

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, May 13, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

III. COMMENTS FROM THE PUBLIC*Chair Peña***IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)***V. REPORTS**

- | | | |
|----|--|-------------------------|
| 1. | <i>Student Government Association President's Report</i> | <i>Ms. Resurreccion</i> |
| 2. | <i>All College Council Chair's Report</i> | <i>Dr. Cody</i> |
| 3. | <i>President's Report</i> | <i>Dr. Reber</i> |

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS *Dr. Reber***VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber***IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber***X. NEW BUSINESS** *Chair Peña***XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, May 13, 2025****II. ROLL CALL****Trustees:***Lisa Camacho, Student Alumni Representative*

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President, Ex Officio

Silvia Rodriguez

Harold Stahl

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, May 13, 2025****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

V. REPORTS

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Presentation of Promoted Faculty

Dr. Darryl Jones, Vice President for Academic Affairs

Achieving the Dream Presentation

Dr. Mary Fifield, ATD Leadership Coach

Dr. Rene Garcia, ATD Data Coach

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of April 8, 2025 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of April 8, 2025.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations.

INTRODUCED BY:

SECONDED BY:

DATE:

May 13, 2025

DeFazio, Edward
Doria, Joseph
Gardner, Pamela
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, April 8, 2025
5:00 P.M., In Person and Via Zoom

MINUTES

PRESENT: *Pamela Gardner (Vice Chair); Frank Gargiulo; Stacy Gemma; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: Andy Brown, Esq., for Scarinci and Hollenbeck

ABSENT: *Lisa Camacho (Alumni Representative); Edward DeFazio (Secretary/Treasurer); and Joseph Doria.*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION

The Board of Trustees altered the meeting agenda, and a Closed Session was held after Item X. The Board went into closed session at 5:38 p.m. and returned to the public session at 6:41 p.m. (See pages 22-24)

V. REPORTS

1. Student Government Association President's Report

Student Government Association President Nina Maria Resurreccion offered the following report.

Good evening, Trustees, faculty, staff, students, and guests.

As the President of the Student Government Association (SGA), I am pleased to present this monthly report on student involvement. The active participation of our student representatives has ensured that the voices of the student body are heard and considered in the decision-making processes that impact our campus community.

Before I begin, I would like to express my gratitude to my team and to my mother, who flew 8,000 miles to be here with us today. Their unwavering support means the world to me.

The following is a list of events held from March to today:

- **The History of Tomorrow Club:** Trivia Night
- **Starry Eye Dance Team:** Herstory Unleashed Recruitment and Photoshoot
- **Nursing Club:** Coffee Social
- **Health and Medical Sciences Club:** Hands-only CPR
- **LGBTQ+ Club:** Bi the Mic – Karaoke Celebration for Bisexual Awareness
- **Active Minds:**
 - Rock Solid Wellness
 - Cinemania: Inside Out

- **Cybersecurity Club:** Cybersecurity Workshop – Wireshark
- **Sisters Empowering Sisters Club:** Empower Your Dreams
- **Girls Who Code Club:** Mini Python Workshop
- **Student Programming Board:** Women's Care Kits Grab n Go
- **Culinary Club:**
 - The Culinary Club completed its Complimentary Soup events on Tuesdays. The Club is now preparing for its annual Friends and Family event, which will take place on Saturday, May 3 from 4:00 to 7:00 p.m. in the Culinary Arts Center. Tickets are \$50. Dr. Ara Karakashian, Dean of Business, Culinary Arts, and Hospitality Management, has dubbed this event a mini-gala, and it is an event you do not want to miss!
- **Girls Who Code and Cybersecurity Clubs:** Attended the Kean University Hackathon on March 22.

Interclub Collaborative Events:

- **Student Parent Alliance with Mental Health Counseling and Wellness:** Student Parent Focus Group
- **Teacher Education Club, Student Parent Alliance, and HCCC Libraries:** Spanish Storytime and Craft
- **Teacher Education Club, Environment Club, Criminal Justice Club, and Black Student Union:** Dr. Seuss Birthday Bash

Student Government Association:

We closed Women's History Month with a Girl's Dinner yesterday at the Gabert Library Atrium. We heard from Juan Vargas, a self-defense instructor, who taught valuable self-defense techniques. We also took time to discuss womanhood and address the tough conversations that many women face daily, making sure it was a safe space for everyone.

Since this will be the last week of club-held events, I invite everyone in the room to come and show your support!

Upcoming Events:

- **Teacher Education Club, Student Parent Alliance, and HCCC Libraries:**
 - Arabic Storytime in the Library on Sunday, April 13.
 - Movie Night on Friday, April 11: Physics on Screen featuring *Oppenheimer*
- **American Chemical Society:** The induction/graduation ceremony is on May 9 at 6:00 p.m.
- **LGBTQ+ Club:**
 - Herstory Unleashed on April 11 from 6:30 to 9:00 p.m. Students of various genders and sexualities will present in their unique ways to share their talents and express their perceptions of womanhood.

Student Government Association:

I'd like to mention once again that HCCC will be hosting the annual American Student Government Association (ASGA) Conference this year. It will take place on April 12 and 13 in the Banquet Room of the Culinary Conference Center. I am excited to welcome students from various universities and look forward to learning how we can all become more effective leaders on campus.

Finally, most organizations finalized their rosters on March 28, and we will be honoring and officially

handing over positions on April 21. I will be presenting the Student Government Association Executive Board Roster at our next Board of Trustees meeting.

That concludes the student-led events for the 2024-2025 year. It has been a pleasure to share these updates with all of you.

Thank you, and have a blessed evening, everyone!

2. All College Council Chair's Report

All College Council Chair Dr. Chris Cody offered the following report.

Good evening, Trustees.

It's good to be with you again. I hope everyone is well and that our faculty and students enjoyed the recent spring break. Before we move into our standing committee reports, I'd like to take a few moments to share some important updates and highlights from the last few weeks.

First, I'm pleased to share that the All College Council (ACC) has announced the official nominations for our next Executive Board. As you know, our term will be concluding this semester, and we look forward to passing the baton to the next generation of ACC Leadership.

Dean of Business, Culinary Arts, and Hospitality Management Dr. Ara Karakashian is overseeing the election process, for which we thank him. At the most recent ACC general meeting, he announced the following slate of candidates:

- Fernando Garcia for Chair
- Sarah Teichman, Dr. Kade Thurman, and Dr. Benny Youssef for Vice Chair
- Irma Williams for Secretary

We're grateful to all who have stepped forward to serve. Voting began yesterday and will continue until April 23. The winners will be announced at the April 30 ACC election, and I will also announce them at the May 13 Board meeting.

Now, I'd like to highlight two additional items of interest from the recent ACC meeting. A Governance Recommendation developed by the Online Learning and Academic Computing (OLAC) Committee on Artificial Intelligence (AI) syllabus statements was presented to the ACC at our recent meeting and put up for a vote. The proposal, you'll likely remember, recommends that all faculty include a course-specific statement in their syllabi outlining expectations for AI use – whether full, limited, or none. Three templates have been developed to assist faculty in articulating their approach, with the goal of helping students better understand ethical and permissible use of AI. The vote passed with a majority in favor of the GR. This week, the Executive Board will sign off on the election results and forward it to President Reber for his review. Thank you to OLAC for their hard work on this project.

At the same meeting, Dr. Yeurys Pujols introduced a proposed Community Agreement for College hybrid and virtual meetings. This proposal aims to enhance flexibility and engagement in remote work and meeting participation, with clear best practices for hybrid etiquette and virtual communication. Thank you to Dr. Pujols for sharing that with the ACC.

Next, a few community-wide events. On Friday, May 3, the Culinary Club will host a dining event from 4:00 p.m. to 7:00 p.m., showcasing student and faculty talent. If you're interested, you can speak to Dr. Karakashian.

In April, three workshops are scheduled: On April 23 at Journal Square and April 24 at North Hudson, the library will host poetry writing workshops featuring the use of virtual reality headsets, and on April 28 the library will present a virtual workshop for faculty regarding student information literacy.

Now, let's move to key updates from our committees:

- **Academic Senate** reports that they will be working closely with individual schools and deans to gather feedback on the universal grading scale and incomplete policy Governance Recommendations.
- **College Life** is moving ahead with plans for the Faculty Appreciation BBQ, scheduled for May 1 from noon to 2:00 p.m. Chair Doreen Pontius will be concluding her term this semester, and we thank her for her many contributions.
- **Space and Facilities** reports that baby changing stations have arrived, with installations planned for the Library building and the Culinary building. The Johnston Room is currently being divided into two classrooms, and the STEM multipurpose room is being transitioned to a classroom for the fall semester. Chair Irma Williams will also be concluding her term at the end of this semester, and we extend our sincere appreciation for her service.
- **Development and Planning** is preparing for two key events: the Foundation's annual golf outing in June and the Dollars for Scholars event, also in June, which will spotlight student scholarships. The committee is also continuing to support activities related to the College's 50th anniversary.
- **Technology** reports that the mobile apps page is now live on the College website. Chair Lisa Bogart will also be concluding her term this semester as well, and we thank her for her leadership.
- **Student Affairs** has drafted a flyer detailing services available to CEWD students, which will be distributed soon. Summer and Fall registration opened on April 1, and the committee is promoting a summer initiative that allows matriculated students to take up to seven credits for free.

With that, we conclude our report. I'd like to thank everyone who contributed to these updates, including ACC Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, committee chairs, Dr. Reber, Cabinet, and, of course, the Board of Trustees. Thank you.

Chair Peña asked a question.

I'm very intrigued by this showcase of staff and the students' cooking. Will it be similar to an Iron Chef-style competition?

Dean Dr. Karakashian responded.

Great question! While it may have that exciting energy, it is not structured as a formal competition. The students have been working hard to prepare dishes that reflect their cultural heritage and personal backgrounds. Faculty and staff have been guiding and supporting them through the process. On the day of the event, it will be more of a celebration than a contest – each student will present their dish as a showcase of their skills and growth. It's more about personal challenge and pride than competing against one another. Thank you for your interest!

3. **President's Report**

President Reber offered the following report.

Good evening, Trustees.

Before I begin, I ask you to join me in a moment of silence for victims of war and violence in the Middle East, Eastern Europe, Africa, and throughout the world.

Moment of Silence

Thank you.

We condemn violence and hatred of all kinds, including racism, antisemitism, and Islamophobia.

We support one another in times of difficulty and are committed to a community that is respectful of – and safe for – everyone.

Chris and Nina, thank you for your reports and your leadership!

April is National Community College Month, which began with a proclamation passed by Congress and signed by President Ronald Reagan in 1985. Throughout April, community colleges across the nation are celebrating the important contributions of our sector to the nation's total educational system.

In your agenda this evening is a resolution requesting recognition of April 2025 as Hudson County Community College Month by the Hudson County Commissioners. The resolution gets longer every year as we include new items from the ever-growing list of HCCC points of pride, and we thank our colleague, Dr. Heather DeVries, for drafting this year's very affirming statement.

Recently, a team of five HCCC students attended the Harvard University Model United Nations (UN) convening in Boston. Leading and supporting them was North Hudson Campus Executive Director and Model UN Advisor Joe Caniglia.

This evening, I have invited Joe and the students to discuss their experience at the Model UN representing their assigned country of Ecuador. I'll turn this over to Joe, who will introduce our students.

Joe Caniglia offered remarks.

Good evening, Board of Trustees, Dr. Reber, Dr. Jones, and the HCCC.

My name is Joe Caniglia. I serve as the Executive Director of the North Hudson Campus and advisor to the Model UN Club at Hudson County Community College.

From February 20 to 23, I had the distinct honor of accompanying five of our students to the National Harvard Model UN Conference in Boston.

Our students interacted with 2,500 students from institutions across the globe. This year, our delegation represented the country of Ecuador.

Throughout the conference, our students demonstrated exceptional skills, dedication, and diplomacy at the Harvard Model UN Conference, showcasing their deep understanding of global issues and their ability to engage in meaningful debates. Through well-researched arguments, persuasive public speaking, and effective collaboration with delegates from around the world, Hudson County Community College students played a pivotal role in crafting resolutions and navigating complex geopolitical challenges.

Their hard work, professionalism, and leadership throughout the conference were truly commendable. Their performance not only reflected their academic excellence, but also highlighted their potential as future leaders in international affairs.

I am incredibly proud of the students who represented us: Sonny Tungala, Lidia Khayrulina, Nievi Nunez, Desiree Page, and Leonardo Amador. Each of them did an excellent job.

I would like to extend my special thanks to the Office of Student Life and Leadership, especially Associate Director Angela Tuzzo, for coordinating travel arrangements and for the encouragement and support that she provides to all students and clubs.

The students have prepared a brief presentation from the conference that we would now like to share with you.

[Harvard Model UN Presentation Video.](#)

Joseph Caniglia resumed remarks.

At this time, two of the participating students would like to share a few reflections from their experience at the conference.

Sonny Tungala offered remarks.

Good evening, Dr. Reber and Trustees. I would like to thank and express our gratitude for giving us the chance, my fellow students and me, to represent our school at this very enlightening event, which is considered the "Super Bowl" of Model UN conferences. This conference is the oldest, largest, and most prestigious of its kind, and for a community college to participate alongside leading global universities, it was just an incredible experience.

Many times during the event, we were asked, "What university are you from?" And we would say, "We're not from a university. We are from a community college." There was a silence, and they'd look at us in disbelief. We proudly stated, "Hudson County Community College, Jersey City, NJ" and that's when they said, "Wow!"

To be there, representing our college at par with universities around the world, including Ivy League schools, to tackle issues of diplomacy – it was a privilege. I was fortunate to be among the few chosen for the Special Crisis Committee, which was the Cuban Crisis Committee. It was a very good experience. So, on behalf of my fellow delegates at the conference, thank you very much. I hope the school continues to foster such activities because this really helps in the development of not only leadership but also diplomacy skills for students. Thank you.

Leonardo Amador offered remarks.

Good afternoon, Board of Trustees and college members. Thank you so much for allowing my peers and me to participate in this amazing opportunity to apply and enhance the skills we practice in class and professional environments. I can say from my experience that I enhanced my communication skills as well as my public speaking skills.

Every day, we had to present in front of large groups, form alliances, and create persuasive arguments. My partner, Desiree Page, and I successfully garnered support from other countries' delegates, which allowed our document to pass. On the final day of this experience, our document was the last one to pass, and because of that, it went above all the other documents.

Many people were surprised and stunned when we mentioned we were from Hudson County Community College. I always said, "We may be small in number, but we are here, and that is what matters."

Thank you to all the staff, advisors, and faculty who provided this opportunity for students like me and my peers. It allows us to enhance our skills and grow professionally and personally. Thank you.

Joseph Caniglia resumed his remarks.

Thank you all so much. At this time, Chris, if you do not mind, we would like to present a small token of appreciation to our students.

Hudson County Community College is proud to recognize their efforts with a commemorative plaque for each student.

Dr. Reber presented awards to the students.

Joseph Caniglia concluded.

Thank you again, everyone. I hope you enjoyed the presentation. We welcome any questions.

Chair Peña offered remarks.

I noticed one of the placards mentioned the Cuban Missile Crisis. As a Cuban, I found that particularly meaningful. Thank you for sharing what you learned and experienced. Keep going. Catch that ball and keep running – you're doing amazing work.

President Reber resumed remarks.

Thanks so much, Joe, Leonardo, Lidia, Neivi, Desiree, and Sonny. You make us all proud!

Just to conclude, our Center for Student Success remains on schedule for fall 2026 completion and occupancy. A reminder that we are planning a “Topping Out Beam Signing Ceremony” on Thursday, April 17 at noon, and we hope many of you can join us.

Trustees, this concludes my report.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of March 11, 2025 were approved.*

Introduced by: Pamela Gardner

Seconded by: Harold Stahl

8 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-9:

1. Resolution Approving Award of Insurance Broker and Vendor was tabled.

Introduced by: Jeanette Peña

Seconded by: Stacy Gemma

8 Ayes.....0 Nays

Resolution Tabled

2. Resolution Approving Award of Consulting Services for Government Affairs at a cost not to exceed \$90,000, to be funded from the operating budget, was approved.
3. Resolution Authorizing Renewal of Canvas Cloud Software at a cost not to exceed \$185,000, to be funded from the operating budget, was approved.
4. Resolution Approving Award of External Evaluator for the School of Continuing Education and Workforce Development at a cost not to exceed \$43,500 for two years, to be funded from the Strengthening Community Colleges Training Grants (SCCTG), was approved.
5. Resolution Approving Award of Air Displacement Plethysmography at a total cost not to exceed \$60,750, to be funded from the Carl D. Perkins Grant, was approved.
6. Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program at a cost not to exceed \$180 per academic term per student, to be funded from the Carl D. Perkins Grant, was approved.
7. Resolution Authorizing Cooperative with the County of Union was approved.
8. Resolution Authorizing Sale of Personal Property was approved.
9. Resolution Authorizing Sale of Furniture was approved.

Introduced by: Pamela Gardner

Seconded by: Vincent Lombardo

8 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-9:

1. RETIREMENT

First Name	Last Name	Title	Salary Grade	Effective Date
JoAnn	Kulpeksa	Student Services Assistant	107	April 1, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.

2. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Nicholas	Chiaravalloti	Vice President for External Affairs and Senior Counsel to the President	Cabinet	July 1, 2025
Everett	Mapp	Coordinator, Instructional Technology and Testing	112	April 1, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Salma	Abdelwahed	Coordinator of Cultural Affairs	109	April 9, 2025	\$ 48,335.80
Robert	DiMartino	Vice President for Human Resources	Ungraded	May 5, 2025	\$180,000.00
Zachary	Forrest	Associate Director for Veterans Affairs and International Student Services	115	June 2, 2025	\$ 65,228.18
Dominique	Maynard	Director of Hudson Hub One Stop Student Services Center	119	April 29, 2025	\$ 90,000.00
Lillie	O'Hara	Program Coordinator for Continuing Education	112	April 9, 2025	\$ 55,000.00
Jonathan	Sisk	Director of Athletics	119	April 28, 2025	\$ 95,000.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Mariam	Amer	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Perla	De Aza Paniagua	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Samantha	Ramirez	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Farimah	Mazzotta	Visual Arts and Design Equipment and Labs Manager (Grant-funded)	116	April 9, 2025	June 30, 2025	\$ 72,000.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. REAPPOINTMENT OF TENURE-TRACK FACULTY FOR ACADEMIC YEAR 2025-26

First Name	Last Name	Title	School
Annie	Barran	Instructor, Nursing	Nursing and Health Professions
Jonathan	Cabrera	Instructor, Criminal Justice	Humanities and Social Sciences
Christopher	Cody	Instructor, History	Humanities and Social Sciences
Sharon	Daughtry	Instructor, Business	Business, Culinary Arts, and Hospitality Management
Yavuz	Guner	Instructor, Computer Science	Science, Technology, Engineering, and Mathematics (STEM)
Elizabeth	Hallacy	Instructor, ESL	Humanities and Social Sciences
Gabriel	Holder	Instructor, Medical Billing and Coding	Nursing and Health Professions
Marissa	Lontoc	Instructor, Table Service	Business, Culinary Arts, and Hospitality Management
Raffi	Manjikian	Instructor, Chemistry	Science, Technology, Engineering, and Mathematics (STEM)
Steffi	Montenegro	Instructor, Nursing	Nursing and Health Professions
Josue	Perez	Instructor, Philosophy	Humanities and Social Sciences
Sebastian	Pieciak	Instructor, Speech/Communications	Humanities and Social Sciences
Soviesky	Pujols	Instructor, English	Humanities and Social Sciences
Sonja	Rodiger-Radovic	Instructor, ESL	Humanities and Social Sciences
Keeley	Thornton	Instructor, ESL	Humanities and Social Sciences
Kade	Thurman	Instructor, Sociology	Humanities and Social Sciences
Amanda	Velez	Instructor, ESL	Humanities and Social Sciences
Benedetto	Youssef	Instructor, English	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of Tenure-track faculty above as Personnel Recommendation Item No. 5.*

6. REAPPOINTMENT OF COLLEGE LECTURERS, NON-TENURED, FOR ACADEMIC YEAR 2025-26

First Name	Last Name	School
Griselda	Frane	Nursing and Health Professions
Carmen	Pelardis	Nursing and Health Professions
Nancy	Saliba	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of College Lecturers above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH APRIL 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
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Ciara	Umali	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis
Gabriela	Hoffman	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Sawsan	Sider	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Paula	Pereira Hartmann	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECERK-101030	Ara Karakashian
Tanushree	Srivastava	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Ruth	Abadie Alana	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Kenneth	Asah	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Martine	Cadet	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Belen	Deri	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Cynthia	Elliott	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Carlos	Fernandez-Chinchilla	Continuing Education and Workforce Development	PT Instructor	PTINST-103005; PTINST-603091	Anita Belle; Maritza Reyes
Inez	Johnson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Felicia	Kazin Penchina	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Paola	Leon	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Laci	Mancini	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Jorge	Martinez	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Melissa	Molinero	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Maurice	Patterson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Perla	Peralta	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Elizabeth	Santiago	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Karen	Standard	Continuing Education and Workforce Development	PT Instructor	PTINST-102010; PTINST-103005	Chastity Farrell; Anita Belle
Anna	Starzec	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ernesto	Tobar	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jose	Torre	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Sam	Varghese	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; HCINST-601515	Samaya Yashayeva; Anita Belle
Cynthia	Wilson	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Jamaris	Young	Continuing Education and Workforce Development	PT Instructor	PTINST-603095	Maritza Reyes

Arnoush	Abedian	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Zurisadai R.	Aguirre	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Fayrouz	Raouad	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Katherine Morales
Nyisha	Hall	Human Resources	Office Assistant	OFFAST-253020	Amaalah Ogburn
Rachel	Gapasin	Humanities and Social Sciences	Office Assistant	OFFAST-101021	Betzabe Reyes
Raymond	Miranda	Humanities and Social Sciences	Office Assistant	OFFASST-101035	Matthew Kolbusz
Ail	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nandlall	Ramsarran	Information Technology Services	Customer Service Assistant	CSASST-253035	Frederick Medina
Thomas	Larson	Mental Health Counseling and Wellness	PT Social Worker	PRSW-252033	Doreen Pontius-Molos
Wan Yui	Suazo	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Eva	Quezada	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins
Ja'Nya	Graham	Science, Technology, Engineering, and Mathematics (STEM)	Office Assistant	OFFASST 101015	Burl Yearwood

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No.7.

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Jannat	Perez	Nursing and Health Professions
Cesar B	Otavalo	Science, Technology, Engineering, and Mathematics (STEM)

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Payroll Office Assistant, Part-time (2)	Assistant Director, Payroll	N/A	N/A	113	N/A	N/A	April 9, 2025
Vice President for External Affairs, Special Initiatives, and Senior Counsel to the President	Consultant	Nicholas A. Chiaravalloti	Cabinet	Consultant	\$ 185,200.00	\$ 90,000.00	July 1, 2025
Associate Vice President for Continuing Education and Workforce Development	Vice President for Strategic Initiatives, Continuing Education and Workforce Development	Lori Margolin	122	Cabinet	\$ 164,251.00	\$ 180,000.00	July 1, 2025
Director of Faculty and Staff Development (Director I)	Director of Faculty and Staff Development (Director II)	Amaalah Ogburn	117	119	\$ 77,250.00	\$ 87,250.00	July 1, 2025
Senior Executive Assistant to the President and Board of Trustees	Senior Executive Assistant to the President and Board of Trustees/ Chief of Staff	Alexa Riano	116	116	\$ 95,067.24	\$105,067.24	July 1, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

*Introduced by: Harold Stahl
Seconded by: Pamela Gardner*

8 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-13:

1. Resolution Authorizing Recognition of April 2025 as Hudson County Community College Month was approved.
2. Resolution Authorizing New Academic Certificate in Cybersecurity was approved.

3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services was approved.
4. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and New Jersey Prevention Network for the Award of Credit for Prior Learning in Addictions Counseling was approved.
5. Resolution Authorizing Amendment of Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of a General Education Development Test (GED) Preparation Program was approved.
6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Optima Care Fountains was approved.
7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care, Inc., was approved.
8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and MMD was approved.
9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Genesis Training, LLC., was approved.
10. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Michael's Medical Center was approved.
11. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Firehouse Fitness was approved.
12. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rutgers University-Newark for the CONNECT Program was approved.
13. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Dimension Energy was approved.

Introduced by: Pamela Gardner
Seconded by: Silvia Rodriguez

8 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS

None

IV. CLOSED SESSION (See Page 9)

The Board of Trustees went into closed session at 5:38 p.m. and returned to the public session at 6:41 p.m. At the public session the Board of Trustees took the following actions:

1. Resolution Denying Grievance Review by An Employee was approved. (Attachment 1)
2. Resolution Removing Provision from Employment Agreement was approved. (Attachment 2)

XI. ADJOURNMENT at 6:46 p.m.

Introduced by: Jeanette Peña
Seconded by: Pamela Gardner

8 Ayes.....0 Nays

Resolution Adopted

Attachment 1

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

IV. CLOSED SESSION

1. Resolution Denying Grievance Review

WHEREAS, the Board of Trustees has received a grievance from Employee Number 0429280; and,

WHEREAS, the collective negotiations agreement between the College and the Hudson County Community College Academic Administrators Association permits the Board to determine whether to review the grievance; and,

WHEREAS, the Board has considered its options;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees has determined not to review the grievance, meaning that the previous decisions will stand.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Harold Stahl

DATE:

April 8, 2025

DeFazio, Edward

ABSENT

Doria, Joseph

ABSENT

Gardner, Pamela

AYE

Gargiulo, Frank

AYE

Gemma, Stacy

AYE

Kenny, Roberta

AYE

Lombardo, Vincent

AYE

Rodriguez, Silvia

AYE

Stahl, Harold

AYE

Peña, Jeanette, Chair

AYE

8 Aye 0 Nay

RESOLUTION ADOPTED

Alexa Riano
Signature of Recorder

04/08/2025
Date

Attachment 2

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

IV. CLOSED SESSION

2. Resolution Removing Provision from Employment Agreement

WHEREAS, Hudson County Community College ("College") and Dr. Christopher Reber ("Dr. Reber") are parties to a Sixth Amended and Restated Employment Agreement ("Agreement") which sets forth the terms and conditions for Dr. Reber's employment as President of the College; and,

WHEREAS, the term of the Agreement is for three (3) years from July 1, 2024 through June 30, 2027; and,

WHEREAS, paragraph 2 of the Agreement has an "evergreen" provision that provides that "[a]n additional year will be added to the Agreement period every June 30th unless the Board provides at least 30 days of notice of its intent not to extend the contract period by an additional year"; and,

WHEREAS, the Board of Trustees of the College ("Board") has determined that it is not good practice or good policy to continue to include an "evergreen" clause in a College employment agreement; and,

WHEREAS, the Board's determination is not related to the service that Dr. Reber has provided as College President, and the Board acknowledges that Dr. Reber has led significant positive strategic plan outcomes during his term as College President and that the College has received various local, statewide, and national college recognitions during this time;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College has determined not to add an additional year to the Agreement.

BE IT FURTHER RESOLVED that the Board directs counsel to prepare the necessary notice under the Agreement for the Board of Trustees Chair's signature.

INTRODUCED BY: _____ Jeanette Peña

SECONDED BY: _____ Vincent Lombardo

DATE: _____ April 8, 2025

DeFazio, Edward	_____ ABSENT
Doria, Joseph	_____ ABSENT
Gardner, Pamela	_____ NAY
Gargiulo, Frank	_____ AYE
Gemma, Stacy	_____ AYE
Kenny, Roberta	_____ AYE
Lombardo, Vincent	_____ AYE
Rodriguez, Silvia	_____ AYE
Stahl, Harold	_____ AYE
Peña, Jeanette, Chair	_____ AYE

_____ 7 _____ Aye _____ 1 _____ Nay

RESOLUTION ADOPTED

Alexa Riano
Signature of Recorder

04/08/2025
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Approving 2026 Operating Budget

REPORT/BACKGROUND:

The proposed College FY 2026 Operating Budget is \$85,381,697. Following are guiding principles for development of the 2026 budget, which are conservative.

- Continue to reduce, where possible, administrative and operating expenses in all areas of the College.
- Continue to honor all contractual provisions with internal unions, confidential staff, and external service providers.
- Continue to grow enrollment and increase retention informed by outcomes measured under the highly successful and award-winning Hudson Scholars Program.
- Advocate a 4% increase in FY 2025 Hudson County appropriation.
- Project a 5% increase in enrollment based on year-over-year growth trend since 2023.

The proposed Fiscal Year 2026 budget is based on the following assumptions regarding funding sources:

- Tuition and Fees - 6% increase to cover the College's contractual obligations.
- General Fee - \$1.20 increase to support Parking Expenses.
- Student Life Fee - \$1.00 increase to support development of the new HCCC Athletics Program.
- Technology Fee - \$3.56 increase to support cybersecurity mandates and hardware.
- County Appropriation - 4% increase to continue to support the College's operating costs and tuition subsidy.
- State Appropriation - level with 2025 appropriation less \$1,941,523 to address Governor's proposed FY 2026 state operating reduction to community colleges.
- Other Revenue - level from FY 2025.

The proposed FY 2026 budget by funding source is as follows:

FUNDING SOURCE AMOUNT (%):

Tuition and Fees	\$50,444,599	59%
County Appropriation	\$22,603,527	26%
State Appropriation	\$9,325,000	11%
Other Revenue	\$3,008,571	4%
Total	\$85,381,697	100%

This is a conservative budget that reflects a 7% increase over the 2025 operating budget. This budget will meet contractual obligations, increased medical benefits expenses, increased parking expenses, support for athletics program development, support for technology infrastructure, and costs of the Textbook Equity Strategic Plan. The 2026 budget also assumes a 3.25% increase in union contracts subject to union ratification and Board of Trustees approval.

2. Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12)

WHEREAS, Hudson County Community College (“College”) has previously identified and approved certain parcels of property located in the City of Jersey City, New Jersey, as part of the plan to develop a permanent presence in the Journal Square area; and,

WHEREAS, the State of New Jersey, beginning with the FY 2026 cycle, will make available to the College through the Chapter 12 Program up to Three Million Three Hundred Seventeen Thousand Thirty-One Dollars (\$3,317,031) for capital projects, plus additional funds in an amount up to Three Million Three Hundred Seventeen Thousand Thirty-One Dollars (\$3,317,031) to be provided by County or County Backed Bonds as per Chapter 12 requirements; and,

WHEREAS, the Capital Projects Advisory Committee of the College’s Board of Trustees has determined that it is in the best interests of the College, and in conformance with the College’s Facilities Master Plan, to use the above-described funds, totaling up to Six Million Six Hundred Thirty-Four Thousand Sixty-Two Dollars (\$6,634,062), to further implement the College’s Facilities Master Plan in Journal Square and all costs related thereto; and,

WHEREAS, the Board of Trustees is committed to supporting the annual operating costs and maintenance requirements for any new space to be constructed or acquired as a result of these projects; and,

WHEREAS, the Capital Projects Advisory Committee, Administration, and the Finance Committee of the Board of Trustees have approved this request for funding;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College (“Trustees”) approve up to Six Million Six Hundred Thirty-Four Thousand Sixty-Two Dollars (\$6,634,062) to implement the College’s Facilities Master Plan in Journal Square.

BE IT FURTHER RESOLVED that the Board of Trustees request the Hudson County Community College Board of School Estimate and Hudson County Board of Commissioners to make such certifications and enter into such agreements with the State of New Jersey for Chapter 12 funds as are required by the College to avail itself of the funds noted above for the undertaking of Capital Projects, including but not limited to: HCCC Center for Student Success, 2 Enos Place, 263 Academy Street, and 161 Newkirk Street, all as listed in the HCCC Master Plan, and any other projects that may be included therein, and also including all work and equipment necessary and incidental to the projects in the Journal Square area of Jersey City, New Jersey for the purpose of further implementing the College’s Facilities Master Plan and all costs related thereto.

BE IT FURTHER RESOLVED that the Board of Trustees request the Hudson County Community College Board of School Estimate to endorse, and the Board of County Commissioners to provide, such additional funding as may be required to meet the total cost of the projects described herein.

3. Resolution Approving Award of Insurance Broker and Vendor

WHEREAS, Hudson County Community College (“College”) needs to purchase liability and casualty insurance (“Services”); and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may contract for insurance coverage and consulting services in accordance with the requirements for extraordinary unspecifiable services; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term of one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Fees</u>
Acrisure	Iselin, NJ	Anticipated to be paid as commissions through College's policies
Conner Strong & Buckelew	Camden, NJ	15%
CBIZ	Ewing, NJ	15%
Fairview	Verona, NJ	15%

WHEREAS, the College has determined that the proposal submitted by Acrisure is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services, if any, will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Acrisure of Iselin, New Jersey for the Services as described herein for one (1) year with the costs to be paid as commissions through the College's insurance policies.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Approving Award of Health Care Consultant

WHEREAS, Hudson County Community College ("College") requires the services of a qualified vendor for assisting the College with all aspects of its health insurance consulting/brokerage services and offer advice on topics dealing with the County self-insurance program in the area of comprehensive general and auto liability, and for the management of all aspects of the County's health and welfare insurance programs including, but not limited to, Medical, Prescription, Dental and Vision programs ("Services"); and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may contract for insurance coverage and consulting services in accordance with the requirements for extraordinary unspecifiable services; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term of one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Fees</u>
Fairview Insurance Agency Associates	Verona, NJ	Commission paid from respective insurance carriers
Marsh McLennan Agency	Red Bank, NJ	Commission paid from respective insurance carriers

WHEREAS, the College has determined that the proposal submitted by Fairview Insurance Agency Associates ("Fairview") is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from commission paid from respective insurance carriers; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Fairview Insurance Agency Associates of Verona, New Jersey for the Services as described herein for a one (1) year term by commission paid from respective insurance carriers.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Approving Award of an Employee Recruitment and Applicant Tracking System

WHEREAS, Hudson County Community College ("College") requires the services of a qualified vendor to provide an applicant tracking system to reduce time spent with administrative tasks, provide better and faster resume and document screening, facilitate collaborative hiring, improve the quality of hires, speed up the recruitment cycle, boost the college's brand, and enhance the candidate experience ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.19, personnel recruitment and advertising is exempt from public bidding; and,

WHEREAS, notwithstanding the bid exception, the College publicly advertised a Request for Proposal ("RFP") for the services for a term not to exceed two (2) years; and,

WHEREAS, the College received two (2) proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
NEOGOV	El Segundo, CA	\$52,270
Synkriom Digital	Piscataway, NJ	\$90,000

WHEREAS, the College has determined that the proposal submitted by NEOGOV is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is two (2) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to NEOGOV of El Segundo, California, to provide an employee recruitment and applicant tracking system as described herein for a two (2) year term at a total cost not to exceed \$52,270.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Labor Market and Career Assessment Software System

WHEREAS, Hudson County Community College ("College") seeks a vendor to provide a software as a service career platform for helping students and alumni explore careers using labor market information; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, are exempt from bidding; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term of three (3) years; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Economic Modeling, LLC (d.b.a., Lightcast)	Moscow, ID	\$76,119
PeopleGrove, Inc.	San Francisco, CA	\$16,060

WHEREAS, the College has determined that the proposal submitted by Economic Modeling, LLC (“Lightcast”) is in the best interests of the College, all factors considered, including Lightcast’s experience connecting career information to the College’s academic programs; providing labor market data that can be embedded onto the College website; supporting robust insights into the labor market, including job posting analytics, professional profile analytics, and traditional labor market data; providing reports on graduates, employment outcomes, and program-to-occupation mapping; and,

WHEREAS, the labor market information provided by the Lightcast platform supports program development and improvement and enhances the information that the College has to support student preparation for the workforce; and,

WHEREAS, the proposal submitted by PeopleGrove, Inc. (“PGI”) is for a product that does not have the robust labor market information offered by Lightcast, which is needed by the College; and,

WHEREAS, the term for these services is three (3) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Economic Modeling, LLC (d.b.a., Lightcast) of Moscow, Idaho for the Services as described herein for a three (3) year term at a total cost not to exceed \$76,119.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF)

WHEREAS, Hudson County Community (“College”) needs to purchase caps, gowns, tassels, and stoles to be worn by students at the May 21, 2025 Commencement Ceremony; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (22), the purchase of graduation caps and gowns is exempt from bidding; and,

WHEREAS, Follett Corporation submitted a proposal to supply the Commencement regalia at a cost not to exceed \$66,378, which is consistent with the prior year; and,

WHEREAS, the cost of these services will be funded from the Student Life Fee; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Follett Corporation of Jersey City, New Jersey, to provide the Commencement regalia as described herein at a cost not to exceed \$66,378.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Additional Services for the Center for Student Success

WHEREAS, Hudson County Community College ("College") requires additional architectural and engineering services, including wayfinding signage/phase 3, owner requested departmental space plan revisions, and audio visual/information technologies upgrades and revisions ("Services") for the Center for Student Success Project ("Project"); and,

WHEREAS, NK Architects ("NK"), the New Jersey licensed architectural/engineering firm under contract to provide architectural services for the Project, submitted a proposal to provide the required Services under their existing contract at a cost not to exceed \$248,500; and,

WHEREAS, pursuant to N.J.A.C. 5:30-11.1, et seq., the College may approve changes to professional service contracts; and,

WHEREAS, the cost of these services will be funded through Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend approving the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the change to the contract with NK Architects of Morristown, New Jersey, to provide the Services as described herein at a cost not to exceed \$248,500.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Amending Resolution #4 from August 13, 2024 Board of Trustees Meeting

WHEREAS, on August 13, 2024, after receipt of bids at a public bid opening, Hudson County Community College ("College") awarded a contract for ground maintenance services for the installation and maintenance of planters and plants throughout the Journal Square and North Hudson campuses ("Services") to Hufnagel Landscape ("Hufnagel") for an amount not to exceed \$29,225; and,

WHEREAS, the College needs to replace plants which have expired throughout the campuses; and,

WHEREAS, the College wishes to amend its prior resolution to reflect that the cost of the Hufnagel contract is an annual cost of \$37,550, an increase of \$8,325; and,

WHEREAS, the costs of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend approval of the amendment;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College amend resolution #4 from August 13, 2024 awarding a contract for ground maintenance services for the installation and maintenance of planters and plants throughout the Journal Square and North Hudson campuses to Hufnagel Landscape of Saddle Brook, New Jersey, by changing the contract sum to an amount not to exceed \$37,550 for the reasons set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in ***Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-9.***

1) Resolution Approving 2026 Operating Budget; 2) Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12); 3) Resolution Approving Award of Insurance Broker and Vendor; 4) Resolution Approving Award of Health Care Consultant; 5) Resolution Approving Award of an Employee Recruitment and Applicant Tracking System; 6) Resolution Authorizing Renewal of Labor Market and Career Assessment Software System; 7) Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF); 8) Resolution Authorizing Additional Services for the Center for Student Success; and 9) Resolution Amending Resolution #4 from August 13, 2024 Board of Trustees Meeting

INTRODUCED BY:

SECONDED BY:

DATE:

May 13, 2025

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

First Name	Last Name	Title	Salary Grade	Effective Date
Kevin	Taylor	Facilities Worker	105	June 1, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Michelle	DeLaFleur	Librarian	113	May 1, 2025
Katherine	Sorto	Career Advisor, Center for Adult Transition (Grant-funded)	109	May 3, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Carlos	Alvarez	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 65,434.43
Faizan	Aslam	Registrar Coordinator	109	May 16, 2025	\$ 50,394.90
Belinda	Austin	Associate Director, Advisement, North Hudson Campus	115	May 19, 2025	\$ 77,000.00
Karyn	Barrera	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 58,503.82
Kelvin	Clark	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 73,685.17
Aires	Gomes	Facilities Worker	105	June 1, 2025	\$ 56,804.80
Gina	Lauria	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 59,045.07
Marna	Mozeff	Associate Director, Advisement, Journal Square Campus	115	May 19, 2025	\$ 80,000.00
Crystal	Newton	Career and Transfer Coach	110	May 19, 2025	\$ 50,752.59
Carlos	Ortiz	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 60,299.72
Manuel	Preciado	Financial Aid Advisor	109	May 16, 2025	\$ 51,064.87
Hannah	Wright	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 58,279.40

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Manager (Grant-funded)	113	June 1, 2025	June 30, 2025	\$ 56,247.32
Maryam	Arkkou	Financial Aid Assistant	105	May 16, 2025	November 15, 2025	\$ 39,765.98
Fabiola	Ocean	Student Success Manager (Grant-funded)	113	June 1, 2025	June 30, 2025	\$ 56,247.32
Betzabe	Reyes	Administrative Support Specialist	105	May 25, 2025	December 31, 2025	\$39, 188.35
Victoria	Vasquez	CTE Senior Assistant Director (Grant-funded)	114	May 14, 2025	June 30, 2025	\$ 69,288.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. APPROVAL OF FACULTY PROMOTIONS

The purpose of promotion in academic rank is to acknowledge exceptional teaching and learning, scholarly and professional achievements, and service to the College and broader community. Applications for promotion are reviewed by a Promotion Review Committee and recommendations are forwarded through the Chief Academic Officer to the President for approval and presentation to the Board of Trustees.

The following faculty are recommended for promotion to the rank of Professor effective Academic Year 2025-26.

First Name	Last Name	Salary Grade	TITLE
Sirhan	Abdullah	PROFESSOR	Professor of Health Sciences
Peter	Cronrath	PROFESSOR	Professor of Business
Joseph	Gallo	PROFESSOR	Professor of Theatre Arts
Denise	Knapp	PROFESSOR	Professor of Human Services
Azhar	Mahmood	PROFESSOR	Professor of Chemistry

The following faculty are recommended for promotion to the rank of Associate Professor effective Academic Year 2025-26.

First Name	Last Name	Salary Grade	TITLE
Clive	Li	ASSOCIATE	Associate Professor of Engineering Science
Jihan	Nakhla	ASSOCIATE	Associate Professor of Medical Assisting
Fatma	Tat	ASSOCIATE	Associate Professor of Chemistry
Mohammad Abdallah	Qasem	ASSOCIATE	Associate Professor of Physics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Faculty Promotions above as Personnel Recommendation Item No. 5.*

6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Effective Date	Annual Salary
Nicolas	Barrios	Instructor, Exercise Science and Personal Fitness Training	INST	August 16, 2025	June15, 2026	\$ 57,671.58

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH MAY 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Fatima Zahra	Boughemar	ADJ Academic Support Services	Office Assistant	OFFAST-252010	Kenny Fabara
Josefa	Flores	Advisement	Office Assistant	OFFAST-200510	Shuang De Jesus
Jamia	Jones	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Esperanza	Robles	Advisement	Academic Advisor	ADVISOR-200510	Andy Adler
Jelani	Scriven	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Cristal	Ventura Flores	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Jasmine "Jude"	Snair	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Mahmoud	Abouegila	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Khayala	Aliyeva	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Timothy	Amin	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
Georgette	Batubenge	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jacquelyn	Bird	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Paul	Brandao	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Gina	Calderon	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Robert	Capelli	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Angela	Delgado	Continuing Education and Workforce Development	PT Instructor	PTINST-603091	Maritza Reyes
Fadoi	Essaoudi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
Franklin	Estrada	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Alisa	Figueroa	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Gabriela	Fossati	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Stephanie	Ginos	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Henry	Gomez	Continuing Education and Workforce Development	PT Instructor - Healthcare	HCINST-103005	Samaya Yashayeva
Andrea	Goodwin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Majdi	Hammoudeh	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
William	Jakubowski	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

David	Kay	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ines	Kinney	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Corazon	Lacsamana	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Gary	Leyva	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Wasif	Mirza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cheyenne	Murray	Continuing Education and Workforce Development	PT Camp Counselor	SUMTA-102010	Chastity Farrell
Joel	Rivera	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Nicholas	Scorza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ezgi	Sirip	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Diego	Velez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
David	Velez Sisalima	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Phill	Carrillo	Early College Program	Bridge Program Academic Coach	ACDCOH-150540	Kenny Fabara
Regina	Sevilla	Early College Program	Bridge Program Academic Coach	ACDCOH-150540	Kenny Fabara
Ghania	Ahmed Zaid	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOF PTINST-603052	Jose M. Lowe

Raul	Garcia	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOF PTINST-603052	Jose M. Lowe
Rehab	Bensaid	Hudson Helps Resource Center	Career Closet Coordinator	CACLCO-603055	Katherine Morales
Dina	Botros	Humanities and Social Sciences	Part-Time Office Assistant	OFFAST-101020	Betzabe Reyes
Susannah	Pryce	Humanities and Social Sciences	Part-time Figure Model	OFFAST-101025	Laurie Riccadonna
Marvim	Alas	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Hena	Arshad	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Yaj	Barot	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Abanob	Basta	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Chawaria	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Magda	Dimanche	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Yug	Joshi	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ana	Mendoza	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Cristina	Paez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Diego	Panachi	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
MaanKumar	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ayush	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Darshika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dev	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dhruv	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Keyur	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

Mansi	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ohm	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Prit	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dhyey	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Harsh	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Harshal	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jainika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nehal	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jonathan	Ramos	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sylus	Salgado	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Margie	Tabora	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ana	Velasquez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Aphyra	Verna	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Reynel	Zamora	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jeilynn	De Los Santos	North Hudson Campus	NHC Office Assistant	OFFNHC-252030	Jason Jai Figueroa
Shanta	Carter	Nursing and Health Professions	Skills Lab Instructor	PTSKLIN-101017	Lori M. Byrd
Carol	Fasano	Nursing and Health Professions	Tutor	TUTOR-101016	Catherine Sirangelo
Anuvhuti	Bisht	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Dale	Chandler	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Kaysan	Deodat	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo

Aaron	Garcia	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Nour El Houda	Hadjimi	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Emmanuel	Rodriguez	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Gabrielle	Reeves	Testing and Assessment	Testing Assistant/Proctor	TASST-200530	Darlery Franco

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 7.*

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Ayse	Elmali	Science, Technology, Engineering, and Mathematics (STEM)
Brittany	Kirkland	Humanities and Social Sciences
Arun	Srivastava	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
N/A	Educational Opportunity Fund (EOF) Academic Advisor	N/A	N/A	109	N/A	N/A	May 14, 2025
Hudson Scholars Academic Counselor	Hudson Scholars Academic Advisor	N/A	113	109	N/A	N/A	May 14, 2025
Bursar	Office of Student Accounts	N/A	N/A	N/A	N/A	N/A	May 14, 2025
Bursar	Director of Student Accounts	Leslie Lang	117	117	N/A	N/A	May 14, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in ***Item VIII., Personnel Recommendations 1-9.***

1) Retirement; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Approval of Faculty Promotions; 6) Appointment of Temporary Full-time Faculty; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; and 9) Modifications to Staffing Table.

INTRODUCED BY:

SECONDED BY:

DATE:

May 13, 2025

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

IX. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Richmond University Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Richmond University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Richmond University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and New Era Hemonc, LLC

WHEREAS, Hudson County Community College ("College") offers a Medical Assisting Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, New Era Hemonc, LLC continues to have the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with New Era Hemonc, LLC whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and New Era Hemonc, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and New Era Hemonc, LLC, effective July 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Continuing Partnerships Between Hudson County Community College (HCCC) and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2025-26

WHEREAS, Hudson County Community College ("College") seeks to optimize community engagement through the development of academic pathways with K-20 partners and in support of the College's mission to provide high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College offers high school students in Hudson County the opportunity to enroll in credit-bearing college classes through the Early College Program, and the College has agreements with public school districts, charter schools, and private schools in Hudson County to deliver instruction in selected credit courses for high school students on either of the HCCC campuses or at high school sites; and,

WHEREAS, the College seeks to continue to deliver the Early College Program to Hudson County high school students in Academic Year 2025-26; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of continuing partnerships with Hudson County High Schools for the delivery of credit course instruction for Academic Year 2025-26;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize continuing partnerships with Hudson County High Schools for the delivery of credit course instruction for Academic Year 2025-26.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-6:**

1) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Radiography; 2) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in Radiography; 3) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in Radiography; 4) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Richmond University Medical Center for Clinical Experiences in Radiography; 5) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and New Era Hemonc, LLC; and 6) Resolution Authorizing Continuing Partnerships Between Hudson County Community College (HCCC)

and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2025-26.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: May 13, 2025

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

Supporting Documents

[*Click Here for Supporting Documents*](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

X. NEW BUSINESS

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the May 13, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at _____P.M.

INTRODUCED BY:

SECONDED BY:

DATE:

May 13, 2025

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Peña, Jeanette, Chair

_____ Aye _____ Nay