

HUDSON COUNTY COMMUNITY COLLEGE

**70 Sip Avenue
Jersey City, NJ 07306**

Regular Meeting – Board of Trustees

Tuesday, October 13, 2026

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/97409869019?pwd=3SrSkkzf4JlXobqAUapl8eNZaYue86.1>

Passcode: 702541

Telephone: 1 929 205 6099

Webinar ID: 974 0986 9019

Passcode: 702541

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio, Vice Chair

Lisa Dougherty, Interim President (Ex Officio)

Stacy Gemma, Secretary/Treasurer

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Joanne Rivera, Student Alumni Representative

Silvia Rodriguez

Lissa Santiago

Harold Stahl

Frances Teabout

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Martinez Peña*
 2. *All College Council Chair's Report* *Dr. Youssef*
 3. *Monthly Cabinet Update - Continuing Education and Workforce Development* *Ms. Margolin*
 4. *Interim President's Report* *Dr. Dougherty*
 5. *Financial Report* *Ms. Zeichner*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
 2. *Gifts, Grants and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Dougherty*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Dougherty*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Dougherty*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

II. ROLL CALL

Trustees:

Edward DeFazio, Vice Chair

Lisa Dougherty, Interim President (Ex Officio)

Stacy Gemma, Secretary/Treasurer

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Joanne Rivera, Student Alumni Representative

Silvia Rodriguez

Lissa Santiago

Harold Stahl

Francis Teabout

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger and NJ.com; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, October 13, 2026****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING*****Tuesday, October 13, 2026*****V. REPORTS**

1. *Student Government Association President's Report (E. Martinez Peña)*
2. *All College Council Chair's Report (B. Youssef)*
3. *Monthly Cabinet Report – Continuing Education and Workforce Development (L. Margolin)*
4. *Interim President's Report (L. Dougherty)*
5. *Financial Report (V. Zeichner)*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of September 8, 2026, are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees approve the Minutes of the Regular Meeting of September 8, 2026.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: Hudson CARES: A Whole Student Behavioral Health Initiative

AGENCY: Department of Health and Human Services, Substance Abuse and Mental Health Services Administration

PURPOSE OF GRANT: The funding will expand mental health and substance use screenings, suicide prevention education, peer outreach, and training for faculty, staff, and student leaders.

COLLEGE ADMINISTRATOR: Doreen Pontius

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$500,000 (September 30, 2026 – September 29, 2030)

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY:

SECONDED BY:

DATE:

October 13, 2026

DeFazio, Edward

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Santiago, Lissa

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, September 8, 2026
5:00 P.M., Via Zoom

MINUTES

PRESENT: *Edward DeFazio (Vice Chair); Lisa Dougherty; Stacy Gemma (Secretary/Treasurer); Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Joanne Rivera (Student Alumni Representative); Silvia Rodriguez; Lissa Santiago; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Frances Teabout*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION - None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President Emily Martinez Peña offered the following report.

Emily Martinez Peña, SGA President, introduced the 2026-2027 Student Government Association leadership team, including Vice President Pius Dcor Jesu, Director of Inter-Club Council Noel Samonte, and Senator Karas Zaky. President Martinez Peña reported that the SGA Board currently consists of 11 members, including eight executive officers and three senators. SGA's goals for the academic year include strengthening connections with the student body and providing guidance and support to students.

President Martinez Peña announced SGA's first event of the semester, the Fall Kickoff, which will be held in collaboration with the Student Programming Board and Phi Theta Kappa. The event will provide students with opportunities to learn about campus clubs and organizations, receive free school supplies, enjoy refreshments, and access resources for student parents and their children.

Additionally, President Martinez Peña reported that the first Inter-Club Council meeting of the academic year is scheduled for the final week of September. A report on the meeting's outcomes and club activities will be presented to the Board in October.

2. All College Council Chair's Report

All College Council Chair Dr. Benny Youssef offered the following report.

The All College Council (ACC) reported on activities supporting shared governance and community engagement for the 2026-2027 academic year.

Dr. Youssef reported that the ACC Annual Retreat was held on June 17, earlier than in previous years, with nearly 60 members of the college community participating. Attendees reviewed accomplishments from the previous academic year and discussed priorities and goals for 2026-2027. Due to the strong participation and positive outcomes, ACC plans to continue scheduling future retreats closer to the conclusion of the academic year.

Dr. Youssef also reported that ACC held its first General Meeting of the academic year on August 25, following College Service Day. More than 100 members of the college community attended, demonstrating growing engagement and interest in the College's shared governance process.

Updates were provided on the work of several ACC standing committees. The Technology and Infrastructure Committee is planning to expand the Tech Café initiative to assist students, faculty, and staff with technology-related questions in a collaborative environment. The Community Affairs Committee is addressing leadership and membership vacancies and is developing a contest to create an official ACC logo. The College Life Committee has begun planning the annual employee holiday celebration scheduled for December.

Additionally, ACC reported that Dr. Jeanne Baptiste has stepped down from her role as Co-Chair of the Academic Senate. Leadership responsibilities will continue under the direction of Dr. Kate Thurman, Chair of the Academic Senate. ACC expressed appreciation for Dr. Baptiste's service and support for Dr. Thurman's continued leadership.

The report concluded with acknowledgments to ACC Vice Chair Irma Williams, ACC Secretary Sarah Teichman, committee chairs and members, the Executive Cabinet, and the broader college community for their contributions and support.

3. Interim President's Report

Interim President Dougherty offered the following report.

Dr. Dougherty welcomed the College community to the Fall 2026 semester and highlighted several start-of-semester events, including College Service Day, Convocation, adjunct faculty orientation, and student-athlete orientation for the inaugural Hudson Hornets men's and women's basketball teams.

Dr. Dougherty reported that fall classes had begun, with additional 12-week and online course offerings scheduled later in the semester. While enrollment was slightly below the previous year's level, she noted that the College experienced significant enrollment growth during the prior year and had graduated 182 more students than the previous year, including 120 students who completed their studies through a summer enrollment incentive program.

Dr. Dougherty also discussed the recent Board of Trustees and Cabinet Retreat, which provided an opportunity for Cabinet members to review accomplishments and challenges and discuss institutional priorities. She advised that additional Cabinet presentations would resume at future Board meetings.

Looking ahead, Dr. Dougherty identified several institutional priorities for the interim period, including the opening of the Center for Student Success, the launch of the College's athletics program, with the first home game scheduled for November 3, continued implementation of the Strategic Plan, faculty and staff development, Middle States reaccreditation, implementation of EAB Edify, fiscal responsibility, student success, a culture of care, and the integration of artificial intelligence across the College. She emphasized that fiscal responsibility would be a primary focus during the year and announced that a standing monthly financial update would be added to the Board agenda.

Dr. Dougherty emphasized that fiscal responsibility would be a primary institutional focus during the year, with particular attention to accounts receivable and budget and expense management. She noted that the College community would receive additional updates through Town Hall meetings and regular financial reports.

4. Financial Report

Veronica Zeichner offered the following report.

Ms. Zeichner reported that total revenues through July were approximately \$20.8 million, representing a variance of approximately \$441,000, or two percent below budget. She noted that enrollment activity would continue through the fall registration period, including late-start courses beginning later in the semester.

Overall expenses were reported to be below budget. However, faculty overload expenses exceeded budget projections by approximately \$181,000. Ms. Zeichner indicated that the administration, including Dr. Jones, Vice President for Academic Affairs, is actively monitoring course capacity, enrollment, faculty overload, and adjunct staffing levels to ensure effective resource management.

Ms. Zeichner reported that the College's operating cash balance was approximately \$15 million as of July 31. In response to a question from Trustee DeFazio regarding the decrease from approximately \$39 million in cash reserves during the prior year, she explained that the difference was largely attributable to investments in the Center for Student Success project. She noted that the College had previously sold properties, including the building located at 168 Sip Avenue, generating approximately \$25 million in proceeds, which have been utilized to support the Center for Student Success capital project.

The report also included an update on accounts receivable. Outstanding balances from prior fiscal years have been referred to collections, while the College continues to work with currently enrolled students before initiating collection efforts. Ms. Zeichner reported approximately \$21 million in outstanding receivables, including approximately \$16.5 million expected to be funded through financial aid, pending attendance verification and related compliance requirements.

Finally, Ms. Zeichner reviewed the funding sources for the Center for Student Success project. She reported that the largest source of funding was County support totaling approximately \$36 million through bond ordinances, followed by approximately \$34 million in Chapter 12 funding, a combination of state bonds and county-backed bonds. Additional funding sources included approximately \$25 million from property sale proceeds, \$5 million in State funding, \$2.2 million in federal appropriations, and \$673,779 in higher education infrastructure funding. She further noted that an estimated \$1 million project shortfall would be addressed through the construction contingency fund.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of August 11, 2026 were approved.*
2. *Grants and Contracts Report*

Hudson County Community College has received the following grants:

Title: General Education Fellows Program: From Community of Practice to Inquiry-Based Curriculum Reform

Agency: The Great Questions Foundation (TGQF)

Purpose of Grant: The year-long initiative will engage 6–8 faculty members from Humanities, Social Sciences, and STEM in developing and implementing discussion-based teaching strategies and innovative projects within general education courses. The program will strengthen faculty leadership, enhance student critical thinking and engagement, and support HCCC's broader general education reform efforts.

College Administrators: Alison Bach, Karen Galli, and Susannah Wexler

College Contribution: \$0

Award Amount: \$20,000

Introduced by: Vincent Lombardo

Seconded by: Edward DeFazio

8 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-10:

1. Resolution Authorizing Purchase of Furniture for the Center for Student Success (General Services Administration).
2. Resolution Awarding HVAC Contract Maintenance and Repairs.
3. Resolution Awarding Contract for Electrical Services and Installations.
4. Resolution Authorizing Installation of Internet Services.
5. Resolution Authorizing Renewal of Subscription Services for Gabert Library.
6. Resolution Authorizing Payment of HVAC Emergency Repair Services.
7. Resolution Authorizing Payment of Food Equipment Repair Services.
8. Resolution Authorizing Payment of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc.
9. Resolution Authorizing North Hudson Higher Education Center Condominium Lease Extension with the County of Hudson.
10. Resolution Authorizing Sale of Personal Property.

Introduced by: Harold Stahl

Seconded by: Stacy Gemma

8 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-6:

1. RESIGNATIONS

<i>First Name</i>	<i>Last Name</i>	<i>Title</i>	<i>Salary Grade</i>	<i>Effective Date</i>
Arlene	Ganess	Senior Assistant Director, Student Engagement and Experience	114	September 4, 2026
Jaime	Pardo	Director, Continuing Education and Workforce Development	119	August 28, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignation listed above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

<i>First Name</i>	<i>Last Name</i>	<i>Title</i>	<i>Salary Grade</i>	<i>Effective Date</i>	<i>Annual Salary</i>
Nairman	Ahmed	Academic Counselor, Hudson Scholars	113	September 16, 2026	\$ 63,500
Woosly	Calixte	Associate Director, Career and Transfer Pathways	115	September 16, 2026	\$ 86,000
Luisa	Carranza	Assistant Director, English as Second Language	113	August 16, 2026	\$ 62,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff listed above as Personnel Recommendation Item No. 2.*

3. AUTHORIZATION OF PART-TIME STAFF THROUGH SEPTEMBER 2027, AS NEEDED

<i>First Name</i>	<i>Last Name</i>	<i>Office or School</i>	<i>Position Title</i>	<i>Supervisor or Coordinator Name</i>
Ruth	Abadie	Advisement and Counseling	Academic Advisor	Belinda Austin
Sharon	Flowers	Advisement and Counseling	Academic Advisor	Marna Mozeff
Neivi	Nunez	Advisement and Counseling	Office Assistant	Belinda Austin
Jessica	Dang	Business, Culinary Arts and Hospitality Management	Receiving Clerk	Ara Karakashian
Jhamali	Anderson	Business, Culinary Arts and Hospitality Management	Receiving Clerk	Ara Karakashian
Sarah	Abdel Azem	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Jairo	Borja	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Maria Carme	De Sagun	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Carlos	Fernandez Chinchilla	Continuing Education and Workforce Development	Academic Coach	Maritza Reyes
Isak	Gomez	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Jayanth	Guduru	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Reda	Mastouri	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Maria	Nunez	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Francisco	Parra	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Erin	Taylor	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Calogero	Torretta	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Kieyeitha	Ward	Continuing Education and Workforce Development	PT Instructor	Samaya Yashayeva
Sara	Wolfe	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Steven	Wright	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Veronica	Martinez	Financial Aid	Office Assistant	Sylvia Mendoza
Alani	Garcia	Hudson Helps Resource Center	Food Pantry Manager	Katherine Morales

Ashook	Persaud	Hudson Helps Resource Center	Front Desk Office Assistant	Katherine Morales
--------	---------	------------------------------	-----------------------------	-------------------

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff listed above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Emma	Dooley	Business, Culinary Arts and Hospitality Management
William	Jakubowski	Business, Culinary Arts and Hospitality Management
Seama	Singh	Business, Culinary Arts and Hospitality Management
Ramon	Aponte	Humanities and Social Sciences
Mariia	Dimitrieva	Humanities and Social Sciences
Atota	Kalkiyo	Humanities and Social Sciences
Gabriel	Henneman	Humanities and Social Sciences
Gracie	Le	Humanities and Social Sciences
Amber	Lee	Humanities and Social Sciences
Yijoo	Lee	Humanities and Social Sciences
Joseph	Loli	Humanities and Social Sciences
Jeffrey	Moore	Humanities and Social Sciences
Sue Min	Park	Humanities and Social Sciences
Svetlana	Saratchilova	Humanities and Social Sciences
Amy	Shi	Humanities and Social Sciences
Victor	Uszerowicz	Humanities and Social Sciences
Bia	Xinyu Lin	Humanities and Social Sciences
Melissa	Celik	Science, Technology, Engineering and Mathematics
Patricia	Clark Jeter	Science, Technology, Engineering and Mathematics
Mohammad	Matari	Science, Technology, Engineering and Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 4.*

5. APPROVAL OF TRAVEL REQUESTS

<i>Employee Name</i>	<i>Department</i>	<i>Conference/Event</i>	<i>Travel Dates</i>	<i>Location</i>	<i>Purpose</i>	<i>Funding Source</i>
Amanda Velez	Academic Affairs/Center for Online Learning	HACU Annual Conference	10/30/26-11/03/26	California	Attendee	Operating Funds
Angela Tuzzo	Student Affairs and Enrollment	HACU Annual Conference	10/30/26-11/03/26	California	Attendee/Chaperone	Student Life Fees
Anita Belle	Continuing Education and Workforce Development	National Council for Workforce Education	10/19/26-10/23/26	California	Panelist/Moderator	Grant
Antonio Acevedo	Academic Affairs/Center for Online Learning	Oral History Association Annual Meeting	10/14/26-10/17/26	Oregon	Presenter/Speaker	Grant
Chris Cody	Academic Affairs	BHEF Faculty Innovation Fellowship Residency #1	09/23/26-09/25/26	District of Columbia	Participant	Operating Funds
Claudia Delgado	Academic Affairs	HACU Leadership Academy	10/29/26-11/03/26	California	Participant	Operating Funds
Emily Martinez Pena	Student Affairs and Enrollment	HACU Annual Conference	10/30/26-11/03/26	California	Student Attendee	Student Life Fees
Griselda Frane	Academic Affairs	2026 NLN EDUCATION SUMMIT	09/23/26-09/25/26	District of Columbia	Continuing Education Requirement	Operating Funds
Ilya Ashmyan	Business and Finance	Eastern Region Association Physical Plant Administrators	09/19/26-09/23/26	Rhode Island	Attendee Only	Operating Funds
Jenny Henriquez	Academic Affairs	National Collegiate Honors Council (NCHC) 2026 conference	11/11/26-11/14/26	Louisiana	Panelist	Operating Funds
Jihan Nakhla	Academic Affairs	AAMA American Association of Medical Assistance	09/14/26-09/17/26	Nevada	Accreditation Requirement	Operating Funds
Karen Galli	Academic Affairs	Two-Year College English Association Northeast	10/01/26-10/03/26	Pennsylvania	Presenter/Speaker	Operating Funds
Katy-Ann Blacker	Institutional Research and Planning	Connected26 - EAB Conference	10/26/26-10/28/26	Florida	Attendee	Operating Funds
Lori Margolin	Continuing Education and Workforce Development	GSETA 2026 - Navigating Workforce Changes	10/20/26-10/22/26	New Jersey	Grant Requirement	Grant
Lori Margolin	Continuing Education and Workforce Development	Data & Analytics Summit	09/29/26-09/30/26	Maryland	Grant Requirement	Grant
Lori Margolin	Continuing Education and Workforce Development	BHEF Fall 2026 Convening	10/07/26-10/09/26	Virginia	Attendee	Operating Funds
Michelle Palacio	Student Affairs and Enrollment	HACU 40th Annual Conference	10/30/26-11/03/26	California	Student Attendee	Student Life Fees
Nancy Saliba	Academic Affairs	2026 NLN EDUCATION SUMMIT	09/23/26-09/25/26	District of Columbia	Continuing Education Requirement	Operating Funds

Nicholas Mangal	Student Affairs and Enrollment	Connected26 - EAB Conference	10/26/26-10/28/26	Florida	Attendee	Operating Funds
Nicole Rimachi	Student Affairs and Enrollment	HACU 40th Annual Conference	10/30/26-11/03/26	California	Student Attendee	Student Life Fees
Raffi Manjikian	Academic Affairs	HACU Leadership Academy	10/30/26-11/03/26	California	Participant	Operating Funds
Sean Egan	Academic Affairs	Oral History Association Annual Meeting	10/14/26-10/17/26	Oregon	Presenter/ Speaker	Grant
Sirhan Abdullah	Academic Affairs	AAMA - American Association of Medical Assistance	09/14/26-09/17/26	Nevada	Accreditation Requirement	Operating Funds
Sovi Pujols	Academic Affairs	Two-Year College English Association Northeast (TYCA)	10/01/26-10/03/26	Pennsylvania	Presenter/ Speaker	Operating Funds
Sylvia Mendoza	Student Affairs and Enrollment	NJASFAA Fall Conference 2026 (NJ Association of Financial Aid Administrators)	11/03/26-11/06/26	New Jersey	Compliance or Required Training	Operating Funds
Yeury Pujols	Institutional Engagement and Excellence	Hispanic Association of Colleges and Universities (HACU) 40th Annual Conference	10/30/26-11/02/26	California	Attendee	Operating Funds

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Travel Requests listed above as Personnel Recommendation Item No. 5.

6. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, Hudson County Community College (the "College") and Employee #(0400148) have engaged in discussions to resolve matters related to the employee's employment status;

WHEREAS, College administration and legal counsel have negotiated a Settlement Agreement and Release (the "Agreement") with Employee #(0400148);

WHEREAS, the College has evaluated the matters giving rise to this Agreement and has concluded that resolution of such matters on the terms set forth in the Agreement is in the best interests of the College;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve the Settlement Agreement and Release between the College and Employee #(0400148);

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Chair of the Board of Trustees to take all necessary steps to effectuate the terms of this resolution.

BE IF FURTHER RESOLVED that the College's administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-5.**

*1) Resignations; 3) Appointment of Full-time Staff; 3) Authorization of Part-time Staff, as Needed;
4) Appointment of New Hire Adjunct Instructors; 5) Approval of Travel Requests and 6) Resolution
To Approve Settlement Agreement and Release.*

Introduced by: Harold Stahl

Seconded by: Lissa Santiago

8 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-11:

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Association of Community College Trustees (ACCT) for the Workforce Futures Accelerator (WFA) Project.
2. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and the Hudson County Department of Family Services and Community Reintegration for the Continued Delivery of the Academic and Workforce Pathways Program in Partnership with the Department of Corrections and Rehabilitation.
3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rising Tide Capital to Provide Supervised Internship Opportunities.
4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The Firm Financial Group, LLC to Provide Supervised Internship Opportunities.
5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Jersey City Economic Development Corporation to Provide Supervised Internship Opportunities.
6. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Waterfront Project to Provide Supervised Internship Opportunities.
7. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Xcel Federal Credit Union to Provide Supervised Internship Opportunities.
8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Gotta Go Gaming to Provide Supervised Internship Opportunities.
9. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Team Wilderness to Provide Supervised Internship Opportunities.
10. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Columbus State Community College for the National Information Technology Innovation Center.
11. Resolution to Approve the Hudson County Community College Alma Mater.

Introduced by: Silvia Rodriguez

Seconded by: Roberta Kenny

8 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS - None

IV. CLOSED SESSION – None

XI. ADJOURNMENT at 5:19 p.m.

Introduced by Stacy Gemma

Seconded by: Jeanette Peña

8 Ayes.....0 Nays

Resolutions Adopted

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Approving Additional Services by NK Architects to the Contract for Mixed-Use Academic Building

WHEREAS, the College awarded a contract for architectural services to NK Architects ("NK") for the Mixed-Use Academic Building ("Project") and the parties entered into a contract for the regarding same dated July 12, 2022 ("Contract"); and,

WHEREAS, the current construction scheduled issued by the General Contractor for the Project indicates a substantial completion date during December 2026; and,

WHEREAS, after substantial completion, it is necessary for NK to coordinate with the Project team with respect to punch-list completion and other close-out procedures ("Additional Services"); and,

WHEREAS, it is anticipated that such Additional Services will be performed throughout the first quarter of 2027; and,

WHEREAS, NK has estimated that it will require compensation for the Additional Services in an amount up to \$170,000.00 as set forth in its letter dated July 16, 2026 ("Estimate"), attached hereto as Attachment 1; and,

WHEREAS, MAST Construction Services, Inc. ("MAST") reviewed and approves the extension of NK's Contract as set forth in the Estimate; and,

WHEREAS, the College is desirous of extending NK's Contract to enable NK to perform the Additional Services; and,

WHEREAS, the cost of the Additional Work is insubstantial in relation to the cost of the overall project and, as the provision of professional services, does not require public bidding of a new contract; and,

WHEREAS, the cost of this service will be funded through the Hudson County bond ordinance; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee approve the extension of NK's contract as per the Estimate to permit NK to bill for the Additional Work in an amount not-to-exceed \$170,000.00;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVE THE FOLLOWING ACTIONS:

1. The extension of NK's Contract to cover the Additional Work in an amount billed not-to-exceed \$170,000.00 in accordance with the Estimate is hereby approved.
2. The Contract is hereby amended to cover the Additional Work in accordance with the Estimate.
3. In all other respects the Contract remains unchanged.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Contract for Construction Management Services for Technical Operations and Project Management Support

WHEREAS, Hudson County Community College ("College") needs the services of an experienced construction management firm technical management support ("Services") for all College operations and projects; and,

WHEREAS, the Services constitute an extraordinary unspecifiable service and are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (2); and,

WHEREAS, notwithstanding the bid exception, the College publicly advertised a request for proposal (“RFP”) for the Services for a term not to exceed two (2) years; and,

WHEREAS, the College received eleven (11) proposals in response to the advertised RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
A&A Construction Management & Consultants Inc.	Fairfield, NJ	Various rates from \$147.63 per hour (starting at the Project Manager level)
BFW Group LLC	Newark, NJ	Various rates from \$165 per hour (starting at the Project Manager level)
Dharam Consulting	Armonk, NY	Various rates from \$185 per hour (starting at the Project Manager level)
DMR Architects Inc.	Hasbrouck Heights, NJ	Various rates from \$175 per hour (starting at the Project Manager level)
GREYHAWK, North America LLC	Mount Laurel, NJ	Various rates from \$156.83 per hour (starting at the Project Manager level)
M&M Construction Company Inc.	Cranford, NJ	Various rates from \$160 per hour (starting at the Project Manager level)
MAST Construction Management Services Inc.	Little Falls, NJ	Various rates from \$165 per hour (starting at the Project Manager level)
Morgan Construction Management LLC	Cherry Hill, NJ	Various rates from \$160 per hour (starting at the Project Manager level)
Neglia Group LLC	Lyndhurst, NJ	Various rates from \$240 per hour (starting at the Project Manager level)
Skanska USA Building Inc.	Parsippany, NJ	Various rates from \$180 per hour (starting at the Project Manager level)
Vanguard Resolve LLC	Somerset, NJ	Various rates from \$225 per hour (starting at the Project Manager level)

WHEREAS, all proposals submitted are within the College’s budget for the Services; and,

WHEREAS, after evaluating all proposals received, the College has determined that the proposal submitted by MAST Construction Services, Inc. (“MAST”) is in the best interests of the College, price and other factors considered, recognizing MAST’s prior experience with the College’s construction projects occurring over many years, as well as the College’s facilities and infrastructure; and,

WHEREAS, the College has determined that the proposal from MAST is responsive and reasonable as to price; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to MAST Construction Services, Inc. of Little Falls, New Jersey, to provide the Services as described herein for a two (2) year term at the hourly fees set forth in MAST's proposal.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Purchase of Furniture for the Center for Student Success (OMNIA Partners)

WHEREAS, Hudson County Community College ("College") needs to purchase furniture for the Center for Student Success including all labor and delivery costs ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (b), the Services are exempt from public bidding as the purchase is being made through a nationally recognized and accepted cooperative purchasing agreement; and,

WHEREAS, Commercial Furniture Interiors, an authorized dealer under OMNIA Partners, Public Sector Cooperative/Contract #R240113 has quoted a price for the Services at a cost not to exceed \$90,779; and,

WHEREAS, the cost of these Services will be funded from Chapter 12 funds; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Commercial Furniture Interiors of Mountainside, New Jersey, to provide the Services as described herein at a cost not to exceed \$90,779.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Purchase of Security Equipment and Cabling

WHEREAS, Hudson County Community College ("College") needs to purchase information technology, security cameras, equipment, and cabling to be implemented throughout the Center for Student Success ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (a), the service is exempt from public bidding as the purchase is being made through a cooperative system established pursuant to the laws of the State of New Jersey; and,

WHEREAS, Johnston Communications Voice and Data ("JCT") (part of Bergen County Cooperative) has submitted a proposal for the Services at a cost not to exceed \$5,948,148; and,

WHEREAS, the cost of this Service will be funded from Chapter 12 funds; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Johnston Communications Voice and Data of Kearny, New Jersey for the Services as described herein at a cost not to exceed \$5,948,148.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Installation of Security Equipment and Cabling

WHEREAS, Hudson County Community College ("College") requires the services of a company to install security equipment and cabling throughout the Center for Student Success ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through New Jersey State Contracts; and,

WHEREAS, Johnston Communications Voice and Data ("JCT") (New Jersey State Contract # T2989/23-TELE-45462) submitted a proposal to provide these Services at a total cost not to exceed \$1,018,045; and,

WHEREAS, the cost of this Service will be funded from Federal Appropriations; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Johnston Communications Voice and Data of Kearny, New Jersey to provide the Services as described herein at a cost not to exceed \$1,018,045.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Smartsheet Licenses

WHEREAS, Hudson County Community College ("College") needs to renew and purchase additional Smartsheet ("SS") licenses ("Licenses"); and,

WHEREAS, SS is a software as a service offering for collaboration and work management used to assign tasks, track project progress, manage calendars, share documents, and manage other work using a tabular user interface; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (a), the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative established through the State of New Jersey; and,

WHEREAS, SHI International Corp. (part of Edge Market – TeCHS Full Catalog/Contract # 269EMCPS-21-001-EM-SHI) has quoted a price for the licenses at a cost not to exceed \$101,126 which represents a 15% increase from the prior year due to the addition of twenty-five (25) licenses that brings the total to one hundred two (102) licenses College wide; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of the Licenses will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey, to provide the Licenses as described herein at a cost not to exceed \$101,126.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Cohesity System

WHEREAS, Hudson County Community College ("College") needs a Cohesity System to provide a high-speed, high-availability backup system to protect the security and integrity of its data in relation to operations taking place in remote and hybrid modes ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (b), the Services are exempt from public bidding as the purchase is being made through a nationally recognized and accepted cooperative purchasing agreement; and,

WHEREAS, Aspire Technology Partners (OMNIA Partners, Public Sector Cooperative/Contract #R250307) has submitted a proposal for the Services at a cost not to exceed \$51,913, which represents no increase from the prior agreement; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey to provide the Services as described herein at a total cost not to exceed \$51,913.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Renewal of College Campus-Wide Software License Agreement

WHEREAS, Hudson County Community College ("College") needs to renew the College campus-wide Microsoft 365 Software License agreement; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a(b), the College may, without public bidding, purchase goods and services through a nationally recognized and accepted cooperative purchasing agreement; and,

WHEREAS, GovConnection, Inc. (part of OMNIA Partners/Region 4 ESC Contract #R210402) has submitted a proposal to provide these licenses and security upgrades that may be released by Microsoft during the year at a total cost not to exceed \$166,397, which represents no increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to GovConnection, Inc. of Merrimack, New Hampshire for the renewal of the College campus-wide Microsoft 365 Software License as described herein at a cost not to exceed \$166,397.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Renewal of Identity Verification and Access Management Software

WHEREAS, Hudson County Community College ("College") needs to renew software that creates and terminates accounts quickly, properly, and sets permissions for students, faculty and staff to protect personal and sensitive information security and privacy ("Services"); and,

WHEREAS, the software provides provisioning, access governance, multi-factor authentication and password management for all instruction and college business, which is being conducted electronically, and employees' and students' accounts must be more tightly and automatically controlled; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (b), the procurement of the software is exempt from public bidding as the purchase is being made through a nationally recognized and accepted cooperative purchasing agreement; and,

WHEREAS, Fischer Identity (part of OMNIA Partners, Public Sector Cooperative/Contract #2021003140) submitted a proposal for renewal of Services at a total cost of \$59,740, which represents a 3% increase from the prior agreement; and

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Fischer Identity of Naples, Florida for the Services as described herein at a cost not to exceed \$59,740.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Awarding Lease of Printers/Copiers

WHEREAS, Hudson County Community College ("College") needs to replace and lease new printers/copiers for use throughout the College, including the new Center for Student Success; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (b), the College may, without public bidding, purchase goods and services through a nationally recognized and accepted cooperative purchasing agreement; and,

WHEREAS, Xerox Corporation (NASPO Contract #072848600) submitted a proposal to provide the printers/copiers at a cost not to exceed \$341,022; and,

WHEREAS, the term for these services is five (5) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Xerox Corporation of New York, New York to provide the printers/copiers lease as described herein at a total cost of \$341,022.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Renewal of Photography Services for the Office of Communications

WHEREAS, Hudson County Community College ("College") needs to renew Photography Services ("Services") for the Office of Communications; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), professional services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Carpe Diem Design Studio	Browns Mills, NJ	Up to \$450 per hour
Jersey Pictures, Inc.	Hackettstown, NJ	\$350 per hour

WHEREAS, the College has determined that the proposal submitted by Jersey Pictures, Inc. ("JP") is in the best interests of the College, price and other factors considered; and,

WHEREAS, there is no increase from the prior year; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Jersey Pictures, Inc. of Hackettstown, New Jersey for the Services as described herein for a one (1) year term at a cost not to exceed \$350 per hour.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Renewal of Accounting Services for the HCCC Foundation

WHEREAS, Hudson County Community College ("College") requires the services of a vendor for accounting services ("Services") for the Foundation; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), professional services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Annual Amount</u>
Aouad Associates LLC	Allentown, PA	\$67,200
Harish Hathiwalwa CPA	Somerset, NJ	\$80,640

WHEREAS, the pursuant to N.J.S.A. 18A:64A-25.19, the College has determined that the proposal submitted by Harish Hathiwalwa CPA ("HH") is in the best interests of the College, price and other factors considered, including, but not limited to, transaction processing, support for endowment accounting, restricted and designated fund management, donor reporting, Board and Finance Committee reporting, audit support, internal controls, coordination with the investment manager, and other nonprofit-specific financial responsibilities; and,

WHEREAS, the term for the Services is one (1) year; and,

WHEREAS, there is no increase from the prior year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Harish Hathiwalwa CPA of Somerset, New Jersey for the Services as described herein at a cost not to exceed \$80,640.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Renewal for Fundraising and Engagement Platform

WHEREAS, Hudson County Community College ("College") needs to renew its license for a platform to assist with fundraising and engagement ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a (b), the procurement of the software is exempt from public bidding as the purchase is being made through a nationally recognized and accepted cooperative purchasing agreement; and,

WHEREAS, Carahsoft (part of OMNIA Partners, Public Sector Cooperative/Contract #R191902) submitted a proposal for renewal of Salesforce and Salesforce Marketing Cloud services at a total cost of \$162,656, which is a 17% increase from the prior agreement; and,

WHEREAS, the term of the agreement is two (2) years; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract with Carahsoft of Reston, Virginia, for the Services consistent with the terms described herein at a cost not to exceed \$162,656.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Rejecting Proposal for Manager of Shipyard Workforce Development Training Program for the Office of Continuing Education and Workforce Development Services

WHEREAS, on September 18, 2026, Hudson County Community College ("College") received proposals in response to a Request for Proposals ("RFP") issued by the College for the services of a contractor to provide qualified instructors and training services to deliver industry-recognized certification programs for personnel engaged in shipyard, marine, and industrial coating; rigging; crane operations; confined space entry; quality assurance; high-pressure water blasting; and shall be authorized by the applicable certifying organizations to deliver training and administer certifications where required ("Services"); and,

WHEREAS, the College received a single proposal in response to the RFP from Safety and Fire Consulting Corporation; and,

WHEREAS, the Administration recommends rejecting the proposal since it is non-response to the requirements of the RFP and further recommends re-procuring the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby reject the proposal received for the Services and authorize the re-procurement of the Services.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Authorizing Scan and Shred Services for the Office of Student Services

WHEREAS, Hudson County Community College ("College") needs the services of a vendor to scan and shred the office of Student Services records ("Services"); and,

WHEREAS, the College is authorized under N.J.S.A. 52:25-16.1 to , purchase goods and services through State Contracts; and,

WHEREAS, pursuant to N.J.S.A. 30:6-30.1, the College, as an entity authorized to make purchases as provided in the cooperative purchase program pursuant to N.J.S.A. 52:25-16.1 is required to make good faith effort to purchase at least five (5) percent of their goods and services from the Central Nonprofit Agency; and,

WHEREAS, ACCSES NJ serves as the Central Nonprofit Agency and manages the Set-Aside program; and,

WHEREAS, ACCSES NJ has quoted a price for the Services at a cost not to exceed \$280,351; and,

WHEREAS, the cost will be funded from the operating budget; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to ACCSES NJ of Trenton, New Jersey to provide the Services as described herein at a cost not to exceed \$280,351.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-14.**

1) Resolution Approving Additional Services by NK Architects to the Contract for Mixed-Use Academic Building; 2) Resolution Authorizing Contract for Construction Management Services for Technical Operations and Project Management Support; 3) Resolution Authorizing Purchase of Furniture for the Center for Student Success (OMNIA Partners); 4) Resolution Authorizing Purchase of Security Equipment and Cabling; 5) Resolution Authorizing Purchase of Security Equipment and Cabling; 6) Resolution Authorizing Renewal of Smartsheet Licenses; 7) Resolution Authorizing Renewal of Cohesity System; 8) Resolution Authorizing Renewal of College Campus-Wide Software License Agreement; 9) Resolution Authorizing Renewal of Identity Verification and Access Management Software; 10) Resolution Awarding Lease of Printers/Copiers; 11) Resolution Authorizing Renewal of Photography Services for the Office of Communications; 12) Resolution Authorizing Renewal of Accounting Services for the HCCC Foundation; 13) Resolution Authorizing Renewal for Fundraising and Engagement Platform and 14) Resolution Rejecting Proposal for Manager of Shipyard Workforce Development Training Program for the Office of Continuing Education and Workforce Development Services.

INTRODUCED BY:

SECONDED BY:

DATE:

October 13, 2026

DeFazio, Edward

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Santiago, Lissa

Stahl, Harold

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

VIII. PERSONNEL RECOMMENDATIONS

1. SEPARATION

First Name	Last Name	Title	Salary Grade	Effective Date
Ilya	Ashmyan	Executive Director of Engineering and Operations Facilities	122	September 24, 2026
Carlos	Serrano	Assistant Director, Nursing	Ungraded	October 2, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Separations listed above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Ana	Acosta	Coordinator, Academic Support Center	109	October 16, 2026	\$ 56,000
Sweta	Sanghavi	Purchasing Assistant	112	October 1, 2026	\$ 58,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff listed above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Maryam	Arkkou	Financial Aid Assistant	105	November 16, 2026	May 15, 2027	\$ 42,290
Keiry	Hernandez	Admissions Advisor	109	October 16, 2026	December 15, 2026	\$ 50,634
Jasmine	Pascua	Equipment and Lab Manager, Grant Funded	104	October 16, 2026	June 30, 2027	\$ 55,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff listed above as Personnel Recommendation Item No. 3.*

4. AUTHORIZATION OF PART-TIME STAFF THROUGH OCTOBER 2027, AS NEEDED

First Name	Last Name	Office or School	Position Title	Original Position Start Date	Supervisor or Coordinator Name
Mark	McCarthy	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Lisa	Fernandez	Advisement and Counseling	Office Assistant	10/15/25	Belinda Austin
Oscar	Alvarez	Continuing Education and Workforce Development	Instructor	11/13/22	Laura Riano
Oscar	Alvarez	Continuing Education and Workforce Development	Instructor	04/13/22	Chastity Farrell
Hafsa	Bakri	Continuing Education and Workforce Development	Instructor	10/16/26	Chastity Farrell
Tatiana	Balladares	Continuing Education and Workforce Development	Customer Service Assistant	12/06/22	Chastity Farrell
Lacresha	Berry	Continuing Education and Workforce Development	Instructor	11/26/25	Laura Riano
Adefolarin	Bolaji	Continuing Education and Workforce Development	Instructor	04/26/22	Anita Belle
Raycily	Castillo	Continuing Education and Workforce Development	Coordinator	11/26/25	Mylz Wilson
Mario	Daniels	Continuing Education and Workforce Development	Instructor	10/16/26	Laura Riano
Mohamed	Elagib	Continuing Education and Workforce Development	Instructor	11/01/24	Chastity Farrell
Lilian	Francess	Continuing Education and Workforce Development	Instructor	10/16/26	Laura Riano
Tatiana	Garcia	Continuing Education and Workforce Development	Instructor	04/19/24	Laura Riano
Johnstone	Libutsi	Continuing Education and Workforce Development	Instructor	05/15/24	Laura Riano
Rolando	Lugo	Continuing Education and Workforce Development	Instructor	11/01/25	Laura Riano
Joaquin	Melara	Continuing Education and Workforce Development	Instructor	11/22/24	Anita Belle
Samantha	Piedrahita	Continuing Education and Workforce Development	Instructor	12/05/23	Chastity Farrell
Samantha	Ploom	Continuing Education and Workforce Development	Healthcare Instructor	10/16/26	Samaya Yashayeva
Laverne	Ploom	Continuing Education and Workforce Development	Instructor	11/01/25	Chastity Farrell
Mohamed	Sarrouiti	Continuing Education and Workforce Development	Instructor	11/23/22	Chastity Farrell
Navin	Shievdayal	Continuing Education and Workforce Development	Instructor	10/16/26	Chastity Farrell
Joseph	Wolf	Continuing Education and Workforce Development	Instructor	11/26/25	Anita Belle
Rifaya	Khajamohideen	Enrollment Services	Office Assistant	10/16/25	Sylvia Mendoza
Esther	Gil	Humanities and Social Sciences	Office Assistant	07/01/26	Elham Kamali
Malaya	Allen	Financial Aid	Office Assistant	10/10/23	Syvia Mendoza
Doaa	Hussein	Financial Aid	Office Assistant	10/16/26	Syvia Mendoza
Sarah	Nesheiwat	Institutional Engagement and Excellence	Reader	10/15/25	Karine Davis
Luis	Diaz	Intercollegiate Athletics	Event Staff	10/16/26	Jonathan Sisk

Joseph	Rivelli	Intercollegiate Athletics	Event Staff	10/16/26	Jonathan Sisk
Nardos	Teklu	Intercollegiate Athletics	Event Staff	10/16/26	Jonathan Sisk
Esther	Victoria	Intercollegiate Athletics	Event Staff	10/16/26	Jonathan Sisk
Kenia	Sandoval	One Stop Hudson Hub Resource Center	Office Assistant	10/15/25	Jason Figueroa
Ysabelle	Flojo	Student Life and Leadership	Coordinator	10/16/26	Veronica Gerosimo

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff listed above as Personnel Recommendation Item No. 4.*

5. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Lilia	Arfinengo	Humanities and Social Sciences
Michelle	Boston	Humanities and Social Sciences
Hsuan	Wen Chen	Humanities and Social Sciences
Henry	Sisbarro	Nursing and Health Professions
Belgin	Canturk	Science, Technology, Engineering and Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No.5.*

6. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Director of Payroll	N/A	Zuany Chicas	117	117	\$ 89,942	\$ 94,000 **	October 1, 2026
Executive Director of Engineering and Operations, Facilities	N/A	N/A	122	N/A	N/A	N/A	September 25, 2026
N/A	Director of Grounds and Maintenance Operations	N/A	N/A	117	N/A	N/A	September 25, 2026
Custodial Manager, Facilities	Interim Director of Grounds and Maintenance Operations	Julio Maldonado	113	117	\$ 101,693	\$ 114,000	September 25, 2026
Director of Nursing	Executive Director of Nursing	Lori Byrd (Resignation effective December 2026)	Ungraded	Ungraded	N/A	N/A	October 16, 2026

N/A	Job Developer, Gateway to Innovation (Grant Funded)	N/A	105	105	N/A	N/A	October 16, 2026
-----	--	-----	-----	-----	-----	-----	---------------------

** Salary increase reflects equity review and adjustment.

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Modifications to Staffing Table listed above as Personnel Recommendation Item No.6.

7. APPROVAL OF TRAVEL REQUESTS

Employee Name	Department	Conference/Event	Location	Travel Dates	Purpose	Funding Source
Bernadette So	Student Affairs	National Association of Colleges and Employers (NACE) 2027 Conference	Nevada	06/20-06/24 2027	Association Leadership Role	Operating Funds
Christopher Conzen	Student Affairs	NASPA Annual Conference	Washington, DC	03/06-03/10 2027	Association Leadership Role	Operating Funds
Dominique Maynard	Student Affairs	Institute for Student Services Professionals Conference	Maryland	11/08-11/11 2026	Attendee	Operating Funds
Brianna Heim	Student Affairs	Institute for Student Services Professionals Conference	Maryland	11/08-11/11 2026	Attendee	Operating Funds
Mary Mercado	Continuing Education & Workforce Development	Garden State Employment and Training Association	New Jersey	10/20-10/22 2026	Attendee	Operating Funds
Heather DeVries	Academic Affairs	MSCHE – Annual Conference	Pennsylvania	12/09-12/11 2026	Accreditation Requirement	Operating Funds
Lisa Dougherty	Interim President	MSCHE – Annual Conference	Pennsylvania	12/09-12/11 2026	Accreditation Requirement	Operating Funds
Kade Thurman	Academic Affairs	ACLC The Joy of Learning Communities	Connecticut	10/14-10/16 2026	Presenter	Operating Funds

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Travel Requests listed above as Personnel Recommendation Item No. 7.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-7.**

1) Termination; 2) Appointment of Full-time Staff; 3) Appointment of Temporary Full-time Staff; 4) Authorization of Part-time Staff, as Needed; 5) Appointment of New Hire Adjunct Instructors; 6) Modifications to Staffing Table; and 7) Approval of Travel Requests.

INTRODUCED BY:

SECONDED BY:

DATE:

October 13, 2026

DeFazio, Edward

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Santiago, Lissa

Stahl, Harold

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

VIII. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New York University (NYU)

WHEREAS, New York University ("NYU") offers a Master of Social Work ("MSW") Program; and,

WHEREAS, the MSW Program requires students to complete practicum experiences; and,

WHEREAS, the MSW Program requires field sites at which students can complete their practicum experiences; and,

WHEREAS, Hudson County Community College ("College") has the capacity to meet this need; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with NYU whereby students enrolled in NYU's MSW Program will be able to complete the requisite practicum experiences at the College; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and New York University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and New York University, effective upon signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Monmouth University

WHEREAS, Monmouth University offers a Master of Social Work ("MSW") Program; and,

WHEREAS, the MSW Program requires students to complete practicum experiences; and,

WHEREAS, the MSW Program requires field sites at which students can complete their practicum experiences; and,

WHEREAS, Hudson County Community College ("College") has the capacity to meet this need; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Monmouth University whereby students enrolled in Monmouth University's MSW Program will be able to complete the requisite practicum experiences at the College; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Monmouth University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Monmouth University, retroactive to September 1, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Rutgers, The State University of New Jersey

WHEREAS, Rutgers, The State University of New Jersey ("Rutgers") offers a Master of Social Work ("MSW") Program; and,

WHEREAS, the MSW Program requires students to complete practicum experiences; and,

WHEREAS, the MSW Program requires field sites at which students can complete their practicum experiences; and,

WHEREAS, Hudson County Community College ("College") has the capacity to meet this need; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Rutgers whereby students enrolled in Rutgers' MSW Program will be able to complete the requisite practicum experiences at the College; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Rutgers, The State University of New Jersey;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Rutgers, The State University of New Jersey, effective upon signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Kean University

WHEREAS, Kean University offers a Master of Social Work ("MSW") Program; and,

WHEREAS, the MSW Program requires students to complete practicum experiences; and,

WHEREAS, the MSW Program requires field sites at which students can complete their practicum experiences; and,

WHEREAS, Hudson County Community College ("College") has the capacity to meet this need; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Kean University whereby students enrolled in Kean University's MSW Program will be able to complete the requisite practicum experiences at the College; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Kean University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Kean University, retroactive to September 1, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Amended Agreement Between Hudson County Community College (HCCC) and Irvington Board of Education

WHEREAS, Hudson County Community College ("College") and Irvington Board of Education ("IBOE") are parties to a contract entitled, "Agreement Between Hudson County Community College and Irvington Board of Education for the Delivery of Culinary Instruction for Academic Year 2026-2027 ("Agreement")"; and,

WHEREAS, the parties desire to amend the Agreement to reflect the fiscal arrangement for dual enrollment students enrolled in Food Sanitation and Culinary Principles (CAI-115); and,

WHEREAS, this amendment will remain in effect for the term listed in the amended Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of this Agreement between Hudson County Community College and Irvington Board of Education;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Irvington Board of Education, effective October 13, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and County of Hudson

WHEREAS, County of Hudson has a need for the provision of training; and,

WHEREAS, Hudson County Community College ("College") can meet this need; and,

WHEREAS, County of Hudson seeks to enter into a Memorandum of Understanding ("MOU") with the College for the delivery of the Grant-Writing, Resources, Organizational Development, and Workforce Training Workshop Series; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the MOU between Hudson County Community College and County of Hudson;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and County of Hudson, retroactive to September 8, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Cisco Systems, Inc.

WHEREAS Hudson County Community College ("College") offers the Gateway to Innovation ("GTI") Program through its School of Continuing Education and Workforce Development ("School of CEWD"); and,

WHEREAS, students in the GTI Program benefit from access to learning materials that support their preparation for future employment opportunities; and,

WHEREAS, the College seeks to enter into an agreement with Cisco Systems, Inc., that allows the College access to course materials and software; and,

WHEREAS, the Agreement will remain in effect for the term described in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the approval of the Agreement between Hudson County Community College and Cisco Systems, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Agreement between Hudson County Community College and Cisco Systems, Inc., effective upon approval.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Achieving the Dream for Participation in JPMC Sustainable College-Chamber Partnerships Project

WHEREAS, Hudson County Community College ("College") provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to increase employer engagement around strengthened program alignment, work-based learning, improved employability skills, and students entering employment; and,

WHEREAS, this is a strategic priority for the College; and,

WHEREAS, the College was selected to participate in Achieving the Dream's ("ATD") JPMC Sustainable College-Chamber Partnerships Program ("Program"); and,

WHEREAS, the College seeks to enter into an Agreement with ATD for its participation in the Program; and,

WHEREAS, the Agreement will remain in effect for the term described in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the approval of the Agreement between Hudson County Community College and ATD;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Agreement between Hudson County Community College and Achieving the Dream, retroactive to September 1, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Crystal Black-Davis

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, Crystal Black-Davis shares this vision as it aspires to support entrepreneurs; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with Crystal Black-Davis whereby the College and Crystal Black-Davis will work collaboratively to develop beginner-level content that

supports food entrepreneurs move from an initial concept to market entry and later to retail readiness and may expand into advanced retail strategies based on program needs and mutual agreement; and,

WHEREAS, *this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Crystal Black-Davis;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Crystal Black-Davis, effective October 14, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

10. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and La Casa de Don Pedro to Provide Supervised Internship Opportunities

WHEREAS *Hudson County Community College offers the Gateway to Innovation ("GTI") Program through its School of Continuing Education and Workforce Development ("School of CEWD"); and,*

WHEREAS, *students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,*

WHEREAS, *the School of CEWD requires partners through which its students can participate in internship experiences; and,*

WHEREAS, *La Casa de Don Pedro has the capacity to meet the internship needs of the GTI Program; and,*

WHEREAS, *Hudson County Community College seeks to enter into a Memorandum of Understanding ("MOU") with La Casa de Don Pedro whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,*

WHEREAS, *this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and La Casa de Don Pedro;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and La Casa de Don Pedro, retroactive to August 25, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

11. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and CodeReady to Provide Supervised Internship Opportunities

WHEREAS *Hudson County Community College offers the Gateway to Innovation ("GTI") Program through its School of Continuing Education and Workforce Development ("School of CEWD"); and,*

WHEREAS, *students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,*

WHEREAS, *the School of CEWD requires partners through which its students can participate in internship experiences; and,*

WHEREAS, CodeReady has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding (“MOU”) with CodeReady whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and CodeReady;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and CodeReady, retroactive to August 25, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and Equus Workforce Solutions

WHEREAS, Hudson County Community College (“College”), through its School of Continuing Education and Workforce Development, offers pathways to workforce programs and credentials for its students; and,

WHEREAS, a training agreement with the operator of the Hudson County One-Stop Career Center facilitates the provision of workforce training programs, credentials, and job search assistance; and,

WHEREAS, the College seeks to renew its Agreement with the Arbor E&T, LLC d/b/a Equus Workforce Solutions, which has offices located at 438 Summit Ave., Jersey City, NJ 07306 as the operator of the Hudson County One-Stop Career Center for the provision of workforce training programs, credentials, and job search assistance; and,

WHEREAS, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Equus Workforce Solutions;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Equus Workforce Solutions, retroactive to July 1, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Business-Higher Education Forum (BHEF) for the Institutional Capacity Expansion Lab

WHEREAS, Hudson County Community College (“College”) provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to promote work-integrated learning opportunities for students; and,

WHEREAS, this is a strategic priority for the College; and,

WHEREAS, the College was selected to participate in the Business-Higher Education Forum's ("BHEF") Institutional Capacity Expansion Lab ("ICEL"); and,

WHEREAS, participation in the ICEL will allow the College to form a cross-functional team to strengthen the infrastructure, partnerships, and strategy needed to develop high-quality work-integrated learning opportunities; and,

WHEREAS, the College seeks to enter into an Agreement with BHEF for its participation in the ICEL; and,

WHEREAS, the Agreement will remain in effect for the term described in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the approval of the Agreement between Hudson County Community College and BHEF;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Agreement between Hudson County Community College and Business-Higher Education Forum, retroactive to September 15, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Academic Calendars for Summer and Fall 2028 Terms

WHEREAS, Hudson County Community College ("College") is committed to ensuring students' success, and the College develops an academic calendar that outlines important dates pertinent to academic terms; and,

WHEREAS, the Academic Calendar Planning Committee is comprised of individuals from across the College, and the academic calendar planning process is a joint effort between the Offices of Academic Affairs and Student Affairs; and,

WHEREAS, academic calendars have been developed for the summer and fall 2028 terms; and,

WHEREAS, these academic calendars comply with all internal and external planning guidelines; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Academic Calendars for the summer and fall 2028 terms;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Academic Calendar for the summer and fall 2028 terms.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-14:**

- 1) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New York University (NYU); 2) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Monmouth University; 3) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Rutgers, The State University of New Jersey; 4) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Kean University; 5) Resolution Authorizing Amended Agreement Between Hudson County Community College (HCCC) and Irvington Board of Education; 6) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and County of Hudson; 7) Resolution Authorizing

Agreement Between Hudson County Community College (HCCC) and Cisco Systems, Inc.; 8) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Achieving the Dream for Participation in JPMC Sustainable College-Chamber Partnerships Project; 9) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Crystal Black-Davis; 10) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and La Casa de Don Pedro to Provide Supervised Internship Opportunities; 11) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and CodeReady to Provide Supervised Internship Opportunities; 12) Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and Equus Workforce Solutions; 13) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Business-Higher Education Forum (BHEF) for the Institutional Capacity Expansion Lab; and, 14) Resolution Authorizing Academic Calendars for Summer and Fall 2028 Terms.

INTRODUCED BY:

SECONDED BY:

DATE:

October 13, 2026

DeFazio, Edward

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Santiago, Lissa

Stahl, Harold

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

X. NEW BUSINESS

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, October 13, 2026

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the October 13, 2026 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY:

SECONDED BY:

DATE:

October 13, 2026

DeFazio, Edward

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Santiago, Lissa

Teabout, Frances

Peña, Jeanette, Chair

_____ Aye _____ Nay