

**HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306**

Reorganization Meeting – Board of Trustees

**Tuesday, November 22, 2022
5:00 P.M.**

Mary T. Norton Board Room and Via Zoom

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/95152569830?pwd=eEtBbG1ySXA4VWVWTEtvR0hxRHJSQT09>

Passcode: 537904

Telephone: 1 (301) 715 8592

Webinar ID: 951 5256 9830

Passcode: 537904

I. CALL TO ORDER - FLAG SALUTE

Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES – Daniel Menendez, Student Alumni Representative, ex-officio

II. ROLL CALL

III. CLOSED SESSION

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY AND TREASURER

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

VI. APPOINTMENT OF COMMITTEES

VII. APPOINTMENT OF 2022-23 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

VII. ADJOURN AND BEGIN REGULAR MEETING OF THE BOARD OF TRUSTEES

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 22, 2022

I. FLAG SALUTE

Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES – Daniel Menendez, Student Alumni Representative, ex-officio

II. ROLL CALL

Trustees:

- Joseph Doria _____
- Karen Fahrenholz, Secretary/Treasurer _____
- Pamela Gardner _____
- Frank Gargiulo _____
- Roberta Kenny _____
- Bakari Lee, Vice Chair _____
- Daniel Menendez, Student Alumni Representative, ex officio _____
- William Netchert, Chair _____
- Jeanette Peña _____
- Christopher Reber - President, ex officio _____
- Silvia Rodriguez _____
- Harold Stahl _____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 22, 2022

CALL TO ORDER

1a. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES

Daniel Menendez, Student Alumni Representative

OATH OF OFFICE

I, DANIEL MENENDEZ, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and that I will faithfully, impartially, and justly perform all the duties of the Office of Student Alumni Trustee of Hudson County Community College according to pertinent New Jersey statutes and the New Jersey Administrative Code, and to the best of my ability, so help me God.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 22, 2022

III. CLOSED SESSION

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 22, 2022

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY AND TREASURER

A Committee of the Whole met to discuss the reorganization and nomination of officers.

Recommendation

It is the recommendation of the Committee of the Whole that the following trustees be nominated and elected to the office indicated:

Chair –

Nominated by:

Seconded by:

Vice Chair –

Nominated by:

Seconded by:

Secretary and Treasurer –

Nominated by:

Seconded by:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees nominate and elect the individuals recommended above to serve until the next reorganization meeting of the Board of Trustees and elected successors take office.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 22, 2022

- Doria, Joseph _____
- Fahrenheit, Karen _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Kenny, Roberta _____
- Lee, Bakari _____
- Peña, Jeanette _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Netchert, William, Chair _____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 22, 2022

V. 2023 SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES.

LOCATION (In Person and Zoom)

December	-	No Meeting
January 17, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 21, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
March 21, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 11, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 9, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
June 13, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No Meeting
August 8, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
September 12, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 17, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
November 21, 2023	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (Reorganization Meeting and Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above and via Zoom.

WHEREAS, meetings shall begin at 5:00 p.m., and, after the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

NOW, THEREFORE, BE IT RESOLVED that the above list of regular monthly meeting dates is approved by the Hudson County Community College Board of Trustees.

BE IT FURTHER RESOLVED that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of Hudson County Community College at the North Hudson Campus, Union City, and Journal Square Campus, 70 Sip Avenue, Jersey City, New Jersey, stating the date, time and place of said meeting.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 22, 2022

Doria, Joseph _____
 Fahrenholz, Karen _____
 Gardner, Pamela _____
 Gargiulo, Frank _____
 Kenny, Roberta _____

Lee, Bakari
Peña, Jeanette
Rodriguez, Silvia
Stahl, Harold
Netchert, William, Chair

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 22, 2022

VI. APPOINTMENT OF COMMITTEES

MEMBERS OF 2023 STANDING COMMITTEES OF THE BOARD OF TRUSTEES:

<p>EXECUTIVE COMMITTEE <i>William Netchert (Chair)</i> <i>Bakari Lee (Vice Chair)</i> <i>Karen Fahrenholz (Secretary and Treasurer)</i></p> <p>ACADEMIC AND STUDENT AFFAIRS COMMITTEE <i>Pamela Gardner (Chair)</i> <i>Frank Gargiulo</i> <i>Roberta Kenny</i> <i>Silvia Rodriguez</i> <i>Daniel Menendez, Student Alumni Representative</i></p> <p>CAPITAL PROJECTS ADVISORY COMMITTEE <i>William J. Netchert (Chair)</i> <i>Bakari Lee</i> <i>Jeanette Peña</i> <i>Harold Stahl</i></p> <p>FINANCE COMMITTEE <i>Bakari Lee (Chair)</i> <i>Joseph Doria</i> <i>Karen Fahrenholz</i> <i>Jeanette Peña</i></p>	<p>PERSONNEL COMMITTEE <i>Karen Fahrenholz (Chair)</i> <i>Joseph Doria</i> <i>Pamela Gardner</i> <i>Harold Stahl</i></p> <p>COLLEGE COMMENCEMENT COMMITTEE LIAISONS <i>Bakari Lee</i> <i>Daniel Menendez, Student Alumni Representative</i></p> <p>FOUNDATION LIAISON <i>Karen Fahrenholz</i></p> <p>Ad Hoc Committees will be formed as needed.</p>
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**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 22, 2022

VII. APPOINTMENT OF 2022-23 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

1. Resolution Authorizing Real Estate Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires Real Estate Legal Counsel Services; and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.19, the College publicly advertised a Request for Proposal (“RFP”) for the services for a term not to exceed one (1) year; and,

WHEREAS, the College received two (2) proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Connell Foley LLP	Jersey City, NJ	\$200 per hour
Convergent Law, LLC	Livingston, NJ	\$250 per hour

WHEREAS, the College has determined that the cost proposal from Connell Foley LLP (“CF”) is responsive and reasonable as to price; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for Real Estate Legal Counsel Services to Connell Foley of Jersey City, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing General Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires General Legal Counsel Services; and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.19, the College publicly advertised a Request for Proposal (“RFP”) for the services for a term not to exceed one (1) year; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the following firms submitted proposals:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Difrancesco Bateman	Warren, NJ	\$195 per hour

Scarinci & Hollenbeck	Little Falls, NJ	\$185 per hour
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Steinhardt Capelli Tipton & Talor	New Providence, NJ	\$200 per hour
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WHEREAS, the College has determined that the cost proposal from Scarinci & Hollenbeck (“SH”) is responsive and reasonable as to price; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for General Legal Counsel Services to Scarinci & Hollenbeck of Little Falls, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Redevelopment Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires the services of Legal Counsel with expertise in the area of redevelopment to provide legal services to the College in connection with its Tower Project (“Services”); and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.19, the College publicly advertised a Request for Proposal (“RFP”) for the services for a term not to exceed one (1) year; and,

WHEREAS, the College received one (1) proposal in response to the solicitation from McManimon, Scotland & Baumann, LLC (“MSB”) at a rate of \$215 per hour; and,

WHEREAS, the College has determined that the cost proposal from MSB is responsive and reasonable as to price; and,

WHEREAS, the cost of the Services shall be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend the award of contract for the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for Redevelopment Legal Counsel Services to McManimon, Scotland & Baumann, LLC of Roseland, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., APPOINTMENT OF 2022-23 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE, Recommendations 1-3:**

- 1) Resolution Authorizing Real Estate Legal Counsel Services; 2) Resolution Authorizing General Legal Counsel Services; and 3) Resolution Authorizing Redevelopment Legal Counsel Services.

INTRODUCED BY:

SECONDED BY:

DATE:

November 22, 2022

- Doria, Joseph*
- Fahrenholz, Karen*
- Gardner, Pamela*
- Gargiulo, Frank*
- Kenny, Roberta*
- Lee, Bakari*
- Peña, Jeanette*
- Rodriguez, Silvia*
- Stahl, Harold*
- Netchert, William, Chair*

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

November 22, 2022

VIII. ADJOURNMENT OF REORGANIZATION MEETING AND CONVENING OF REGULAR MEETING

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 22, 2022

<i>Doria, Joseph</i>	_____
<i>Fahrenheit, Karen</i>	_____
<i>Gardner, Pamela</i>	_____
<i>Gargiulo, Frank</i>	_____
<i>Kenny, Roberta</i>	_____
<i>Lee, Bakari</i>	_____
<i>Peña, Jeanette</i>	_____
<i>Rodriguez, Silvia</i>	_____
<i>Stahl, Harold</i>	_____
<i>Netchert, William, Chair</i>	_____

_____ Aye _____ Nay