

**HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306**

Reorganization Meeting – Board of Trustees

Tuesday, November 25, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

I. CALL TO ORDER - FLAG SALUTE

Ia. SWEARING IN OF NEW TRUSTEE AND STUDENT ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES

Lissa Santiago, Trustee

Joanne Rivera, Student Alumni Representative

II. ROLL CALL

III. CLOSED SESSION

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, AND SECRETARY/TREASURER

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

VI. APPOINTMENT OF COMMITTEES

VII. APPOINTMENTS OF 2025-26 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

VII. ADJOURN AND BEGIN REGULAR MEETING OF THE BOARD OF TRUSTEES

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 25, 2025

I. FLAG SALUTE

la. SWEARING IN OF NEW TRUSTEE AND NEW STUDENT ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES - Joanna Rivera and Lissa Santiago

Joanne Rivera, Student Alumni Representative and Lissa Santiago, Trustee

OATH OF OFFICE

I, (state your name), do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and that I will faithfully, impartially, and justly perform all the duties of (Trustee or Student Alumni Representative) of the Hudson County Community College Board of Trustees according to pertinent New Jersey statutes and the New Jersey Administrative Code, and to the best of my ability, so help me God.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 25, 2025

CALL TO ORDER

II. ROLL CALL

Trustees:

Edward DeFazio, Secretary/Treasurer	<u>PRESENT</u>
Frank Gargiulo	<u>PRESENT</u>
Stacy Gemma	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Vincent Lombardo	<u>PRESENT</u>
Jeanette Peña, Chair	<u>PRESENT</u>
Christopher Reber, President, Ex Officio	<u>PRESENT</u>
Joanne Rivera, Student Alumni Representative	<u>PRESENT</u>
Silvia Rodriguez	<u>ABSENT</u>
Lissa Santiago	<u>PRESENT</u>
Harold Stahl	<u>PRESENT</u>
Frances Teabout	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger and nj.com; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 25, 2025

III. CLOSED SESSION

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 25, 2025

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, AND SECRETARY/TREASURER

A Committee of the Whole met to discuss the reorganization and nomination of officers.

Recommendation

It is the recommendation of the Committee of the Whole that the following trustees be nominated and elected to the office indicated:

Chair – Jeanette Peña

Nominated by: Edward DeFazio

Seconded by: Roberta Kenny

Vice Chair – Edward DeFazio

Nominated by: Stacy Gemma

Seconded by: Vincent Lombardo

Secretary/Treasurer – Stacy Gemma

Nominated by: Jeanette Peña

Seconded by: Roberta Kenny

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees nominate and elect the individuals recommended above to serve until the next reorganization meeting of the Board of Trustees and elected successors take office.

INTRODUCED BY: _____ Edward DeFazio

SECONDED BY: _____ Jeanette Peña

DATE: _____ November 25, 2025

DeFazio, Edward	_____ <u>AYE</u>
Gargiulo, Frank	_____ <u>AYE</u>
Gemma, Stacy	_____ <u>AYE</u>
Kenny, Roberta	_____ <u>AYE</u>
Lombardo, Vincent	_____ <u>AYE</u>
Rodriguez, Silvia	_____ <u>ABSENT</u>
Stahl, Harold	_____ <u>AYE</u>
Santiago, Lissa	_____ <u>AYE</u>
Teabout, Frances	_____ <u>AYE</u>
Peña, Jeanette, Chair	_____ <u>AYE</u>

____ 9 ____ Aye ____ 0 ____ Nay

RESOLUTION ADOPTED

Alexa Riano
Signature of Recorder

11/25/2025
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 25, 2025

**V. 2026 SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

LOCATION (In Person and Via Zoom)

December	-	No Meeting
January 20, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 24, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
March 24, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 14, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 12, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
June 9, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No Meeting
August 11, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
September 8, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 13, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
November 24, 2026	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (Reorganization Meeting and Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above and via Zoom.

WHEREAS, meetings shall begin at 5:00 p.m., and, after the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

NOW, THEREFORE, BE IT RESOLVED that the above list of regular monthly meeting dates is approved by the Hudson County Community College Board of Trustees.

BE IT FURTHER RESOLVED that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Star Ledger and nj.com, filed with each office of the Hudson County Municipal Clerks, posted on the College website and on the Public Bulletin Boards of Hudson County Community College at the North Hudson Campus, 4800 John F. Kennedy Boulevard, Union City, New Jersey, and Journal Square Campus, 70 Sip Avenue, Jersey City, New Jersey, stating the date, time and place of said meeting.

INTRODUCED BY: _____ Jeanette Peña

SECONDED BY: _____ Edward DeFazio

DATE: _____ November 25, 2025

DeFazio, Edward	_____	<u>AYE</u>
Gargiulo, Frank	_____	<u>AYE</u>
Gemma, Stacy	_____	<u>AYE</u>
Kenny, Roberta	_____	<u>AYE</u>
Lombardo, Vincent	_____	<u>AYE</u>

Rodriguez, Silvia
Stahl, Harold
Santiago, Lissa
Teabout, Frances
Peña, Jeanette, Chair

<u>ABSENT</u>
<u>AYE</u>
<u>AYE</u>
<u>AYE</u>
<u>AYE</u>

9 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

11/25/2025
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 25, 2025

VI. APPOINTMENT OF COMMITTEES

MEMBERS OF 2026 STANDING COMMITTEES OF THE BOARD OF TRUSTEES

<p>EXECUTIVE COMMITTEE Jeanette Peña (Chair) TBA (Vice Chair) Edward DeFazio (Secretary/Treasurer)</p> <p>ACADEMIC AND STUDENT AFFAIRS COMMITTEE Silvia Rodriguez (Chair) Frank Gargiulo Roberta Kenny Joanne Rivera, Student Alumni Representative</p> <p>CAPITAL PROJECTS ADVISORY COMMITTEE Jeanette Peña (Chair) Lissa Santiago Harold Stahl Stacy Gemma</p> <p>FINANCE COMMITTEE Jeanette Peña (Chair) Edward DeFazio Lissa Santiago</p>	<p>PERSONNEL COMMITTEE Harold Stahl (Chair) Edward DeFazio Vincent Lombardo Frances Teabout</p> <p>COLLEGE COMMENCEMENT COMMITTEE LIAISON Joanne Rivera, Student Alumni Representative</p> <p>FOUNDATION LIAISON Stacy Gemma</p> <p>NJCCC Trustee Representative Lissa Santiago</p> <p>Ad Hoc Committees will be formed as needed.</p> <p>These assignments will be modify as needed.</p>
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INTRODUCED BY: _____ Jeanette Peña

SECONDED BY: _____ Harold Stahl

DATE: _____ November 25, 2025

DeFazio, Edward	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Gemma, Stacy	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lombardo, Vincent	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Santiago, Lissa	<u>AYE</u>
Teabout, Frances	<u>AYE</u>
Peña, Jeanette, Chair	<u>AYE</u>

9 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

11/25/2025
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 25, 2025

VII. APPOINTMENT OF 2025-26 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

1. Resolution Authorizing General Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires General Legal Counsel Services; and,

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Request for Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the College received two (2) proposals in response to the advertised RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
DeCotiis, FitzPatrick, Cole & Giblin, LLP	Paramus, NJ	\$205 per hour
Scarinci and Hollenbeck LLC	Little Falls, NJ	\$200 per hour

WHEREAS, after evaluating all proposals received, the College has determined that the proposal submitted by Scarinci and Hollenbeck LLC (“SH”) is responsive, reasonable as to price, and is in the best interests of the College, price and other factors considered; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for General Legal Counsel Services to Scarinci & Hollenbeck of Little Falls, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Redevelopment Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires the services of Legal Counsel with expertise in the area of redevelopment to provide legal services to the College in connection with its Center for Student Success Project (“Services”); and,

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Request for Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received one (1) proposal in response to the advertised RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
McManimon, Scotland & Bauman LLC	Roseland, NJ	\$225 per hour

WHEREAS, after evaluating all proposals received, the College has determined that the proposal submitted by McManimon, Scotland & Bauman LLC ("MSB") is responsive, reasonable as to price, and is in the best interests of the College, price and other factors considered, recognizing MSB's prior experiences with the College's redevelopment efforts and construction projects, including the College's Center for Student Success; and,

WHEREAS, the cost of the Services shall be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend the award of contract for the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for Redevelopment Legal Counsel Services to McManimon, Scotland & Bauman LLC of Roseland, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., APPOINTMENT OF 2025-26 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE, Recommendations 1-2:**

- 1) Resolution Authorizing General Legal Counsel Services; and 2) Resolution Authorizing Redevelopment Legal Counsel Services

INTRODUCED BY: Vincent Lombardo

SECONDED BY: Stacy Gemma

DATE: November 25, 2025

DeFazio, Edward	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Gemma, Stacy	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lombardo, Vincent	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Santiago, Lissa	<u>AYE</u>
Teabout, Frances	<u>AYE</u>
Peña, Jeanette, Chair	<u>AYE</u>

9 Aye 0 Nay
*****RESOLUTION ADOPTED*****

Alexa Riano
 Signature of Recorder

11/25/2025
 Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

November 25, 2025

VIII. ADJOURNMENT OF REORGANIZATION MEETING AND CONVENING OF REGULAR MEETING

INTRODUCED BY: Jeanette Peña

SECONDED BY: Edward DeFazio

DATE: November 25, 2025

DeFazio, Edward	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Gemma, Stacy	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lombardo, Vincent	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Santiago, Lissa	<u>AYE</u>
Teabout, Frances	<u>AYE</u>
Peña, Jeanette, Chair	<u>AYE</u>

9 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

11/25/2025
Date