

**HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306**

Reorganization Meeting – Board of Trustees

**Tuesday, November 21, 2023
5:00 P.M.**

Mary T. Norton Board Room and Via Zoom

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/91728109546?pwd=dFMrQ1pZaktEV3hSQ2pBeHBBUUt3dz09>

Passcode: 629005

Telephone: 1 309 205 3325

Webinar ID: 917 2810 9546

Passcode: 629005

- I. CALL TO ORDER - FLAG SALUTE**
- Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES – Sally Elwir, Student Alumni Representative, ex-officio**
- II. ROLL CALL**
- III. CLOSED SESSION**
- IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, AND SECRETARY/TREASURER**
- V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**
- VI. APPOINTMENT OF COMMITTEES**
- VII. APPOINTMENTS OF 2023-24 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE**
- VII. ADJOURN AND BEGIN REGULAR MEETING OF THE BOARD OF TRUSTEES**

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING

Tuesday, November 21, 2023

I. FLAG SALUTE

Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES – Sally Elwir, Student Alumni Representative, ex-officio

II. ROLL CALL

Trustees:

Edward DeFazio	<u>PRESENT</u>
Joseph Doria	<u>ABSENT</u>
Sally Elwir, Student Alumni Representative, Ex officio	<u>PRESENT</u>
Pamela Gardner, Secretary/Treasurer	<u>PRESENT</u>
Frank Gargiulo	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Bakari Lee, Vice Chair	<u>PRESENT</u>
William Netchert, Chair	<u>ABSENT</u>
Jeanette Peña	<u>PRESENT</u>
Christopher Reber, President, Ex officio	<u>PRESENT</u>
Silvia Rodriguez	<u>PRESENT</u>
Harold Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 21, 2023

CALL TO ORDER

1a. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES

Sally Elwir, Student Alumni Representative

OATH OF OFFICE

I, SALLY ELWIR, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and that I will faithfully, impartially, and justly perform all the duties of the Office of Student Alumni Representative to the Board of Trustees of Hudson County Community College according to pertinent New Jersey statutes and the New Jersey Administrative Code, and to the best of my ability, so help me God.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 21, 2023

III. CLOSED SESSION

None

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING

November 21, 2023

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, AND SECRETARY/TREASURER

A Committee of the Whole met to discuss the reorganization and nomination of officers.

Recommendation

It is the recommendation of the Committee of the Whole that the following trustees be nominated and elected to the office indicated:

Chair – WILLIAM NETCHERT

Nominated by: Harold Stahl

Seconded by: Jeanette Peña

Vice Chair – BAKARI LEE

Nominated by: Harold Stahl

Seconded by: Jeanette Peña

Secretary/Treasurer – PAMELA GARDNER

Nominated by: Harold Stahl

Seconded by: Jeanette Peña

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees nominate and elect the individuals recommended above to serve until the next reorganization meeting of the Board of Trustees and elected successors take office.

INTRODUCED BY: _____ Harold Stahl

SECONDED BY: _____ Jeanette Peña

DATE: _____ November 21, 2023

DeFazio, Edward	_____ <u>AYE</u>
Doria, Joseph	_____ <u>ABSENT</u>
Gardner, Pamela	_____ <u>AYE</u>
Gargiulo, Frank	_____ <u>AYE</u>
Kenny, Roberta	_____ <u>AYE</u>
Lee, Bakari	_____ <u>AYE</u>
Peña, Jeanette	_____ <u>AYE</u>
Rodriguez, Silvia	_____ <u>AYE</u>
Stahl, Harold	_____ <u>AYE</u>
Netchert, William, Chair	_____ <u>ABSENT</u>

_____ 8 Aye _____ 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano

Signature of Recorder

11/21/2023

Date

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING

November 21, 2023

V. 2024 SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES.

LOCATION (In Person and Via Zoom)

December	-	No Meeting
January 16, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 13, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
March 12, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 16, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 14, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
June 11, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No Meeting
August 13, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
September 10, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 8, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
November 26, 2024	-	Mary T. Norton Board Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (Reorganization Meeting and Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above and via Zoom.

WHEREAS, meetings shall begin at 5:00 p.m., and, after the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

NOW, THEREFORE, BE IT RESOLVED that the above list of regular monthly meeting dates is approved by the Hudson County Community College Board of Trustees.

BE IT FURTHER RESOLVED that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of Hudson County Community College at the North Hudson Campus, Union City, and Journal Square Campus, 70 Sip Avenue, Jersey City, New Jersey, stating the date, time and place of said meeting.

INTRODUCED BY: _____ Jeanette Peña

SECONDED BY: _____ Harold Stahl

DATE: _____ November 21, 2023

DeFazio, Edward	_____	<u>AYE</u>
Doria, Joseph	_____	<u>ABSENT</u>
Gardner, Pamela	_____	<u>AYE</u>
Gargiulo, Frank	_____	<u>AYE</u>
Kenny, Roberta	_____	<u>AYE</u>

Lee, Bakari
Peña, Jeanette
Rodriguez, Silvia
Stahl, Harold
Netchert, William, Chair

AYE
AYE
AYE
AYE
ABSENT

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

11/21/2023
Date

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING

November 21, 2023

VI. APPOINTMENT OF COMMITTEES

MEMBERS OF 2024 STANDING COMMITTEES OF THE BOARD OF TRUSTEES

<p>EXECUTIVE COMMITTEE <i>William Netchert (Chair)</i> <i>Bakari Lee (Vice Chair)</i> <i>Pamela Gardner (Secretary/Treasurer)</i></p> <p>ACADEMIC AND STUDENT AFFAIRS COMMITTEE <i>Pamela Gardner (Chair)</i> <i>Frank Gargiulo</i> <i>Roberta Kenny</i> <i>Silvia Rodriguez</i> <i>Sally Elwir, Student Alumni Representative</i></p> <p>CAPITAL PROJECTS ADVISORY COMMITTEE <i>William J. Netchert (Chair)</i> <i>Bakari Lee</i> <i>Jeanette Peña</i> <i>Harold Stahl</i></p> <p>FINANCE COMMITTEE <i>Bakari Lee (Chair)</i> <i>Edward DeFazio</i> <i>Joseph Doria</i> <i>Jeanette Peña</i></p>	<p>PERSONNEL COMMITTEE <i>Harold Stahl (Chair)</i> <i>Edward DeFazio</i> <i>Joseph Doria</i> <i>Pamela Gardner</i></p> <p>COLLEGE COMMENCEMENT COMMITTEE</p> <p>LIAISONS <i>Bakari Lee</i> <i>Sally Elwir, Student Alumni Representative</i></p> <p>FOUNDATION LIAISON <i>Bakari Lee</i></p> <p>Ad Hoc Committees will be formed as needed.</p>
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HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING

November 21, 2023

VII. APPOINTMENT OF 2023-24 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

1. Resolution Authorizing Real Estate Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires Real Estate Legal Counsel Services; and,

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Request for Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the College received one (1) proposal in response to the solicitation from Connell Foley LLP (“CF”) at a rate of \$200 per hour, which represents no increase from the prior year; and,

WHEREAS, the College has determined that the cost proposal from CF is responsive and reasonable as to price; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for Real Estate Legal Counsel Services to Connell Foley LLP of Jersey City, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Redevelopment Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires the services of Legal Counsel with expertise in the area of redevelopment to provide legal services to the College in connection with its Tower Project (“Services”); and,

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Request for Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the College received one (1) proposal in response to the solicitation from McManimon, Scotland & Baumann, LLC (“MSB”) at a rate of \$225 per hour, which represents a 4% increase from the prior year; and,

WHEREAS, the College has determined that the cost proposal from MSB is responsive and reasonable as to price; and,

WHEREAS, the cost of the Services shall be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend the award of contract for the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for Redevelopment Legal Counsel Services to McManimon, Scotland & Bauman LLC of Roseland, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing General Legal Counsel Services

WHEREAS, Hudson County Community College (“College”) requires General Legal Counsel Services; and,

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Request for Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the College received one (1) proposal in response to the solicitation from Scarinci & Hollenbeck (“SH”) at a rate of \$185 per hour, which represents no increase from the prior year; and,

WHEREAS, the College has determined that the cost proposal from SH is responsive and reasonable as to price; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for General Legal Counsel Services to Scarinci & Hollenbeck of Little Falls, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., APPOINTMENT OF 2023-24 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE, Recommendations 1-3:**

1) Resolution Authorizing Real Estate Legal Counsel Services; 2) Resolution Authorizing Redevelopment Legal Counsel Services; and 3) Resolution Authorizing General Legal Counsel Services.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Jeanette Peña

DATE:

November 21, 2023

DeFazio, Edward

AYE

Doria, Joseph

ABSENT

Gardner, Pamela

AYE

Gargiulo, Frank

AYE

Kenny, Roberta

AYE

Lee, Bakari

AYE *Abstained from Resolution # 2

Peña, Jeanette

AYE

Rodriguez, Silvia

AYE

Stahl, Harold

AYE

Netchert, William, Chair

ABSENT

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

11/21/2023
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

November 21, 2023

VIII. ADJOURNMENT OF REORGANIZATION MEETING AND CONVENING OF REGULAR MEETING

INTRODUCED BY: Pamela Gardner

SECONDED BY: Jeanette Peña

DATE: November 21, 2023

DeFazio, Edward	<u>AYE</u>
Doria, Joseph	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>ABSENT</u>

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

11/21/2023
Date