

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, August 12, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

Frances Teabout

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

II. ROLL CALL

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President, Ex Officio

Silvia Rodriguez

Harold Stahl

Francis Teabout

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, August 12, 2025****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

V. REPORTS

1. *President's Report (C. Reber)*

Planning for Athletics at Hudson County Community College

Dr. David Clark, Dean of Student Affairs

Jonathan Sisk, Director of Athletics

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of June 10, 2025 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of June 10, 2025.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1.

INTRODUCED BY:

SECONDED BY:

DATE:

August 12, 2025

DeFazio, Edward
Doria, Joseph
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Teabout, Frances
Peña, Jeanette, Chair

_____Aye _____Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, June 10, 2025
5:00 P.M., In Person and Via Zoom

MINUTES

PRESENT: *Lisa Camacho (Alumni Representative); Edward DeFazio (Secretary/Treasurer); Frank Gargiulo; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; Frances Teabout, and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria, Stacy Gemma, and Silvia Rodriguez.*

I. CALL TO ORDER - FLAG SALUTE

I.a. SWEARING IN OF NEW TRUSTEE

Frances Teabout was sworn as a new member of the Board of Trustees.

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

Michael Ferlise, President of the Professional Association, offered public comments.

Good evening, Chair Peña, Trustees, President Reber, my fellow faculty, and other friends and colleagues present.

I am Michael Ferlise, full-time Assistant Professor of Sociology and President of the Professional Association, the union representing all full-time faculty.

It's a pleasure to be here and to be able to offer brief notes from our recent negotiations. This is a happy occasion for our Association. Our members voted overwhelmingly to ratify the Memorandum of Agreement (MOA), and with your approval, we will have completed a year-long process of surveying our members, preparing proposals, and finally negotiating the new terms with the administration.

It is also a happy occasion because we come here after working in partnership with Dr. Reber's administration and his negotiation team, led by the very capable, principled, and extremely patient Dr. Nicholas Chiaravalloti.

Our teams met regularly, about twice a month, for no less than two hours per session – sometimes more. Sessions were well organized, efficient, professionally conducted, frank, friendly and highly productive. Nicholas has been an exceptional partner to work with in these endeavors in all ways. I only hope the faculty and union can continue our work with him in whatever capacity his new role allows. Many thanks to Dr. Nicholas Chiaravalloti and team, including Dr. Darryl Jones, Dr. Heather DeVries, Dr. Lisa Dougherty, Veronica Zeichner, Andy Brown, and Seraphema Menna.

I am also happy and proud to say that at a time when the name of the game in our country is to disrespect, shamelessly belittle and degrade people targeted as political opponents and cultural enemies, we here at HCCC have moved in the completely opposite direction. Respect, admiration, and love matter most when you can give them to those you disagree with and hold different views. As a caring and ethical community, we thrive on the richness of our diversity, equity and inclusion. This ethos is very much reflected in our work together on this contract.

Although the union and administration had their legal counsel present at the bargaining table, we made the conscious decision to have our own HCCC members run those sessions. That was a wise choice that placed the

burden and responsibility on us to bring forward our issues, in our way, with our method of reaching understanding and agreement. But the American legal system is based on an adversarial model.

I would like to emphasize that this agreement presents a very different process between the union and administration than is usual among many other colleges or institutions. Though a more complicated and at times uncertain process than it sounds, a collaborative and non-adversarial approach has become the spirit and method of our engagement.

Aside from about 15 proposals in the MOA before you that the administrative team submitted to us, the other 30 were our proposals. However, five or six of the larger and more complex proposals – Center for Online Learning, Nursing proposal, Nursing Mentor/Mentee Program, Tenure Eligibility and Prior Service, Faculty Mentoring, and the Recognition Clause are the results of collaborative projects or task forces that included members of both the administration and faculty. Some of these proposals were developed over a period of a year or two, possibly longer, prior to our actual negotiation sessions. That has allowed us to work out a far larger number of proposals with much greater refinement than is normally possible and to remain inclusive of the stakeholders. It also makes our actual negotiations run much more smoothly and productively.

This is not just a “feel good” thing. It means that we not only develop more agreements, but collectively develop better proposals and resolutions to the former and current problems. This is not to say that there are no issues or problems that still need to be clarified and worked out in terms of collaborative procedures as we move forward. It remains a work in progress.

Together we have charted a new path for our college to address issues and work out problems in a non-adversarial manner. And like the making of all new paths, it requires the ongoing work of moving boulders and chopping wood.

It goes without saying that as the negotiation team for some 90 members, my team and I feel the weight of negotiating the best possible contract for our members – that is, those terms, conditions, and wages that do justice to them as hard-working members of the college and conscientious professionals committed to their students’ and the college’s success.

One of our central financial goals has been and remains achieving market parity with faculty at other similar colleges. Our faculty, without question, have made formidable gains in salary and other items as a result of our last two contracts. And I believe this contract nudges us closer to that goal. Nonetheless, according to our research, which updated the Evergreen Report from three years ago, we have still not reached parity. The question on our minds is: If these other colleges can do it, why can’t ours? That is a larger conversation I am sure we will have moving forward as a community.

It goes without saying that we did not advance as far as we have – and in so many ways – in these last six years without the strong leadership, support and partnership of our College President, Dr. Chris Reber, and the new direction he brought to our college. To him go many thanks.

Last, to my team members, Lauren Drew, Sean Egan, Karen Hosick, Heather Connors, and our NJEA Representative Maury Koffman, I would like to publicly embarrass them one last time. Each individual has her or his extraordinary traits and talents, as well as being excellent team players motivated by strong moral principles and the general good. It has been my honor and good fortune to work with them. Our colleagues and I are in your debt. Thank you for all your hard work and boundless commitment.

IV. CLOSED SESSION - None

V. REPORTS

1. President’s Report

President Reber offered the following report.

Good evening, Trustees.

I am joining you this evening from San Jose, Costa Rica, where I am attending the Hispanic Association of Colleges and Universities (HACU) International Symposium. This international convening is focused on

current international education issues across the Americas, showcasing study abroad programs in addition to resources and partnership opportunities. I am honored to be a member of HACU's Commission on International Education. Going forward, we want to leverage international study and exchange program opportunities for HCCC students, faculty, and staff based on best practices.

I am having a great experience, but I am very sorry that I cannot be with you face to face this evening. On behalf of the entire Hudson County Community College family, allow me to add my welcome to our newest trustee, Dr. Frances Teabout. Trustee Teabout, we all look forward to working with you! We thank you for your willingness to serve as a trustee and offer leadership, advice, and support for the continued excellence of this high-achieving and inspirational college!

From the bottom of our hearts, we also thank Trustee Pamela Gardner for her stellar leadership and support for HCCC over many years. We plan to invite Pam back to campus to celebrate her myriad contributions, perhaps when the board next meets in August or September.

This evening's agenda includes board approval of three-year contract extensions for our four collective bargaining units – the Hudson County Community College Academic Administrative Association; Hudson County Community College Adjunct Faculty Federation; Hudson County Community College Professional Association; and Hudson County Community College Support Staff Federation.

We thank all of the bargaining team members for their dedicated and collaborative engagement in the negotiations process. Together, we have made significant progress in advancing and supporting our college mission and community members in a spirit of collaboration and respect that makes all of HCCC's best practice outcomes possible. Thank you, colleagues across the college, and thank you, trustees.

This evening, I have asked Vice President for Academic Affairs Dr. Darryl Jones to speak about three retired and long-serving members of the faculty and staff who have been recommended to you for Emeritus/Emerita status. We thank these colleagues for their years of exemplary leadership and service to our students, our community, and our college mission.

Dr. Darryl Jones presented [Faculty and Staff Emeritus Candidates](#).

Thank you, President Reber and Trustees. I am excited to share with you once again several individuals who have been recommended for Emeritus and Emerita status by highly engaged and committed faculty. As some of you may recall, the policy on the conferral of Emeritus/Emerita status was approved in fall 2021.

The purpose of this policy is to recognize the contributions of long-serving and distinguished faculty and staff upon their retirement. Through the conferral of this recognition, the Office of the President acknowledges that fostering and advancing relationships between the college and long-serving and distinguished faculty and staff is essential to sustaining the college's intellectual life and organizational culture.

Eligibility requirements include that individuals have demonstrated exemplary performance during their tenure with the college, have no adverse personnel decisions of record, have no significant disciplinary history for the five years preceding retirement, and have at least 20 years of full-time service with the college.

Recipients of Emeritus status are entitled to the following: a printed resolution of the Board of Trustees action granting the Emeritus designation; Emeritus recognition during their lifetime in the college catalog and other appropriate publications and venues; the opportunity to receive invitations to formal college events and academic functions; a college email address; a college ID designating their status; access to library facilities and electronic resources; and access to shared office space when reasonably possible.

Last year, we honored four retired faculty members who were awarded this prestigious recognition. Tonight, I present to you three former retired faculty and staff for your consideration. These individuals served the college with evidence of substantive contributions and distinguished service in conformance with the approval of this recognition.

It is my pleasure to present the following:

Dr. Abegail Douglas-Johnson, Vice President for Academic Affairs Emerita

For 26 years, Dr. Abegail Douglas-Johnson faithfully served Hudson County Community College. During her tenure, she cultivated and launched many HCCC programs, policies, and partnerships that are still in existence today.

Dr. Douglas-Johnson was presented the HCCC Heritage Award for a lifetime of service to the community. This award was instituted to honor members of the community who have made significant contributions to the college, its students, and families. Upon Dr. Douglas-Johnson's retirement, the college established a department in her name: the Abegail Douglas-Johnson Academic Support Services Center, which provides free tutoring for students in all subject areas, exam preparation workshops, summer enrichment programs, and conversational English sessions for non-English speaking students.

The Center has been awarded numerous recognitions over the years, including the Two-Year Program of the Year Award by the National Tutoring Association in 2014 and 2017, the Global Impact Award in 2018, and the National College Learning Center Association Frank L. Christ Outstanding Learning Center Award for two-year institutions in 2019.

Abegail holds a Teacher's Diploma from Saint Joseph's Teachers College, Jamaica, West Indies; a Bachelor's in Elementary Education from Mills College in New York; two master's degrees; and a doctoral degree in Education and Reading from Yeshiva University. She also holds a certificate in Educational Management from Harvard University and is a member of the college's 50th Anniversary Celebration Committee. Abegail, thank you for sharing your time and talents with Hudson County Community College.

Dr. Theodore Kharpertian, Professor of English Emeritus

Dr. Theodore Kharpertian is a distinguished academic. Over his nearly four-decade career, he served as a faculty member at the college. He taught a diverse range of subjects including ESL, literature, speech, cultures, and values, and made significant contributions to student engagement and academic innovation. He holds a B.A. in English from the University of Pennsylvania, along with a Master's and Ph.D. in English.

Dr. Kharpertian was instrumental in the development of the college's first intercollegiate basketball team. He served as President of the Professional Association and was a founding member of the Faculty Senate. He held numerous leadership roles on committees, including Curriculum, Academic Appeals, and Faculty Teaching and Learning. A prolific author, he penned critical works on Thomas Pynchon, who was a naval veteran and noted American novelist. He also authored a 2023 memoir titled Hagop: An Armenian Genocide Survivor's Journey to Freedom. This memoir is about his father's journey as the sole survivor in his family of the Armenian genocide of 1915. And for those familiar with Goodreads, reviewers have given the memoir four and a half stars out of five.

Ted's legacy reflects a profound dedication to education, mentorship, and cultural preservation. Ted, thank you for sharing your time and talents with Hudson County Community College.

In early April, Ted sent a personal handwritten note to me and to the college about his gratitude for the recommendation. However, Ted is online tonight and he would like to say a few words.

Dr. Theodore Kharpertian offered remarks.

Good evening, Dr. Jones. I want to thank the college for this honor. I am very touched. As you know, I did write you a personal note a while back, and feel free to read it. I am embarking on a bit of a journey myself tomorrow. I am beginning, if anyone knows about lymphoma, a stem cell transplant that will put me in the hospital for about 3 to 4 weeks. I'm optimistic. I think the outlook is good. But I was unable, as a result, to come to the meeting. But thank you again. I am, as I said, touched. And my best wishes to all members of the community that I was a part of for so many years.

Dr. Darryl Jones resumed remarks.

And I'll also take a moment to read your handwritten note. "It is with great pleasure and a profound sense of gratitude that I received your March 20th letter announcing my nomination as Professor of Humanities and Social Sciences Emeritus. While I would like very much to attend the Board of Trustees meeting, my current medical challenges prohibit travel in the coming months. Nevertheless, please extend my greetings and good wishes to my family and friends at Hudson County Community College. I am deeply grateful and forever indebted to your honor. Best, Theodore Kharpertian, Ph.D."

Dr. Joan Rafter, Associate Professor of Psychology Emerita

And our third candidate for your consideration is Dr. Joan Rafter, who joined the college in 1981 as an adjunct instructor, then later became a full-time Instructor of English. After completing her doctorate in Applied Psychology and teaching psychology courses for seven years, she officially transferred to the Public and Human Services Division as an Associate Professor of Psychology.

For over two decades, Dr. Rafter demonstrated an unwavering commitment to academic excellence and student success. Joan's journey to becoming a respected psychology educator began in an unexpected way – she discovered her passion for the academic discipline while typing doctoral assignments for her husband. And in Joan's own words, she says, "I simply did this because I could type faster than my husband could."

Determined to follow this newfound academic interest, she went on to earn a Ph.D. in Psychology from New York University after completing her B.A. in Education at the College of Saint Elizabeth and an M.A. in Reading and Writing at Jersey City State College.

Joan's enthusiasm for lifelong learning shaped her approach in teaching and mentoring, inspiring thousands of students whose lives she touched. During her tenure, Joan played a pivotal role in creating our Learning Communities model that exists today, establishing the Honors Program – which also still exists today – and serving as Psychology Coordinator.

Joan, thank you for sharing your time and talents with Hudson County Community College.

Trustees, thank you very much for your patience.

President Reber offered closing remarks.

Thank you, Dr. Jones.

Thank you, Dr. Kharpertian, for your long service and best wishes for a speedy recovery.

Hudson is Home!

Trustees, this concludes my report.

Chair Peña offered remarks.

Thank you for that wonderful report. As I was listening, I was reminded of my very first interview at Hudson County Community College in 1996 with Dr. Joan Rafter, who interviewed me for a position as a psychology adjunct professor. She was truly a force of energy. At the time, I had a very limited window to come in, pick up my textbooks, meet with her, and receive some directions. I had never taught before; it was my first opportunity as an adjunct, and she was just remarkable. During the time that I taught here, she served as my supervisor. And so, I think it is beautiful to witness this full-circle moment.

All of the professors being recognized tonight are incredibly deserving, but Dr. Joan Rafter – if you are listening or happen to hear this, I want to say hello and thank you.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of May 13, 2025 were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grant:

Title: Perkins V – Strengthening Career and Technical Education for the 21st Century

Agency: New Jersey Department of Education

Purpose of Grant: HCCC received notice of its FY 26 allocation to be utilized for direct instructional support for HCCC Career and Technical Education programs. The application will be submitted for review and approval.

College Administrator: Nydia James

College Contribution: \$0

Award Amount: \$1,061,881

*Introduced by: Jeanette Peña
Seconded by: Edward De Fazio*

6 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-9:

1. Resolution Authorizing Purchase of Core Distribution Switches to be funded from the operating budget at a cost not to exceed \$169,981 was approved.
2. Resolution Authorizing Renewal of Internet Services to be funded from the operating budget at a cost not to exceed \$206,520 was approved.
3. Resolution Authorizing Renewal of Network Managed Services to be funded from the operating budget at a cost not to exceed \$189,620 was approved.
4. Resolution Authorizing Renewal of Campus-Wide Ellucian Software Maintenance Agreement to be funded from the operating budget at a cost not to exceed \$3,309,478 was approved.
5. Resolution Authorizing Renewal of Siteimprove for Website Support to be funded from the operating budget at a cost not to exceed \$58,010 was approved.
6. Resolution Authorizing Renewal of Altice Media Services Contract for Cable Advertisements to be funded from the operating budget at a cost not to exceed \$76,764 was approved.
7. Resolution Authorizing Renewal of News 12 Media Services Contract for Cable Advertisements to be funded from the operating budget at a cost not to exceed \$31,697 was approved.
8. Resolution Authorizing Renewal of Effectv Media Services for Cable Advertisements to be funded from the operating budget at a cost not to exceed \$50,000 was approved.
9. Resolution Authorizing Renewal of Contract for Dental Insurance to be funded from the operating budget at a cost not to exceed \$58,010 was approved.

*Introduced by: Harold Stahl
Seconded by: Frank Gargiulo*

6 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-16:

1. SEPARATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Nancy	Booth	Professor, Humanities and Social Sciences	PROFESSOR	May 15, 2025
R.M.	Stineman	Director of Grants and Sponsored Programs	122	May 14, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Separations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Mariam	Amer	Admissions Advisor	109	June 16, 2025	\$ 52,000.00
Heather	Evans	Academic Advisor	109	June 17, 2025	\$ 56,400.00
Josefa	Flores	Academic Advisor, Hudson Scholars	109	June 17, 2025	\$ 49,700.00
Melanie	Lopez	Admissions Advisor	109	June 16, 2025	\$ 50,000.00
Harshkumar	Patel	Support Analyst	111	June 16, 2025	\$ 50,113.78
Samantha	Ramirez	Academic Advisor	109	June 17, 2025	\$ 50,500.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Manager (Grant-funded)	113	June 1, 2025	June 30 2025	\$56,247.32
Marian	Betancourt	Student Success Coach, NJRC (Grant-funded)	112	July 1, 2025	June 30, 2026	\$53,721.78
Denisse	Carrasco	Coordinator, Gateway to Innovation Program (Grant-funded)	112	July 1, 2025	April 30, 2028	\$53,474.77
Evani	Greene	Coordinator, Gateway to Innovation Program (Grant-funded)	112	July 1, 2025	April 30, 2028	\$53,466.36
Sean	Kerwick	Associate Director, Center for Workforce Innovation, Supply Chain Management (Grant-funded)	115	July 1, 2025	September 30, 2025	\$82,974.44

Fabiola	Ocean	Student Success Manager (Grant-funded)	113	July 1, 2025	August 31, 2025	\$56,247.32
Maritza	Reyes	Director, Center for Adult Transition (Grant-funded)	119	July 1, 2025	August 31, 2025	\$85,000.00
Maria Lita	Sarmiento	Career and Employment Manager, Gateway to Innovation Program (Grant-funded)	113	July 1, 2025	April 30, 2028	\$61,050.50

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Annual Salary
Heather Anne	Uccello	Instructor, OB/PEDS, Weekend/ Evening Division (Tenure-Track)	August 16, 2025	\$ 70,000.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 4.*

5. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Effective Date	Annual Salary
Kira Wei-Hsin	Jacobson	Instructor, ESL (Non-Tenure track)	INSTRUCTOR	August 16, 2025	December 31, 2025	\$57,671.68
Joanna	Karnicka	Instructor, ESL, (Non-Tenure track)	INSTRUCTOR	August 16, 2025	December 31, 2025	\$57,671.68
Amr	Khalil	Instructor, ESL (Non-Tenure-track)	INSTRUCTOR	August 16, 2025	December 31, 2025	\$57,671.68
Artur	Ujazdowski	Instructor, ESL (Non-Tenure track)	INSTRUCTOR	August 16, 2025	December 31, 2025	\$57,671.68

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 5.*

6. AUTHORIZATION OF PART-TIME STAFF THROUGH JUNE 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Mark	McCarthy	Academic Affairs	Coordinator	PTCOOR-252010	Heather DeVries
Nicole	Barnes	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis

Laura	Brinkley	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Laura	Burnett	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Javier	Cabezas	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Angel	Dumencela	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Maria	Figueroa	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Kimberly	Muller	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Jennifer	Perez	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Gabrielle	Reeves	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Karishma	Rivers	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Lisbeth	Romero	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Bryan	Rondon	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Dhrushna	Vasram	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Jamar	Johnson	Advisement	Academic Advisor	ADVISOR-200510	Andy Adler
La'tyra	Danner	Business, Culinary Arts, and Hospitality Management	Office Assistant	OFFAST-101030	Ara Karakashian
Kim	Fong	Business, Culinary Arts, and Hospitality Management	Additional Assignment- CAI	PTAACAI-101030	Ara Karakashian
Samir	Nour	Business, Culinary Arts, and Hospitality Management	Office Assistant	OFFAST-101030	Ara Karakashian
Frank	Pascale	Business, Culinary Arts, and Hospitality Management	Additional Assignment- CAI	PTAACAI-101030	Ara Karakashian
Matthew	Siciliano	Business, Culinary Arts, and Hospitality Management	Additional Assignment- CAI	ADDASIG-101030	Ara Karakashian
Manira	Traore	Business, Culinary Arts, and Hospitality Management	Office Assistant	OFFAST-101030	Ara Karakashian

Fong	Kim	Business, Culinary Arts, and Hospitality Management	Additional Assignment- CAI	PTAACAI-101030	Ara Karakashian
Ruth	Abadie Alana	Continuing Education and Workforce Development	Customer Service Assistant	CSTAST-102010	Chastity Farrell
Luis	Aguayo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Omar	Ashour	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jairo	Borja	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Gabriel	Cisneros	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Kaivan	Cuellar	Continuing Education and Workforce Development	Office Assistant	OFFAST-102010	Chastity Farrell
Maria Lou Riza	Dejesus	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Denise	Dubron	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Amal	Eddegouj	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Khurshed	Khan	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Angela	Lopez	Continuing Education and Workforce Development	Customer Service Assistant	CSTAST-102010	Chastity Farrell
Laci	Mancini	Continuing Education and Workforce Development	Office Assistant	OFFAST-102010	Chastity Farrell
Hector	Mota	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Vrunda	Patel	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Thomas	Patierno	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Adrianne	Payne	Continuing Education and Workforce Development	PT Instructor	PTINST-603091	Maritza Reyes
Javier	Paz	Continuing Education and Workforce Development	Office Assistant	OFFAST-102010	Chastity Farrell
Andres	Pulgarin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Julie	Rosario	Continuing Education and Workforce Development	Customer Service Assistant	CSTAST-102010	Chastity Farrell
Norman	Smart	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Katherine	Sorto	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Diana	Acosta	Customer Service	Customer Service Assistant	CSASST-253035	Frederick Medina
Alexander	Benitez	Customer Service	Office Assistant	OFFAST-253035	Frederick Medina
Tito	Torres Villacres	Customer Service	Customer Service Assistant	CSASST-253035	Frederick Medina
Ghania	Ahmed Zaid	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOFPTINSTR-603052	Jose M. Lowe
Luis	Diaz Jr	Educational Opportunity Fund (EOF)	Office Assistant	OFFASST-150515	Jose M. Lowe
Bianelly	Tellez	Educational Opportunity Fund (EOF)	EOF Instructor	EOFPT INSTR-603052	Jose M. Lowe
Brianna	Vargas	Educational Opportunity Fund (EOF)	EOF Peer Leader	EOFPEER-603052	Jose M. Lowe
Xavier	Siddons	Educational Opportunity Fund (EOF)	EOF Peer Leader	EOFPEER-603052	Jose M. Lowe
Aaron Matthew	Araza	Educational Opportunity Fund (EOF)	EOF Peer Leader	EOFPEER-603052	Jose M. Lowe

Raul	Garcia	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOFPT INSTR-603052	Jose M. Lowe
Bianelly	Tellez	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOFPT INSTR-603052	Jose M. Lowe
Marolla	Youakim	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOFPTINSTR-603052	Jose Lowe
Ghina	Hamdam	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Megah	Sanghavi	Human Resources	Office Assistant	OFFAST-253020	Suhani Aggarwal
Anthony	Jenkins	Humanities and Social Sciences	Test Prep Course Instructor	WPCINS-601021	Denise Knapp
Brian	Sloan	Humanities and Social Sciences	Figure Model	OFFAST-101025	Laurie Riccadonna
Stanley	Parrales	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori Byrd
Ebony	Cousar	Public Safety and Security	Office Assistant	OFFAST-253040	John Quigley
Samuel	Said	Science, Technology, Engineering, and Mathematics (STEM)	Laboratory Assistant	LABAST-505455	Burl Yearwood
Analyne	Aponte	Student Life and Leadership	Student Center Information Desk Assistant	STUCENT-701000	Veronica Gerosimo
Lisa	Fernandez	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Sharayah	Manwah	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Miranda	Martinez	Student Life and Leadership	Student Center Information Desk Assistant	STUCENT-701000	Veronica Gerosimo
Yadhira	Moranchel	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Neivi	Nunez	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 6.

RECOMMENDATION:

7. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Dominique	Parker	Academic Affairs, CSS
Angela	Geronimo	Business, Culinary Arts, Hospitality Management

Shirley	Poliker	Business, Culinary Arts, Hospitality Management
Philip	Cafasso	Humanities and Social Sciences
Farimah	Mazzotta	Humanities and Social Sciences
Hugo	Ruiz	Humanities and Social Sciences
Joshua	Thomas	Humanities and Social Sciences
Candy O	Vitale	Humanities and Social Sciences
Selen	Shojaee	Science, Technology, Engineering, and Mathematics (STEM)

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 7.*

8. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Student Services Assistant	Admissions Advisor	N/A	105	109	N/A	N/A	June 11, 2025
Senior Assistant Director, Advisement	Senior Assistant Director, Student Engagement and Experience, Advisement	N/A	114	114	N/A	N/A	June 11, 2025
N/A	Administrative Assistant, Advisement	N/A	N/A	108	N/A	N/A	June 11, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 8.*

9. RESOLUTION TO AMEND SEXUAL HARASSMENT AND TITLE IX POLICY AND APPROVE WEBSITE ACCESSIBILITY POLICY

WHEREAS, the Board of Trustees ("Board") is committed to ensuring regular review and updates of the College's policies; and,

WHEREAS, the President, Administration, and Personnel Committee recommend the amendment of the Sexual Harassment and Title IX Policy and Approval of HCCC Website Accessibility Policy; and,

WHEREAS, the Board will delegate to the President the responsibility to develop procedures and guidelines for the implementation of these policies;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the amendment and approval of the attached policies, respectively.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution to Grant Emeritus/Emerita Status

WHEREAS, the Board of Trustees ("Board") approved a Policy on Emeritus/Emerita Status to recognize contributions of long-serving and distinguished faculty and staff upon retirement from Hudson County Community College; and,

WHEREAS, the following individuals served the College with evidence of substantive contributions and distinguished service in conformance with approved Emeritus/Emerita Status criteria:

Name	Proposed Title
Theodore Kharpertian	Professor Emeritus
Joan Rafter	Professor Emerita
Abigail Douglas Johnson	Vice President for Academic Affairs Emerita

WHEREAS, the President, Administration, and Personnel Committee recommend granting Emeritus/Emerita Status to the individuals noted in this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees grant Emeritus/Emerita honorific title to the individuals above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Academic Administrative Association

WHEREAS, the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Academic Administrative Association will expire on June 30, 2025; and,

WHEREAS, Hudson County Community College and Hudson County Community College Academic Administrative Association engaged in collective negotiations for a successor Collective Bargaining Agreement for the period July 1, 2025 through June 30, 2028; and

WHEREAS, the Collective Bargaining Teams of Hudson County Community College and Hudson County Community College Academic Administrative Association reached final agreement on all negotiated issues on May 6, 2025; and,

WHEREAS, the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Academic Administrative Association memorialized their final agreement as to all negotiated issues by setting their signatures to a Memorandum of Agreement on May 20, 2025 which recites their final agreement as to all negotiated issues, and which was subsequently ratified by members of the Academic Administrative Association on June 3, 2025; and,

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend the implementation of this agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hudson County Community College that the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Academic Administrative Association that was in effect from July 1, 2022 through June 30, 2025 be amended and modified by this Memorandum of Agreement.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Adjunct Faculty Federation

WHEREAS, the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Adjunct Faculty Federation will expire on August 31, 2025; and,

WHEREAS, Hudson County Community College and Hudson County Community College Adjunct Faculty Federation engaged in collective negotiations for a successor Collective Bargaining Agreement for the period September 1, 2025 through August 31, 2028; and,

WHEREAS, the Collective Bargaining Teams of Hudson County Community College reached final agreement on all negotiated issues on May 16, 2025; and,

WHEREAS, the Collective Bargaining Teams of Hudson County Community College memorialized their final agreement as to all negotiated issues by setting their signatures to a Memorandum of Agreement on May 20, 2025, which recites their final agreement as to all negotiated issues, and which will be subsequently ratified by members of the Adjunct Faculty Federation on June 14, 2025; and,

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend the implementation of this agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hudson County Community College that the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Adjunct Faculty Federation that was in effect from August 31, 2022 through September 1, 2025 be amended and modified by this Memorandum of Agreement.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Professional Association

WHEREAS, the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Professional Association will expire on June 30, 2025; and,

WHEREAS, Hudson County Community College and Hudson County Community College Professional Association engaged in collective negotiations for a successor Collective Bargaining Agreement for the period July 1, 2025 through June 30, 2028; and,

WHEREAS, the Collective Bargaining Teams of Hudson County Community College reached final agreement on all negotiated issues on May 27, 2025; and,

WHEREAS, the Collective Bargaining Teams of Hudson County Community College memorialized their final agreement as to all negotiated issues by setting their signatures to a Memorandum of Agreement on June 4, 2025, which recites their final agreement as to all negotiated issues, and which was subsequently ratified by members of the Professional Association on June 9, 2025; and

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend the implementation of this agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hudson County Community College that the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Professional Association that was in effect from July 1, 2022 through June 30, 2025 be amended and modified by this Memorandum of Agreement.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Support Staff Federation

WHEREAS, the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Support Staff Federation will expire on June 30, 2025; and,

WHEREAS, Hudson County Community College and Hudson County Community College

Support Staff Federation engaged in collective negotiations for a successor Collective Bargaining Agreement for the period July 1, 2025 through June 30, 2028; and,

WHEREAS, the Collective Bargaining Teams of Hudson County Community College reached final agreement on all negotiated issues on May 30, 2025; and,

WHEREAS, the Collective Bargaining Teams of Hudson County Community College memorialized their final agreement as to all negotiated issues by setting their signatures to a Memorandum of Agreement on June 4, 2025, which recites their final agreement as to all negotiated issues, and which was subsequently ratified on June 5, 2025; and,

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend the implementation of this agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hudson County Community College that the Collective Bargaining Agreement between Hudson County Community College and Hudson County Community College Support Staff Federation that was in effect from July 1, 2022 through June 30, 2025 be amended and modified by this Memorandum of Agreement.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Authorizing an Increase in Base Salary for All Confidential Employees

WHEREAS, Hudson County Community College ("College") employs Confidential staff; and,

WHEREAS, Confidential staff employees are not represented by any bargaining unit; and,

WHEREAS, the College is committed to taking steps to keep up with the cost of living through adjustment of wages and salaries and has agreed on a wage increase of 3.25% for fiscal year 2026 with an increase of 3% for succeeding years; and,

WHEREAS, the College is committed to the retention of talented and qualified employees; and,

WHEREAS, the President, upon consultation with the Cabinet, recommends salary increases for Confidential staff consistent with their position placement on the Employee Compensation and Classification System developed by Evergreen Solutions, LLC; and,

WHEREAS, the increase will be effective July 1, 2025 for those Confidential staff employed by the College on or before January 1, 2025; and,

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend these base salary adjustments;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve salary increases for Confidential staff consistent with their position placement on the Employee Compensation and Classification System as set forth in this resolution.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Authorizing an Increase in Base Salary for All Part-Time Staff Employees

WHEREAS, Hudson County Community College ("College") employs Part-Time ("PT") staff; and,

WHEREAS, PT staff are not represented by any bargaining unit; and,

WHEREAS, the College is committed to taking steps to keep up with the cost of living through adjustment of wages and salaries and has agreed on a wage increase of 3.25% for fiscal year 2026 with an increase of 3% for succeeding years; and,

WHEREAS, the College is committed to the retention of talented and qualified employees; and,

WHEREAS, the President, upon consultation with the Cabinet, recommends salary increases for PT staff consistent with their position placement on the Employee Compensation and Classification System developed by Evergreen Solutions, LLC; and,

WHEREAS, the increase will be effective July 1, 2025 for those Confidential staff employed by the College on or before January 1, 2025; and,

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend these base salary adjustments;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve salary increases for Part-Time staff employees consistent with their position placement on the Employee Compensation and Classification System as set forth in this resolution.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-16.**

1) Separations; 2) Appointment of Full-time Staff; 3) Appointment of Temporary Full-time Staff; 4) Appointment of Full-time Faculty; 5) Appointment of Temporary Full-time Faculty; 6) Authorization of Part-time Staff, as Needed; 7) Appointment of New Hire Adjunct Instructors; 8) Modifications to Staffing Table; 9) Resolution to Amend Sexual Harassment and Title IX Policy and Approve Website Accessibility Policy; 10) Resolution to Grant Emeritus/Emerita Status; 11) Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Academic Administrative Association; 12) Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Adjunct Faculty Federation; 13) Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Professional Association; 14) Resolution Authorizing Collective Bargaining Agreement Between Hudson County Community College and Hudson County Community College Support Staff Federation; 15) Resolution Authorizing an Increase in Base Salary for All Confidential Employees; and, 16) Resolution Authorizing an Increase in Base Salary for All Part-time Staff Employees.

Introduced by: Pamela Gardner
Seconded by: Frank Gargiulo

6 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-16:

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hackensack Radiology Group, P.A., located in Clifton, New Jersey was approved.
2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hackensack Radiology Group, P.A., located in Oradell, New Jersey was approved.
3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center was approved.

4. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care was approved.
5. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Orthopedics was approved.
6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza was approved.
7. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Network, located in West New York, New Jersey, was approved.
8. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Network, located in Union City, New Jersey, was approved.
9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Network, located in Bayonne, New Jersey, was approved.
10. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and the Hudson County Department of Family Services and Community Reintegration for the Continued Delivery of the Academic and Workforce Pathways Program in Partnership with the Hudson County Department of Corrections and Rehabilitation was approved.
11. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Marest New Jersey, LLC was approved.
12. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Salvation Wellness was approved.
13. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Walgreens, Co. was approved.
14. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC), Camden County Community College, Sussex County Community College, and Driven by Success for the CDL Pathways Initiative was approved.
15. Resolution Authorizing Addendum to Existing Agreement Between Hudson County Community College (HCCC) and Dimension Energy was approved.
16. Resolution Authorizing an Addendum to the Existing Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of the Summer Training Institute was approved.

Introduced by: Edward DeFazio

Seconded by: Roberta Kenny

6 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS - None

IV. CLOSED SESSION – None

XI. ADJOURNMENT at 5:34 p.m.

Introduced by: Frances Teabout

Seconded by: Harold Stahl

6 Ayes.....0 Nays

Resolution Adopted

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. **Resolution Authorizing the Execution of the First Amendment to the Amended and Restated Lease with the Jersey City Redevelopment Agency for Property Located at 68-74 Sip Avenue (Block 9501, Lot 21); 150-164 Sip Avenue; and 28 Tonnelle Avenue (Block 10602, Lots 10, 11, 12, 13, 14, 15 and 16), Jersey City, New Jersey**

WHEREAS, Hudson County Community College ("College") is a county college exercising the powers generally set out in N.J.S.A. 18A:64A-2, whose public purposes include the education of students admitted to take one or more of its courses or academic programs; and,

WHEREAS, the Jersey City Redevelopment Agency ("JCRA") is a redevelopment agency as defined by the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq. ("LRHL"); and,

WHEREAS, on April 13, 2023, the HCCC and the JCRA entered into a lease agreement ("Lease Agreement") as to property located at 68-74 Sip Avenue (Block 9501, Lot 21); 150-164 Sip Avenue; and 28 Tonnelle Avenue (Block 10602, Lots 10, 11, 12, 13, 14, 15 and 16); Jersey City, New Jersey ("Property"); and,

WHEREAS, on April 1, 2024, the College and the JCRA modified the Lease Agreement by entering into an amended and restated lease agreement ("Amended Lease"); and,

WHEREAS, the College and the JCRA now wish to enter into a first amendment to the Amended Lease ("First Amendment") which will (i) extend the lease term for "Parcel B" (as that term is defined within the Amended Lease) to June 1, 2026; and (ii) provide for the College to pay the JCRA \$6,000 per month for the use of the parking lot on "Parcel B" throughout the extended lease term of "Parcel B"; and,

WHEREAS, the JCRA's Board of Commissioners adopted a resolution on June 17, 2025, Resolution No. 25-06-12, authorizing the First Amendment; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee support the First Amendment;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College incorporate the foregoing recitals into this resolution and hereby approve and authorize the entry into the First Amendment as attached hereto as **Exhibit A**.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take any and all actions necessary to effectuate the purpose of this resolution.

2. **Resolution Approving Architectural and Engineering Services On-Call List**

WHEREAS, Hudson County Community College ("College") has determined that, for the efficient operation of the College, it is in the College's best interests to have New Jersey licensed architects and engineers available to provide on-call services when needed ("Services"); and,

WHEREAS, notwithstanding that the services constitute a professional service and may be awarded without conducting a fair-and-open process, the College solicited proposals by posting a Request for Proposal ("RFP") for the services; and,

WHEREAS, to be considered for an award of contract, proposers were required to meet the following minimum qualifications:

1. Licensure to practice architecture and/or engineering in the State of New Jersey;
2. At least five (5) years of experience in the design and implementation of higher education projects;

3. *Location within a reasonable distance of Hudson County, New Jersey; and,*
4. *Ability to review and make recommendations concerning proposals and projects in conformance with applicable local requirements and the general requirements of design practice; and,*

WHEREAS, *the following firms submitted proposals in response to the RFP:*

Vendor	Location
Agencie Architecture + Engineering	Jersey City, New Jersey;
Clarke Caton Hintz	Trenton, New Jersey;
Colliers Engineering & Design	Holmdel, New Jersey;
Concord Engineering	Voorhees, New Jersey;
Diaz Architect & Associates, P.C.	Matawan, New Jersey;
Di Cara Rubino Architects	Parsippany, New Jersey;
Di Group Architecture	New Brunswick, New Jersey;
DMR Architects	Hasbrouck Heights, New Jersey;
Dresdner Robin	Fairfield, New Jersey;
H 2 M Architects	Parsippany, New Jersey;
LAN Associates	Midland Park, New Jersey;
Neglia	Lyndhurst, New Jersey;
NETTA Architects	Mountainside, New Jersey;
NK Architects	Morristown, New Jersey;
PS & S	Warren, New Jersey;
RSC Architects	Hackensack, New Jersey;
Settembrino Architects	Atlantic Highlands, New Jersey;
T and M Associates	Bloomfield, New Jersey;
The Musial Group	Mountainside, New Jersey; and,
USA Architects	Somerville, New Jersey.

WHEREAS, *all of the proposers have the qualifications required by the RFP; and,*

WHEREAS, *the term of the contracts awarded for the Services is one (1) year; and,*

WHEREAS, *the Administration, Finance Committee, and Capital Projects Advisory Committee recommend that contracts for on-call services be awarded to all proposers;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson Community College award contracts for on-call services to:*

Vendor	Location
Agencie Architecture + Engineering	Jersey City, New Jersey;
Clarke Caton Hintz	Trenton, New Jersey;
Colliers Engineering & Design	Holmdel, New Jersey;
Concord Engineering	Voorhees, New Jersey;
Diaz Architect & Associates, P.C.	Matawan, New Jersey;
Di Cara Rubino Architects	Parsippany, New Jersey;
Di Group Architecture	New Brunswick, New Jersey;
DMR Architects	Hasbrouck Heights, New Jersey;
Dresdner Robin	Fairfield, New Jersey;
H 2 M Architects	Parsippany, New Jersey;
LAN Associates	Midland Park, New Jersey;
Neglia	Lyndhurst, New Jersey;
NETTA Architects	Mountainside, New Jersey;
NK Architects	Morristown, New Jersey;
PS & S	Warren, New Jersey;
RSC Architects	Hackensack, New Jersey;
Settembrino Architects	Atlantic Highlands, New Jersey;
T and M Associates	Bloomfield, New Jersey;
The Musial Group	Mountainside, New Jersey; and,
USA Architects	Somerville, New Jersey.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Purchase of Computers, Laptops, Monitors, and Docking Stations

WHEREAS, Hudson County Community College ("College") needs to purchase computers, laptops, monitors, and docking stations to update outdated equipment; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.11a, the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative established through the State of New Jersey; and,

WHEREAS, SHI International Corp. (part of Edge Market – TeCHS Full Catalog/Contract # 269EMCPS-21-001-EM-SHI) has quoted a price for the computers, laptops, monitors, and docking stations at a cost not to exceed \$365,588; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey, to provide the computers, laptops, monitors, and docking stations as described herein at a cost not to exceed \$365,588.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Awarding Lease of Replacement Printers/Copiers for the Copy Center

WHEREAS, Hudson County Community College ("College") needs to replace and lease new printers/copiers for the College's print shop; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may, without public bidding, purchase goods and services through national cooperatives; and,

WHEREAS, Xerox Corporation (NASPO Contract #072848600) submitted a proposal to provide the printers/copiers at a cost not to exceed \$195,005; and,

WHEREAS, the term for these services is five (5) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Xerox Corporation of New York, New York, to provide the printers/copiers lease as described herein at a total cost of \$195,005.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Awarding Lease of Replacement Printers/Copiers

WHEREAS, Hudson County Community College ("College") needs to replace and lease four (4) new printers/copiers throughout the College; and,

WHEREAS, these units will replace existing non-functioning machines; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may, without public bidding, purchase goods and services through national cooperatives; and,

WHEREAS, Xerox Corporation (NASPO Contract #072848600) submitted a proposal to provide the printers/copiers at a cost not to exceed \$100,920; and,

WHEREAS, the term for these services is five (5) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Xerox Corporation of New York, New York, to provide the printers/copiers lease as described herein at a total cost of \$100,920.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Smart Net Maintenance and Technical Support

WHEREAS, Hudson County Community College ("College") needs to renew its maintenance and technical support agreement with Smart Net ("SN"); and,

WHEREAS, SN offers maintenance and technical support for the College's Cisco hardware, including network switches, firewalls, phone servers, and ITV camera equipment; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through New Jersey State contracts; and,

WHEREAS, Aspire Technology Partners (National Association of State Procurement Officials Contract #AR3227) has submitted a proposal for software at a total cost of \$297,073, which represents no service increase from the prior year; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey, for the software described herein at a total cost not to exceed \$297,073.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Advanced Email Security Protection Software

WHEREAS, Hudson County Community College ("College") needs software to provide advanced email security protection against ransomware and other security incidents because email is the number one vector for these incidents; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the procurement of the software is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, SHI International Corp. (part of Edge Market – TeCHS Full Catalog/Contract #269EMCPS-21-001-EM-SHI) has submitted a proposal for Checkpoint software at a cost not to exceed \$68,700, which represents a 10% increase from the prior year due to the need for additional services; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey, to provide advanced email security protection software as described herein at a cost not to exceed \$68,700.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Renewal of Adobe Licenses

WHEREAS, Hudson County Community College ("College") needs to renew licensing agreements for the use of Adobe Creative Cloud, Acrobat Pro, and Acrobat Sign for faculty, staff, and students; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through New Jersey State contracts; and,

WHEREAS, CDW Government (NJ State Contract T3121 #20-TELE-01511) submitted a proposal for licensing renewals at a total cost of \$59,204, which represents no increase from the prior agreement; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to CDW Government of Vernon Hills, Illinois to provide the licensing renewals agreement at a cost not to exceed \$59,204.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Award of Audit Contract for Fiscal Year 2025

WHEREAS, Hudson County Community College ("College") requires the services of a New Jersey licensed accounting firm to complete the College's Fiscal Year 2025 Audit ("Services"); and,

WHEREAS, the Services constitute professional services under the County College Contracts Law; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), professional services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request for Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Donahue, Gironda, Doria & Tomkins, LLC	Bayonne, NJ	\$97,000

WHEREAS, the College has determined that Donahue, Gironda, Doria & Tomkins, LLC's ("DGDT") proposal complies with the requirements of the RFP and is reasonable as to price; and,

WHEREAS, there is an 11% price increase from the prior year; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to the firm of Donahue, Gironda, Doria & Tomkins, LLC of Bayonne, New Jersey, for the completion of the audit for Fiscal Year 2025 in an amount not to exceed \$97,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Renewal of Contract with WW Grainger for Supplies and Equipment

WHEREAS, Hudson County Community College ("College") needs to renew its agreement for operations supplies and equipment; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through New Jersey State Contracts; and,

WHEREAS, WW Grainger (New Jersey State Contract # 79875), the current vendor providing the service, submitted a proposal to provide the necessary equipment and supplies at a cost not to exceed \$85,000, which represents no change from the prior year; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to WW Grainger of Cranford, New Jersey, for the equipment and supplies as described herein at a cost not to exceed \$85,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Renewal of Marketing, Advertising and Community Media Relations Services for the Office of Communications

WHEREAS, Hudson County Community College ("College") desires the services of a consultant to provide public relations support ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request for Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Jones & Associates Communications, Inc.	Jersey City, NJ	\$118,440
RDW Group, Inc.	Providence, RI	\$489,600

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.19, the College has determined that the proposal submitted by Jones & Associates Communications, Inc. is in the best interests of the College, price and other factors considered, including Jones' twenty one (21) year tenure with the College resulting in institutional knowledge of the College, students, administration, faculty, staff and partners; location within Jersey City allowing for rapid response to urgent and emergency situations that may arise; and unfettered access Jones allows to the College; and,

WHEREAS, there is a 2% price increase from the prior year; and,

WHEREAS, the term for the Services is one (1) year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services to Jones & Associates Communications, Inc. of Jersey City, New Jersey, as described herein at a cost not to exceed \$118,440.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Renewal of Digital Advertisement Services

WHEREAS, Hudson County Community College ("College") needs to renew Digital Advertisement Services ("Services") for the Office of Communications; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), goods and services for personnel recruitment and advertising, including, without limitation, advertising seeking student enrollment, are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Semgeeks	Belmar, NJ	\$51,320

WHEREAS, the College has determined that the proposal submitted by Semgeeks is responsive to the requirements of the RFP and is in the best interests of the College, price and other factors considered; and,

WHEREAS, there is no price increase from the prior year; and,

WHEREAS, the term for the Services is one (1) year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for digital advertisement services to Semgeeks of Belmar, New Jersey as described herein at a cost not to exceed \$51,320.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Renewal of Achieving the Dream Annual Contract

WHEREAS, Hudson County Community College ("College") desires to continue as an Achieving the Dream ("ATD") Member Organization; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for professional consulting services; and,

WHEREAS, ATD has advised that the fees to continue as an ATD Member Organization for the upcoming year are \$76,500, which represents a 26% increase from the prior year due to the addition of a comprehensive on-campus professional development workshop to help faculty create seven-week programs; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize renewal of the contract with Achieving the Dream Organization of Silver Springs, Maryland for one (1) year at a total cost of \$76,500.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Renewal of New Jersey Council of County Colleges Membership

WHEREAS, Hudson County Community College ("College") desires to renew membership in the New Jersey Council of County Colleges ("NJCCC"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (b), the College may, without public advertising for bids or bidding therefore, make or enter into a contract with the United States of America, the State of New Jersey, a county or municipality, any board, body, officer, agency or authority, or any other state or subdivision thereof; and,

WHEREAS, NJCCC has submitted a proposal for membership renewal at \$74,298, which represents a 1% increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize renewal of membership in the New Jersey Council of County Colleges of Hamilton, New Jersey for one (1) year at a total cost of \$74,298.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Rejecting Award of Insurance Broker and Vendor

WHEREAS, pursuant to N.J.S.A 18A:64A:25.11a, et seq., Hudson County Community College ("College") awarded a contract for purchase of liability and casualty insurance ("Services"); and,

WHEREAS, Acrisure was awarded a contract at the May 13, 2025 Board of Trustees ("BOT") meeting; and,

WHEREAS, upon further review, Acrisure advised that it could not provide the Services and requested to withdraw its proposal; and,

WHEREAS, as a result thereof, the College wishes to accept Acrisure's request to withdraw its proposal, rescind the award and conduct another request-for-proposal for the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby accept Acrisure's request to withdraw its proposal and rescind the award of the contract to Acrisure of Iselin, New Jersey.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Authorizing Renewal of Liability and Casualty Insurance

WHEREAS, Hudson County Community College ("College") needs to purchase liability and casualty insurance; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for insurance coverage and consulting services; and,

WHEREAS, the College's insurance broker, the CBIZ Borden Perlman Agency, has solicited proposals for this insurance for the College as part of a pool of seven (7) community colleges to obtain the most favorable premium rates and coverage limits, and has recommended the proposal submitted by Philadelphia Insurance Companies at a cost not to exceed \$565,000 annually, which represents no increase from the prior year due primarily to lower commercial package costs; and,

WHEREAS, the annual premiums for the coverages are noted below:

Coverage Cost

Commercial Package Policy \$337,000
 Crime Included
 Commercial Automobile Included
 Boiler and Machinery Included
 Excess Liability \$65,000
 School Leaders \$79,000
 Special Excess Liability \$41,000
 Environmental Liability \$11,000
 Cyber/Data Security Liability \$32,000

Total \$565,000

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of this insurance will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the purchase of insurance policies set forth above procured by CBIZ Borden Perlman of Ewing, New Jersey, through the county college community pool at a cost not to exceed \$565,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Authorizing Renewal of Purchasing Bid Threshold for Fiscal Year 2026

WHEREAS, New Jersey County College Contract Law provides that purchases, contracts or agreements for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which does not exceed a college's bid threshold of \$44,900, may be made, negotiated and awarded by a contracting agent, when so authorized by resolution of the Board of Trustees, without public advertising for bids and bidding; and,

WHEREAS, the Board of Trustees of Hudson County Community College ("College") recognizes that such a resolution will result in the more efficient operation of the College; and,

WHEREAS, the Administration and Finance Committee recommend that such a resolution be passed;

NOW, THEREFORE, BE IT RESOLVED that pursuant to N.J.S.A. 18A:64A-25.3, the Board of Trustees of Hudson County Community College hereby authorize that any purchase, contract or agreement for the performance of any work, the providing of any service, or the furnishing or hiring of materials or supplies, the cost of which does not exceed the College's bid threshold, may be made, negotiated and awarded by the Director of Contracts and Procurement without public advertising for bids and bidding.

18. Resolution Authorizing Cooperative with the County of Hunterdon

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, Hudson County Community College ("College") is authorized to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the state of New Jersey; and,

WHEREAS, the County of Hunterdon has established and offered voluntary participation to other units of government, including county colleges, in the County of Hunterdon Cooperative Pricing System, a New Jersey approved Cooperative Pricing System for the purchase of goods and services in which the Hunterdon County Educational Services Commission serves as the Lead Agency for procurement; and,

WHEREAS, the Finance Committee and Administration recommend joining the Hunterdon County Educational Services Commission;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson Community College hereby authorize participation in the County of Hunterdon Cooperative Pricing System effective immediately.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to enter into the County of Hunterdon Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission serving as Lead Agency.

BE IT FURTHER RESOLVED that the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

19. Resolution Approving Amendment of Follett Bookstore Contract

WHEREAS, Hudson County Community College ("College") and Follett Higher Education Group, LLC f/k/a Follett Higher Education Group, Inc. ("Follett") are parties to a Bookstore Operating Agreement ("Agreement") whereby Follett operates the College's bookstores; and,

WHEREAS, due to changes to the College's facilities, including the closing of the store at the Journal Square campus, as well as changes to how students obtain course materials, the College and Follett need to amend the services provided under the Agreement including converting the North Hudson Campus store to a hybrid model where general merchandise will be offered at the physical store location, and having course materials available exclusively through a virtual online store; and,

WHEREAS, the parties also desire to extend the term of the Agreement for an additional five (5) years, from September 1, 2025 through August 31, 2030, which extension is within the term permitted by the County College Contracts Law; and,

WHEREAS, the parties have negotiated Amendment #2 to the Bookstore Operating Agreement to accommodate the necessary changes; and,

WHEREAS, the Administration and Finance Committee recommend this amendment to the Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve Amendment #2 to the Bookstore Operating Agreement as described herein.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the purposes of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-19.**

1) Resolution Authorizing the Execution of the First Amendment to the Amended and Restated Lease with the Jersey City Redevelopment Agency for Property Located at 68-74 Sip Avenue (Block 9501, Lot 21); 150-164 Sip Avenue; and 28 Tonnelle Avenue (Block 10602, Lots 10, 11, 12, 13, 14, 15 and 16), Jersey City, New Jersey; 2) Resolution Approving Architectural and Engineering Services On-Call List; 3) Resolution Authorizing Purchase of Computers, Laptops, Monitors, and Docking Stations; 4) Resolution Awarding Lease of Replacement Printers/Copiers for the Copy Center; 5) Resolution Awarding Lease of Replacement Printers/Copiers; 6) Resolution Authorizing Renewal of Smart Net Maintenance and Technical Support; 7) Resolution Authorizing Renewal of Advanced Email Security Protection Software; 8) Resolution Authorizing Renewal of Adobe Licenses; 9) Resolution Authorizing Award of Audit Contract for

Fiscal Year 2025; 10) Resolution Authorizing Renewal of Contract with WW Grainger for Supplies and Equipment; 11) Resolution Authorizing Renewal of Marketing, Advertising and Community Media Relations Services for the Office of Communications; 12) Resolution Authorizing Renewal of Digital Advertisement Services; 13) Resolution Authorizing Renewal of Achieving the Dream Annual Contract;. 14) Resolution Authorizing Renewal of New Jersey Council of County Colleges Membership; 15) Resolution Rejecting Award of Insurance Broker and Vendor; 16) Resolution Authorizing Renewal of Liability and Casualty Insurance; 17) Resolution Authorizing Renewal of Purchasing Bid Threshold for Fiscal Year 2026; 18) Resolution Authorizing Cooperative with the County of Hunterdon; and, 19) Resolution Approving Amendment of Follett Bookstore Contract.

INTRODUCED BY:

SECONDED BY:

DATE:

August 12, 2025

DeFazio, Edward

Doria, Joseph

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

First Name	Last Name	Title	Salary Grade	Effective Date
Yvette	Ramos	Administrative Support Specialist, Advisement	105	August 1, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Cristhian	Altamirano	Associate Director, Early College Programs	115	June 27, 2025
Alexa	Andrade	Academic Counselor, Hudson Scholars	113	September 1, 2025
David	Ayoub	Support Analyst	111	June 13, 2025
Kelvin	Clark	Academic Counselor, Hudson Scholars	113	June 20, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Meghaben	Chauhan	Support Analyst	111	August 18, 2025	\$ 52,573.76
Tosha	Houston	Director, Practical Nursing Certificate Program	119	August 25, 2025	\$ 105,000.00
Machli	Joseph	Director, Perkins Career and Technical Education Programs	117	August 13, 2025	\$ 89,194.00
Tiffany	Marzano	Assistant Director, Payroll	113	August 18, 2025	\$ 60,000.00
Betzabe	Reyes	Administrative Assistant, Humanities and Social Sciences	108	August 16, 2025	\$ 60,000.00
Stephanie	Robinson	Academic Advisor, Educational Opportunity Fund (EOF)	109	August 18, 2025	\$ 49,520.03
Vamshi	Samudrala	Data and Reporting Coordinator	112	August 18, 2025	\$ 62,214.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Manager (Grant-funded)	113	September 1, 2025	May 31, 2026	\$ 58,075.36
Luisa	Carranza	ESL Student Success Specialist (Grant-funded)	109	August 13, 2025	September 30, 2025	\$ 50,183.00
Candice	Fernandez	Academic Counselor	113	July 1, 2025	December 31, 2025	\$ 58,377.16
Jacqueline	Garcia	Academic Counselor, Early College Program	113	August 16, 2025	December 15, 2025	\$ 58,133.00
Farimah	Mazzotta	Visual Arts and Design Equipment and Lab Manager (Grant-funded)	116	July 1, 2025	June 30, 2026	\$ 74,340.00
Natalie	Mejia	Financial Aid Assistant	105	July 19, 2025	January 15, 2026	\$ 41,058.37
Fabiola	Ocean	Student Success Manager (Grant-funded)	113	September 1, 2025	May 31, 2026	\$ 58,075.36
Jasmine	Pascua	Equipment Manager (Grant-funded)	113	July 1, 2025	June 30, 2026	\$ 46,462.50
Maritza	Reyes	Director, Center for Adult Transition (Grant-funded)	119	September 1, 2025	December 31, 2025	\$ 87,762.50
Joycelyn	Wong-Castellano	Interim Associate Director, Early College Program	115	August 16, 2025	December 15, 2025	\$ 75,578.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

5. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Richard	Morris III	Instructor, Physics (Tenure-track)	INSTRUCTOR	August 16, 2025	\$ 60,404.00
Sony	Thomas	Instructor, Nursing, OB/PEDS (Tenure-track)	INSTRUCTOR	August 16, 2025	\$ 65,000.00
Michelle E.	Vera	Instructor, ESL (Tenure-track)	INSTRUCTOR	August 16, 2025	\$ 70,892.00
Bianka	Zeneli	Instructor, Health and Medical Sciences (Tenure-track)	INSTRUCTOR	August 16, 2025	\$ 65,494.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 5.*

6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Michael	Lee	Instructor, Studio Arts (Non-Tenure-track)	INSTRUCTOR	August 16, 2025	December 31, 2025	\$ 60,494.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH AUGUST 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Vanessa	Viera	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Marlenne	Andalia	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Hafeda	Benounane	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Elissa	D'Aries	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Andal	Erika	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Briana	Espinosa	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Farhan	Khan	ADJ Academic Support Services	Tutor; CTE Academic Coach	Tutor-252010; CTE Academic Coach-601021	Kenny Fabara
Stev	Lewis	ADJ Academic Support Services	Tutor; CTE Academic Coach	Tutor-252010; CTE Academic Coach-601021	Kenny Fabara
Nelson	Lovera	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Matthew	McClintock	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Frances	Melenzez	ADJ Academic Support Services	Tutor; CTE Academic Coach	Tutor-252010; CTE Academic Coach-601021	Kenny Fabara
Gabriella	Melenzez	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Olivia	Na	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Dimarie	Pagan	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Laura	Robertson	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara

Maylin	Rodriguez	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Marco	Scherillo	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Regina	Sevilla	ADJ Academic Support Services	Tutor	Tutor-252010	Kenny Fabara
Selena	Suarez	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Marolla	Youakim	ADJ Academic Support Services	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Miranda	Martinez	Advisement	Office Assistant	OFFAST-200510	Belinda Austin
Destiny	Knowles	Business, Culinary Arts, and Hospitality Management	Office Assistant	OFFAST-101030	Ara Karakashian
Naomi	Betancourt	Career and Transfer Pathways	Administrative Assistant	PTADM-200531	Jennifer Valcarcel
Shelley	Naz	Center for Online Learning	Instructional Technologist	PTITECH-101055	Callie Martin
Melisa	Landauro Zuleta	College Libraries	Library Associate	PTLRASO-150510	Lisa Bogart
Jenny	Soriano	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Martine	Cadet	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Ana	Chkheidze	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mariam	Elkholy	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Tomas	Garzon	Continuing Education and Workforce Development	Student Success Coach, CAT	PTSSCAT-603095	Maritza Reyes
Larry	Goodin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Juanita	Hobson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Monben	Mayon	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Joanne	Rivera	Continuing Education and Workforce Development	Academic Coach	ACDCCH-603091	Maritza Reyes

Whitney M.	Rivera	Continuing Education and Workforce Development	Program Assistant	PTPRGA-603093	Maritza Reyes
Navin	Shievdayal	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Liana	Tabatadze	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ghania	Ahmed Zaid	Educational Opportunity Fund (EOF)	EOF Tutor	EOFTUTOR-150515	Jose M. Lowe
Veronica	Jenkins-Diaz	Educational Opportunity Fund (EOF)	EOF Tutor	EOFTUTOR-150515	Jose M. Lowe
Sweta	Sanghavi	Finance	Purchasing Assistant	PTPURAS-253010	Jeff Roberson Jr
Amareese	Forty	Financial Aid	Office Assistant	OFFFAST-200520	Sylvia Mendoza
Obniece	Walker	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Katherine Morales
Daniella	Araoz	Humanities and Social Sciences	Office Assistant	OFFAST-101020	Betzabe Reyes
Luis	Santos	Humanities and Social Sciences	Office Assistant	OFFAST-101020	Betzabe Reyes
Luisa	Ahmad	Humanities and Social Sciences	ESL Office Assistant	OFFAST-101035	Matthew Kolbusz
Ansh	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Hardik	Darji	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Bhakti	Gohel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sarthak	Gohel	Information Technology Services	PC Technician	PTPCTECH-253025	Diana Perez
Neel	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Kevin	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Eduardo	Rivera	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Bhaumit	Viradiya	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Heather	Anderson	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M Byrd
Shanta	Carter	Nursing and Health Professions	Skills Lab Instructor	PTSKLIN-101017	Lori M Byrd

Taryne	Castell	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Kenneth	Castro	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Anabela	Cunha-Almeida	Nursing and Health Professions	Skills Lab Tutor	TUTOR-101017	Lori M Byrd
Mary Ellen	Cvek	Nursing and Health Professions	Skills Lab Assistant	PTSLAS-101017	Lori M. Byrd
Shah	Dhrumi	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M Byrd
Carol	Fasano	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M Byrd
Ryisha	Heusner	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins
LaTonja	Jennings-Waul	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Sharmaine	Judge	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Susan	Lipyanka	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Stanley	Parrales	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M Byrd
Marcela	Sanchez	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Wan Yui	Suazo	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Tecianna	Velasquez	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Elvis Noah	Valcarcel	Science, Technology, Engineering, and Mathematics (STEM)	Office Assistant	OFFAST-101015	Burl Yearwood

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 7.

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

<i>First Name</i>	<i>Last Name</i>	<i>School/Office</i>
Emmanuela	Isichei	Business, Culinary Arts and Hospitality Management
Pamela	Sangen	Business, Culinary Arts and Hospitality Management
Michael	Zaytsev	Business, Culinary Arts and Hospitality Management
Cristhian	Altamirano	Humanities and Social Sciences
Darryl	Barthe	Humanities and Social Sciences
James	Dievler	Humanities and Social Sciences

Matthew	Morley	Humanities and Social Sciences
Kesley	Peng	Humanities and Social Sciences
Masudur	Rahman	Humanities and Social Sciences
Dawson	Scriber	Humanities and Social Sciences
Bianelly	Tellez	Humanities and Social Sciences
Catherine	Amegee-Cole	Nursing and Health Professions
Gervida	Gabriel-Constant	Nursing and Health Professions
Ralph Lauren	Guarin	Nursing and Health Professions
Andrew	Hanchar	Nursing and Health Professions
Donna	Persaud	Nursing and Health Professions
Wan Yui	Suazo	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

9. MODIFICATIONS TO STAFFING TABLE

<i>Current Approved Title</i>	<i>New Title/ Classification</i>	<i>Incumbent</i>	<i>Current Salary Grade</i>	<i>New Salary Grade</i>	<i>Current Salary</i>	<i>New Salary</i>	<i>Effective Date</i>
Associate Director, Safety and Security	N/A	Gregory Burns	115	N/A	\$ 76,997.87	\$ 80,000.00	August 16, 2025
Safety and Security Coordinator	Fire Safety Manager	Patrick Del Piano	109	N/A	\$ 59,280.25	\$ 75,000.00	August 16, 2025
Administrative Support Specialist, Advisement	Student Success Coordinator	N/A	105	109	N/A	N/A	August 13, 2025
N/A	ESL Student Support Specialist (Grant-funded)	N/A	N/A	109	N/A	N/A	August 13, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

1) Retirement; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Appointment of Full-time Faculty; 6) Appointment of Temporary Full-time Faculty; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; and 9) Modifications to Staffing Table.

INTRODUCED BY: _____

SECONDED BY: _____

DATE:

August 12, 2025

DeFazio, Edward
Doria, Joseph
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Teabout, Frances
Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

IX. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Fordham University

WHEREAS, Fordham University offers a Master of Social Work ("MSW") Program; and,

WHEREAS, the MSW Program requires students to complete practicum experiences; and,

WHEREAS, the MSW Program requires facilities at which students can complete their practicum experiences; and,

WHEREAS, Hudson County Community College ("College") has the capacity to meet this need; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Fordham University whereby students enrolled in Fordham University's MSW Program will be able to complete the requisite practicum experiences at the College; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Fordham University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Fordham University, retroactive to May 14, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the New Jersey Division of Criminal Justice for Internship Experiences for HCCC's Criminal Justice Program

WHEREAS, Hudson County Community College ("College") offers a Criminal Justice Program ("Program") through its School of Humanities and Social Sciences; and,

WHEREAS, the Program includes an internship experience component; and,

WHEREAS, the Program requires additional sites at which students can fulfill the requisite internship experiences; and,

WHEREAS, the New Jersey Division of Criminal Justice has the capacity to meet the needs of the Programs; and,

WHEREAS, the New Jersey Division of Criminal Justice requires a separate agreement for each student performing an internship; and,

WHEREAS, Hudson County Community College seeks to enter into Affiliation Agreements (“Agreement” or “Agreements”) with the New Jersey Division of Criminal Justice whereby students enrolled in the Program will be able to complete internship experiences; and,

WHEREAS, each Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreements between Hudson County Community College and the New Jersey Division of Criminal Justice;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize entering into Agreements between Hudson County Community College and the New Jersey Division of Criminal Justice for each student participating in the internship program, including the initial agreement effective August 13, 2025.

BE IT FURTHER RESOLVED that this authorization will remain in effect for two (2) years and apply to all internship Agreements with the New Jersey Division of Criminal Justice during the two-year term.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution, including the execution of Agreements for each participating student.

3. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Digital Promise Global

WHEREAS, Hudson County Community College (“College”) provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to participate in a study of the implementation of software developed by Arizona State University and Carnegie Mellon University called REAL Chemistry I (“Project”); and,

WHEREAS, the College seeks to enter into an Agreement (“Agreement”) with Digital Promise Global for its participation in the Project; and,

WHEREAS, the Agreement will remain in effect for the term described in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the approval of the Agreement between Hudson County Community College and Digital Promise Global;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Agreement between Hudson County Community College and Digital Promise Global, effective August 15, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bayonne Medical Center for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College (“College”) offers a Registered Nursing Program (“Program”) through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Bayonne Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement (“Agreement”) with Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Bayonne Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Bayonne Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Christ Hospital for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College (“College”) offers a Registered Nursing Program (“Program”) through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Christ Hospital has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement (“Agreement”) with Christ Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Christ Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Christ Hospital, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Clara Maass Medical Center for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Clara Maass Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Clara Maass Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Clara Maass Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Clara Maass Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Cooperman Barnabas Medical Center for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Cooperman Barnabas Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Cooperman Barnabas Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Cooperman Barnabas Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Cooperman Barnabas Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hoboken University Medical Center for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Hoboken University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Hoboken University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Hoboken University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Hoboken University Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Regional Hospital for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Hudson Regional Hospital has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Hudson Regional Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Hudson Regional Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Hudson Regional Hospital, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Jersey City Medical Center for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Jersey City Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Jersey City Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Jersey City Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Jersey City Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Newark Beth Israel Medical Center for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Newark Beth Israel Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Newark Beth Israel Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Newark Beth Israel Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Newark Beth Israel Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and University Hospital for Clinical Experiences in the Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, University Hospital has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with University Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and University Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and University Hospital, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bayonne Medical Center for Clinical Experiences in the Practical Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Practical Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Bayonne Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Bayonne Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Bayonne Medical Center, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care St. Ann's for Clinical Experiences in the Practical Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Practical Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Peace Care St. Ann's has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Peace Care St. Ann's whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Peace Care St. Ann's;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Peace Care St. Ann's, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Jersey City for Clinical Experiences in the Practical Nursing Program

WHEREAS, Hudson County Community College ("College") offers a Practical Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Alaris Health at Jersey City has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew an Affiliation Agreement ("Agreement") with Alaris Health at Jersey City whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Alaris Health at Jersey City;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Alaris Health at Jersey City, effective September 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Optum Medical Care of New Jersey, P.C., located in Rutherford, New Jersey

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Optum Medical Care of New Jersey, P.C., located at 201 Route 17, 12th Floor, Rutherford, NJ 07070, has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Optum Medical Care of New Jersey, P.C., located at 201 Route 17, 12th Floor, Rutherford, NJ 07070, whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Optum Medical Care of New Jersey, P.C., located at 201 Route 17, 12th Floor, Rutherford, NJ 07070;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Optum Medical Care of New Jersey, P.C., located at 201 Route 17, 12th Floor, Rutherford, NJ 07070, effective August 28, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Save Latin America, Inc.

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, Save Latin America, Inc. shares this vision as it aspires to support HCCC students and community residents in ways that enhance educational outcomes, well-being, and access to social services; and,

WHEREAS, Hudson County Community College ("College") offers non-credit programs ("Programs") through its School of Continuing Education and Workforce Development; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with Save Latin America, Inc., whereby the College and Save Latin America, Inc. will work collaboratively to provide comprehensive support services and programs for students and community residents; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Save Latin America, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Save Latin America, Inc., effective August 13, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

18. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Westcliff University

WHEREAS, Westcliff University, a private institution of higher education organized and existing under the laws of the State of California, with its principal place of business located at 17877 Von Karman Ave, Suite 400, Irvine, CA 92614, seeks a site at which it can deliver programs; and,

WHEREAS, Hudson County Community College ("the College") has the capacity to meet the needs of Westcliff University; and,

WHEREAS, Westcliff University seeks to enter into a Memorandum of Understanding ("MOU") with the College, whereby Westcliff University will rent classrooms and instructional facilities from the College for the purpose of delivering academic programs at the rental rates determined in the MOU; and,

WHEREAS, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Westcliff University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Westcliff University, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-18:**

1) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Fordham University; 2) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the New Jersey Division of Criminal Justice for Internship Experiences for HCCC's Criminal Justice Program; 3) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Digital Promise Global; 4) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bayonne Medical Center for Clinical Experiences in the Registered Nursing Program; 5) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Christ Hospital for Clinical Experiences in the Registered Nursing Program; 6) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Clara Maass Medical Center for Clinical Experiences in the Registered Nursing Program; 7) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Cooperman Barnabas Medical Center for Clinical Experiences in the Registered Nursing Program; 8) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hoboken University Medical Center for Clinical Experiences in the Registered Nursing Program; 9) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Regional Hospital for Clinical Experiences in the Registered Nursing Program; 10) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Jersey City Medical Center for Clinical Experiences in the Registered Nursing Program; 11) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Newark Beth Israel Medical Center for Clinical Experiences in the Registered Nursing Program; 12) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and University Hospital for Clinical Experiences in the Registered Nursing Program; 13) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bayonne Medical Center for Clinical Experiences in the Practical Nursing Program; 14) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care St. Ann's for Clinical Experiences in the Practical Nursing Program; 15) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Jersey City for Clinical Experiences in the Practical Nursing Program; 16) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Optum Medical Care of New Jersey, P.C., located in Rutherford, New Jersey; 17) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Save Latin America, Inc.; and, 18) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Westcliff University.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: August 12, 2025

DeFazio, Edward
Doria, Joseph
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Teabout, Frances
Peña, Jeanette, Chair

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

X. NEW BUSINESS

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, August 12, 2025

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the August 12, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY:

SECONDED BY:

DATE:

August 12, 2025

DeFazio, Edward

Doria, Joseph

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay