

Payments will be made only according to the following conditions:

A. \$1,600.00 - 60% of the Training Tuition is based on Training Progress and will be paid accordingly:

1. A progress report payment of \$400.00 will be paid upon successful completion of the first 50 hours of instructional courses / work (**1st Benchmark**) and evidenced of any proper of assessment with a grade of "C+" or higher each module or course and attendance reports signed by both the participant and the instructor providing satisfactory progress to the next level of training.
2. A progress report payment of \$400.00 will be paid upon successful completion of the next 50 hours of instructional courses / work (**2nd Benchmark**) and evidenced of proper assessment with a grade of "C+" or higher each module or course and original attendance reports signed by both the participant and the instructor providing satisfactory progress to the next level of training.
3. A progress report payment of \$400.00 will be paid upon successful completion of the next 50 hours of instructional courses / work (**3rd Benchmark**) and evidenced of proper assessment with a grade of "C+" or higher each module or course and original attendance reports signed by both the participant and the instructor providing satisfactory progress to the next level of training.
4. A final progress payment of \$400.00 will be paid upon successful satisfactory completion of the final 50 hours of courses / work (**4th Benchmark**) and not previously taken as outlined in the Scope of Work, with a minimum of 180 core hours of attendance and evidenced of proper assessment with a grade of "C+" or higher in each module or course and original attendance reports signed by both the participants and the instructors providing satisfactory progress to the next level of training. A copy of Certificate of completion, current resume with new skills obtained, and a submission of a receipt or appropriate documentation from the Licensing/Exam Administering Entity with the student's name, exam type, date of exam must be attached in order to be reimbursed for the last benchmark.

B. \$1,600.00 - 40% of the Training Tuition for Industry Recognized Credential will be paid as follows:

1. **Credential Attainment** - will be paid within 3 months of program completion related to course/program of study. See complete list of Industry Recognized Credentials from LWD website:
http://careerconnections.nj.gov/careerconnections/prepare/skills/credentials/industry_valued_credentials.shtml

C. \$800.00 - 20% of the total WIOA obligations for Entered Employment and Retention payments will be paid accordingly:

1. **Entered Employment** - will be paid only if the vendor provides a referral to an employer who then hires the participant into an unsubsidized full-time thirty (30) hours per week employment opportunity at a rate of at least \$15.00 per hour or more by the 61st calendar day after completion of training exit in an occupation for which the participant was trained.

Contract Stipulations:

TRAINING AGREEMENT Q1-07-23-12 - PERFORMANCE BASED

1. Executed Training Agreements shall ensure participants must comply with the benchmark attendance policy as follows:
 - a. Training Programs with 600 hours or more, participants must attend 80% of the instructional course/work hours.
 - b. Training Programs with less than 600 hours, participants must attend 90% of the instructional course/work hours.
2. If a training program is identified as having a completion day of less than 30 business days, then the standard 10 consecutive business days for evaluation/orientation and financial obligation will not apply. Instead, a financial obligation will commence based on the length of the program as follows: a) Programs of 1-5 business days, must attend 2 consecutive program days; b) 6-10 business days must attend 3 consecutive program days; c) 11-30 business days must attend 5 consecutive program days, before a financial obligation exists for benchmark payment(s) of said training.
3. Whenever possible, be flexible and allow participants who are absent from class to make up the class or allowing evening and/or weekend participation in order to achieve the individual's program completion per the participant Training Agreement.
4. Contract extensions will not be approved with the exception of weather related, documented health related reasons, employment related reasons or incidents of life changing events (ex. homeless). All extensions must be submitted within ten (10) business days of contract end date to the Training Unit. The justification must clearly be stated when submitting the request with backup documentation.
5. If a participant withdrew from the training for any reason, the vendor has two (2) business days to notify and send the termination letter to the Equus Operations Manager. The Termination letter must detail why the participants withdrew from the training and the last day of training.
6. Payment request must be accompanied by a completed Equus Training Voucher, and all supporting documentation such as performance benchmarks achieved, bi-weekly progress, and grade levels achieved course should be attached. Only vouchers with successful completion of the required hours of instructional courses / work and evidence of any proper of assessment with a grade of "C+" or higher in each module or course is accepted as meeting competency attainment in the subject matter will be paid. On the last benchmark, the vendor must submit a copy of Certificate of completion, current resume with new skills obtained, and a submission of a receipt or appropriate documentation from the Licensing/Exam Administering Entity with the student's name, exam type, date of exam must be attached in order to be reimbursed for the last benchmark. All payment requests must be submitted within 30 days after each benchmark is achieved. Vouchers must be submitted in accordance with all other standards and policies established by Equus.
7. Vendors must assist in registering the participant for training related exam(s) within 30 days prior to the last day of program completion. As stated previously, the vendor must submit a receipt or appropriate documentation from the Licensing/Exam Administering Entity with the student's name, exam type, date of exam must be attached in order to be reimbursed for this benchmark.
8. All participants must be in a training related industry recognized credential program. Vendor must follow up, obtain and submit proof of credential to Equus Management Team within 3 months of program completion. For Credential payment, the vendor must submit proof of the credential with Equus voucher to Equus Management Team and copy to training unit within 2 months of program completion.
9. Completion of any related internships or externships and has received any certificates, permits, licenses necessary to perform the duties of the occupation for which the customer has been trained cannot be withheld from the customer due to payment from Equus.
10. The vendor has 61 days from the completion of the training (including credentialing exams) to place all participants in unsubsidized employment with a minimum requirement of 30 hours per week in a training related field as per the Training Agreement. In addition, the Placement information should be submitted to the Equus case manager or Management Team and within (61st) days of completion of training.
11. Payments will be withheld for incomplete or overdue progress reports and supporting documentation.

Vendor Certification

I hereby certify that the good(s) or services(s) described herein is (are) correct as to quantity and contract price, and have been shipped to the delivery destination as specified in the contract.

Hudson County Community College
(Training Vendor)

161 Newkirk Street Jersey City, NJ 07306
(Address)

_____ x _____
(Date) (Signature)

X _____
(Name and Title)