

HUDSON COUNTY COMMUNITY COLLEGE

**70 Sip Avenue
Jersey City, NJ 07306**

Regular Meeting – Board of Trustees

Tuesday, September 8, 2026

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/97409869019?pwd=3SrSkkzf4JlXobqAUapl8eNZaYue86.1>

Passcode: 702541

Telephone: 1 929 205 6099

Webinar ID: 974 0986 9019

Passcode: 702541

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio, Vice Chair

Lisa Dougherty, Interim President (Ex Officio)

Stacy Gemma, Secretary/Treasurer

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Joanne Rivera, Student Alumni Representative

Silvia Rodriguez

Lissa Santiago

Harold Stahl

Frances Teabout

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Martinez Peña*
 2. *All College Council Chair's Report* *Dr. Youssef*
 3. *Interim President's Report* *Dr. Dougherty*
 4. *Financial Report* *Ms. Zeichner*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
 2. *Gifts, Grants and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Dougherty*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Dougherty*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Dougherty*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

II. ROLL CALL

Trustees:

Edward DeFazio, Vice Chair	<u>PRESENT</u>
Lisa Dougherty, Interim President (Ex Officio)	<u>PRESENT</u>
Stacy Gemma, Secretary/Treasurer	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Vincent Lombardo	<u>PRESENT</u>
Jeanette Peña, Chair	<u>PRESENT</u>
Joanne Rivera, Student Alumni Representative	<u>PRESENT</u>
Silvia Rodriguez	<u>PRESENT</u>
Lissa Santiago	<u>PRESENT</u>
Harold Stahl	<u>PRESENT</u>
Francis Teabout	<u>ABSENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger and NJ.com; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

III. COMMENTS FROM THE PUBLIC

None

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IV. CLOSED SESSION

None

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

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V. REPORTS

1. *Student Government Association President's Report (E. Martinez Peña)*
2. *All College Council Chair's Report (B. Youssef)*
3. *Interim President's Report (L. Dougherty)*
4. *Financial Report (V. Zeichner)*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of August 11, 2026, are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees approve the Minutes of the Regular Meeting of August 11, 2026.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: General Education Fellows Program: From Community of Practice to Inquiry-Based Curriculum Reform

AGENCY: The Great Questions Foundation (TGQF)

PURPOSE OF GRANT: The year-long initiative will engage 6–8 faculty members from Humanities, Social Sciences, and STEM in developing and implementing discussion-based teaching strategies and innovative projects within general education courses. The program will strengthen faculty leadership, enhance student critical thinking and engagement, and support HCCC's broader general education reform efforts.

COLLEGE ADMINISTRATOR: Alison Bach, Karen Galli, and Susannah Wexler

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$20,000

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY: _____ Vincent Lombardo

SECONDED BY: _____ Edward DeFazio

DATE: _____ September 8, 2026

DeFazio, Edward _____ AYE

Gemma, Stacy _____ AYE

Kenny, Roberta _____ AYE

Lombardo, Vincent _____ AYE

Rodriguez, Silvia _____ AYE

Stahl, Harold _____ AYE

Santiago, Lissa _____ AYE

Teabout, Frances _____ ABSENT

Peña, Jeanette, Chair _____ AYE

___ 8 ___ Aye ___ 0 ___ Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

09/08/2026
Date

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, August 11, 2026
5:00 P.M., Via Zoom

MINUTES

PRESENT: *Edward DeFazio (Vice Chair); Stacy Gemma (Secretary/Treasurer); Roberta Kenny; Jeanette Peña (Chair); Joanne Rivera (Student Alumni Representative); Harold Stahl; and Frances Teabout.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Vincent Lombardo; Silvia Rodriguez; and Lissa Santiago.*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION - None

V. REPORTS

1. Interim President's Report

Interim President Dougherty offered the following report.

Greetings, Trustees and members of the college community. I hope you're all enjoying the summer and looking forward to the start of the fall semester in just a few weeks.

As I complete my second month as Interim President, I truly want to thank the Board and the entire college community for their support and partnership. I look forward to College Service Day and our first Town Hall in September, where I will have the opportunity to share more with our faculty and staff about our priorities and plans for the coming academic year. Tonight, I will keep my remarks brief so that we can focus on the two important presentations scheduled for this evening.

Although summer is often considered a quieter time on campus, it has been quite productive and active. I have appreciated the opportunity to work closely with our Cabinet and gain a broader perspective on the many accomplishments across the College, as well as opportunities for greater collaboration. We are very much looking forward to the upcoming Board and Cabinet Retreat on August 19, where we will reflect on our shared accomplishments, discuss our challenges, and align around our goals for the coming year.

Among the summer's highlights were regular meetings with the Board Executive Committee, a hardhat tour of the Center for Student Success, the launch of a new performance review process, our men's and women's basketball teams beginning to practice, updated professional development and travel guidelines, and a strengthened focus on fiscal responsibility and transparency.

This evening, at the Executive Committee's request, we are pleased to present updates on enrollment and athletics.

Beginning in September, we will also resume our regular reports from the President of the Student Government Association and the Chair of the All-College Council.

Tonight's enrollment update will be presented by John Urgola, Associate Vice President for Institutional Research and Planning, who was recently awarded the League for Innovation's Provocateur Award in recognition of his work on the Summer Enrollment Incentive Program and Hudson Scholars.

Immediately following John's presentation, Jonathan Sisk, Director of Athletics, will provide an athletics update. He is joined this evening by our basketball coaches, whom we are excited to hear from.

Thank you, and I now welcome John Urgola to provide the enrollment presentation.

John Urgola presented on the [Profile of HCCC Students](#).

Thank you, Lisa.

Trustees, thank you very much for inviting me to speak today. I appreciate it.

I'm going to give you a high-level overview of enrollment, how it has trended over the last few years, and a profile of our students right now. The slides are printed for you, so they may be a little easier to read. In addition, there is a QR code and URL that provide access to our Tableau Public dashboard, where you can explore the data in greater detail if you wish.

All of the data we're focusing on tonight is from the academic year 2025-2026. The first place to start is enrollment.

The chart begins with the academic year 2018-2019 and shows our unduplicated headcount for that year. As you know, there are multiple semesters in an academic year. When we report enrollment over a 12-month period, we use an unduplicated headcount. If a student enrolls in both the fall and spring semesters, that student is counted once for the year.

We begin with the 2018-2019 academic year because it was the last full academic year before the pandemic. Like institutions across the country, we experienced enrollment declines following the pandemic. The effects were not fully realized in 2019-2020 because the disruption occurred during the latter part of that academic year.

Enrollment reached its lowest point in the 2020-2021 academic year, when students faced significant uncertainty due to the pandemic. This was prior to my time at the College, but I know many people worked hard to keep things afloat.

The following year, enrollment began to trend upward. In 2021-2022, we enrolled a little over 10,000 students, with incremental increases through the academic year 2023-2024. We started to see more significant growth in the years that followed.

By 2024-2025, we were back above 11,000 students in unduplicated headcount. What we're especially pleased to see is that, in Academic year 2025-2026, enrollment surpassed our pre-pandemic level from 2018-2019. In terms of enrollment, things have generally returned to normal.

We saw a similar trend with enrolled credits. There was a decline during the pandemic, followed by a steady recovery. By 2025-2026, enrolled credits had also surpassed pre-pandemic levels.

Another important point is that, while we often focus on credit students, nearly half of our students participate in non-credit programs through Continuing Education and Workforce Development (CEWD), which is overseen by Vice President Lori Margolin.

Students in these programs receive applied training and workforce credentials. The cart reflects duplicated headcount for non-credit students. That is a more appropriate measure because these students are often taking specific classes or credentials and do not necessarily enroll in the same way as credit students. The red portion represents Continuing Education, while the blue portion represents Workforce Development.

Tracking non-credit enrollment can be challenging because these programs serve as the College's entrepreneurial engine. They must be agile and responsive to community needs. If a specific training program is needed, they may be able to develop and launch it within a month.

Despite those challenges, we estimate that when credit and non-credit enrollment are combined, the College serves between 20,000 and 21,000 unduplicated students annually.

The School of Business, Culinary Arts, and Hospitality Management accounts for approximately 15% of students. About 26% of students, the largest share, are enrolled in the School of Humanities and Social Sciences. The School of Nursing and Health Professions accounts for about 22%, and the School of STEM accounts for approximately 16%. But 21% of our students last year were non-matriculated, meaning they were not enrolled in a degree program.

In addition to traditional college students, we have a healthy and growing Early College Program, in which high school students take courses either at the College or at their high schools.

Some of these students are non-matriculated, many are matriculated into academic programs, and some complete a credential before graduating from high school. Thanks to the work of Interim Vice President Chris Conzen and his team, that program has grown substantially over the last several years.

With regard to credentials, we generally award three types: associate degrees, academic certificates, and proficiency certificates. An associate degree typically requires approximately 60 credits and takes about two years to complete. Academic certificates generally consist of about 30 credits, while proficiency certificates require about half that amount.

Some students may be enrolled in both an associate degree and a certificate program. For reporting purposes, students are categorized under the higher-level credential.

Then 69% of students are enrolled in associate degree programs, approximately 3% in academic certificate programs, and about 8% in proficiency certificate programs. Most students enrolled in proficiency certificates are pursuing our English as a Second Language Proficiency Certificate Program.

That certificate was developed to support our large ESL student population. Approximately 15% to 17% of incoming first-time students place into ESL coursework. This program provides those students with an opportunity to earn a credential while progressing toward college-level coursework. It is a very popular program and was the second most popular credential program at the College last year.

The Medical Science Pre-Nursing option was the most popular program and serves as the pathway for students seeking admission into Nursing.

Turning to demographics, some of you may recall that, historically, the College has been approximately 55% to 56% Hispanic or Latino.

You may look at the current numbers and ask where those students have gone. They haven't gone anywhere. What we have seen over the past several years is that more students are choosing not to report their race or ethnicity. I recently conducted an analysis using historical data and found that, when accounting for students who no longer report race and ethnicity, our overall demographic profile remains largely unchanged.

We would still be approximately 55%-56% Hispanic or Latino. However, about 16% of students currently do not report race or ethnicity. That figure has improved from the previous year, when approximately 21% to 22% of students did not report this information. This is an important issue because it affects several areas, including our Hispanic-Serving Institution status and funding formulas tied to student outcomes.

Officially, students classified as members of traditionally underrepresented populations accounted for 61% of enrollment this year. If the students with unreported race and ethnicity are removed from the calculation, that percentage rises to nearly three-quarters of our student population.

Nothing has fundamentally changed demographically. What has changed is the behavior of student reporting their race or ethnicity.

In terms of age, we have seen a slight shift in recent years. Historically, enrollment has been distributed fairly evenly among three age groups: 19 and younger, 20 to 24, and 25 and older. This year, enrollment shifted slightly toward younger students, with approximately 36% aged 19 or younger. Even so, we continue to serve a larger adult student population than many community colleges across the state.

In terms of gender, we remain predominantly female. This mirrors a trend occurring throughout higher education nationally. Our student population is now approximately 40% male, 59% female, and 1% unreported.

When looking at Pell-eligible students, we focus on those who are actually eligible for Pell funding. Early College students, for example, are not eligible. Approximately 77% of eligible students qualify for Pell Grants, and roughly 80% of students qualify for some form of financial aid. The final section examines where our students come from by location and compares enrollment patterns with household income data.

In Continuing Education and Workforce Development, we do not have comprehensive demographic data for all participants. Among the students for whom we do have data, race and ethnicity patterns are similar to those on the credit side. However, the population skews significantly older and more female. Approximately 57% are adult students, and 73% are female.

The largest sources include Union City High School, Bayonne High School, Memorial High School, North Bergen High School, and Dickinson High School.

For this analysis, I focused on students who graduated from high school in June 2025 and enrolled at the College in Fall 2025. At the top, 21% of that incoming class came from Union City High School. That's a substantial number. Approximately 15% came from Bayonne High School, 11% from Memorial High School, and 10% each from North Bergen High School and Dickinson High School.

Nearly 90% of our students reside in Hudson County, a very high percentage even by community college standards.

The map also shows student origin by ZIP code. Bayonne represents the largest share of enrolled students by ZIP code, at approximately 12%. Within Jersey City, the largest concentrations come from Greenville, Bergen-Lafayette, and Journal Square.

I encourage you to review the dashboard because it provides a clearer view of these patterns.

The green dots indicate student concentrations, while the map colors reflect income levels. Red represents lower-income areas and green represents higher-income areas.

One thing to pay attention to is the contrast between those indicators.

For example, Bergen-Lafayette has relatively modest household income levels, yet it produces one of the largest concentrations of students. You'll see similar patterns throughout the map, where many of our largest student populations come from lower-income communities. By comparison, more affluent areas of Jersey City, such as Downtown and the Heights, contribute a smaller share of students.

That helps explain why many of our students face financial hardships and why we have such a large Pell-eligible population.

I would also draw your attention to Union City. While it contributes a significant number of students, many of them attend classes at our North Hudson Campus rather than at the Journal Square Campus.

We have begun tracking students who indicate an interest in athletics during the admissions process. Jonathan will speak more about athletics, but the data have been very interesting.

In addition to basketball, we asked students about other sports. Soccer and baseball emerged as particularly popular choices.

I don't know if anyone is watching the Little League World Series right now, but maybe some of those kids playing in Bayonne today will be playing on our baseball team a few years from now.

If anyone has any questions, I'd be happy to answer them now or later. Thank you.

Jonathan Sisk provided an Athletics Programs Update

Good evening, everyone. I'm Jonathan Sisk, Director of Athletics here at HCCC, and we have some very exciting updates to share. Thank you for allowing me the opportunity to speak today.

Athletics was last presented to the Board in August 2025, and we have come a long way since then.

We hired head and assistant coaches for both the men's and women's basketball teams. They have been hard at work recruiting student-athletes, developing schedules, and conducting workouts. I'll share more about these outstanding coaches in a moment.

We have officially been admitted to the National Junior College Athletic Association (NJCAA) following a year-long admissions process. Thank you to all of the employees, students, and community members who were instrumental in that effort. The process included a site visit and participation from many members of the College community, including Dr. Lisa Dougherty and the Student Affairs team.

As part of that process, we were also admitted to Region 15. Carrie Ann McTiernan has been working closely with us, and we look forward to continuing that partnership.

With the Center for Student Success scheduled to open later in the spring, we secured a great partner site for this season's basketball practices and games. We will be playing at High Tech High School in Secaucus. High Tech has been a wonderful partner. The staff has been incredibly welcoming and supportive of our student-athletes and coaching staff. The maintenance team has also ensured that we have everything we need.

We have formalized a team name, are close to finalizing an official logo, have established a social media presence, and are building an athletics website to support recruitment, retention, and promotion of our programs.

We have also begun preparations for men's and women's volleyball, which is scheduled to begin in Fall 2027. Position postings for those programs will be available on the College website soon.

As mentioned earlier, I'd like to introduce two outstanding head coaches who have worked tirelessly to build their programs.

Carlos Cueto comes to us from Union City High School, where he led a very successful women's basketball program and has been Hudson County Coach of the Year twice.

Coach Carlos Cueto offered remarks.

I want to thank the Trustees, employees, and staff who have helped make this possible. It's been a long process, and Ethan and I have worked tirelessly to build these programs. We're almost at the point where our teams will be ready to compete in October.

I have one of our players here tonight. She was our very first commitment, which makes this especially meaningful. Allison Torres, please stand up. Allison is one of the reasons I decided to do this. She is a young woman who was not initially thinking about college, and the opportunity to continue playing a sport helped keep her focused on higher education. I hope to bring that same opportunity to students throughout Hudson County, especially to women. Men have traditionally had these opportunities, and now women have them as well.

At this point, we have 10 committed student-athletes and two student managers. It's very exciting to see the program coming together.

As a lifelong Hudson County resident, I truly appreciate this opportunity. Thank you.

Jonathan Sisk resumed his remarks.

Ethan Nordone is an experienced college coach who has coached at SUNY Canton, SUNY Potsdam, Franklin and Marshall, and Iona. He currently works with the National Basketball Association.

Coach Ethan Nordone offered remarks.

Thank you for having us here tonight.

I want to echo everything Carlos said. I'm excited about this opportunity and what we are building at HCCC.

My goal is to create opportunities for our student-athletes not only to continue their education here but also to advance to four-year institutions after HCCC. I want to help place students in environments that are a good fit both academically and athletically.

At the same time, we want to create something exciting for the entire community and build a program that everyone can support and take pride in when competition begins this October.

Thank you again for this opportunity. I am looking forward to what comes next.

Jonathan Sisk resumed his remarks.

We have some exciting announcements to share. We have officially selected a team name, which will be formally announced during College Service Day and New Student Convocation later in August.

Today, however, I can give you a preview:

The Hudson Hornets.

We're very excited about the name and look forward to the official launch later this month.

We are working with local vendor Jesse Lovely and Obsidian Promotions on our branding and logo design. The logo is still in draft form, but we love its energy and the marketing opportunities that come with the Hornets' identity, including concepts such as the hive, the nest, and the buzz.

We are also developing an athletics website that will provide a professional platform for promoting our student-athletes and programs. The website will include statistics, articles, livestreams, coach and student-athlete profiles, a team store, donation opportunities connected to the Foundation, and other resources that support our teams.

In addition, our social media presence continues to grow. Coach Cueto has done an outstanding job building visibility for the women's basketball program, particularly through announcements of student commitments and recruiting updates. We will continue to add content and expand our reach as the programs develop.

Finally, our first home contest is scheduled for November 3, with the women's game beginning at 6:00 p.m. and the men's game following at 8:00 p.m. at High Tech High School.

Thank you for the opportunity to provide these updates. It is always a pleasure speaking with you.

Trustee Jeanette Peña offered remarks.

I remember one of my first conversations with Dr. Reber, when I told him that we needed a way to attract student-athletes who would do well in our schools. I felt that starting a sports program would help bring those students to the college.

Thank you to everyone involved, because I see the value of sports and understand how important these opportunities can be. Sometimes athletics can encourage students who may not otherwise have considered it to pursue higher education.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of June 9, 2026 were approved.*
2. *Grants and Contracts Report*

Hudson County Community College has received the following grants:

Title: AI-Assisted Cybersecurity Training Environment for Technician-Level Workforce

Agency: The National Information Technology Innovation Center (NITIC)

Purpose of Grant: The purpose of this grant is to support the development of an AI-assisted cybersecurity training environment that enhances technician-level workforce preparation through hands-on learning, emerging technology integration, and the creation of shareable educational resources.

College Administrators: Yavuz Guner

College Contribution: \$0

Award Amount: \$10,000

Title: AI + Work Based Learning Design Challenge Initiative

Agency: Education Design Lab

Purpose of Grant: This initiative will support HCCC to co-design, implement, and scale AI-integrated WBL experiences in partnership with employers, leveraging the Riipen platform and the Lab's human-centered design Methodology.

College Administrators: Lori Margolin

College Contribution: \$0

Award Amount: \$10,000

Introduced by: Edward DeFazio

Seconded by: Stacy Gemma

6 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-18:

1. Resolution Authorizing the Execution of the Second Amendment to the Amended and Restated Lease with the Jersey City Redevelopment Agency for Property Located at 68-74 Sip Avenue (Block 9501, Lot 21); 150-164 Sip Avenue; and 28 Tonnelle Avenue (Block 10602, Lots 10, 11, 12, 13, 14, 15 and 16), Jersey City, New Jersey.
2. Resolution Approving Architectural and Engineering Services On-Call List.
3. Resolution Authorizing Purchase of Furniture for the Center for Student Success (OMNIA Partners).
4. Resolution Authorizing Purchase of Furniture for the Center for Student Success (ESCNJ).
5. Resolution Authorizing Purchase of Furniture for the Center for Student Success (State Contract).
6. Resolution Authorizing Award of Athletic Training Services.
7. Resolution Authorizing Purchase of Advanced Email Security Protection Software.
8. Authorizing Purchase of an Anti-Fraud Platform.
9. Resolution Authorizing Renewal of Smart Net Maintenance and Technical Support.
10. Resolution Authorizing Renewal of Citrix Virtual Apps and Desktop Software License.
11. Resolution Authorizing Renewal of Adobe Licenses.

12. Resolution Authorizing Renewal for Monthly Parking with Square Parking LLC.
13. Resolution Authorizing Renewal of Monthly Parking at Vroom Street Church.
14. Resolution Authorizing Renewal of Digital Advertisement Services.
15. Resolution Authorizing Award of Audit Contract for Fiscal Year 2026.
16. Resolution Authorizing Renewal of New Jersey Council of County Colleges Membership.
17. Resolution Authorizing Renewal of Purchasing Bid Threshold for Fiscal Year 2027.
18. Hudson County Community College and Philadelphia Indemnity Insurance Company Settlement

Introduced by: Harold Stahl

Seconded by: Frances Teabout

6 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-10:

1. RETIREMENTS

<i>First Name</i>	<i>Last Name</i>	<i>Title</i>	<i>Salary Grade</i>	<i>Effective Date</i>
Miryam	Hernandez	Accounts Receivable	105	July 21, 2026
Linda	Miller	Associate Professor	OG2	September 1, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend the Board of Trustees approve the Retirements listed above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

<i>First Name</i>	<i>Last Name</i>	<i>Title</i>	<i>Salary Grade</i>	<i>Effective Date</i>
Joyce	Alvarez	Coordinator II	105	June 26, 2026
Junwen	Liu	Academic Counselor	113	August 6, 2026
Aaron	Patel	Support Analyst	106	June 30, 2026
Kevin	Shah	Support Analyst	106	June 30, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations listed above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Shawn	Bragg	Associate Director, Athletics	115	September 1, 2026	\$ 87,000
Ayush	Patel	Support Analyst, Information Technology Services	111	August 16, 2026	\$ 53,757
Rutvik	Patel	Support Analyst, Information Technology Services	111	August 16, 2026	\$ 53,757
Alexandra	Ruiz	Academic Counselor, Hudson Scholars	113	August 16, 2026	\$ 64,800
Carlos	Serrano	Assistant Director, Nursing	Ungraded	August 16, 2026	\$ 115,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff listed above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Arnoush	Abedian	Financial Aid Assistant	105	August 16, 2026	February 15, 2027	\$ 41,657
Rosanna	Acosta	Student Success Coach, Shipyard Workforce Development and Training (Grant Funded)	110	August 16, 2026	April 30, 2027	\$ 55,000
Eman	Dasouky	Administrative Assistant, Facilities	108	August 16, 2026	February 27, 2027	\$ 47,162
Jose	Echeverria Vega	Program Manager, Shipyard Workforce Development and Training (Grant Funded)	113	August 16, 2027	April 30, 2027	\$ 65,000
Candice	Fernandez	Academic Counselor	113	July 1, 2026	June 30, 2027	\$ 60,129
Jasmine	Pascua	Equipment Manager (Grant Funded)	104	July 1, 2026	June 30, 2027	\$ 47,856
Sweta	Sanghavi	Purchasing Assistant, Finance	112	August 12, 2026	September 30, 2026	\$ 58,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff listed above as Personnel Recommendation Item No. 4*

5. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Geeti	Hussaini	Instructor, Nursing	INST	August 16, 2026	\$ 62,282
Julie	Kizershot	Instructor, Academic Foundations English	INST	August 16, 2026	\$ 72,282
Carol	Medina	Instructor, English as Second Language	INST	August 16, 2026	\$ 72,282
Michelle	Turnbull	Instructor, Academic Foundations English	INST	August 16, 2026	\$ 87,588
Samuel	Warnke	Instructor, English as Second Language	INST	August 16, 2026	\$ 74,932

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty listed above as Personnel Recommendation Item No. 5.*

6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Alaa	Abdallah	Instructor, Biology	INST	August 16, 2026	\$ 62,282
Nicolas	Barrios	Instructor, Exercise Science and Personal Fitness Training	INST	August 16, 2026	\$ 62,282
Sajid	Chaudhry	Instructor, Health Services and Sciences	INST	August 16, 2026	\$ 62,282
Maria	Daniel	Instructor, Criminal Justice	INST	August 16, 2026	\$ 62,282
Robert	Maurer	Instructor, Culinary Arts	INST	August 16, 2026	\$ 62,282
Paula	Pereira Hartmann	Instructor, Culinary Arts	INST	August 16, 2026	\$ 62,282
Shirley	Poliker	Instructor, Culinary Arts	INST	August 16, 2026	\$ 62,282

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH AUGUST 2027, AS NEEDED

First Name	Last Name	Office or School	Position Title	Original Position Start Date	Supervisor or Coordinator Name
Johana	Castellon	Academic Affairs	College Student Success Mentor	08/16/26	Pamela Bandyopadhyay
Jalissa	Daniel	Academic Affairs	College Student Success Mentor	08/16/26	Pamela Bandyopadhyay

Ashley	Nolasco	Academic Affairs	College Student Success Mentor	08/16/26	Pamela Bandyopadhyay
Neivi	Nunez	Academic Affairs	College Student Success Mentor	08/16/26	Pamela Bandyopadhyay
Janvi	Patel	Academic Affairs	College Student Success Mentor	08/16/26	Pamela Bandyopadhyay
Ivonne	Rimachi Martinez	Academic Affairs	College Student Success Mentor	08/16/26	Pamela Bandyopadhyay
Asia	Abazeid	Academic Support Services	Tutor	03/12/25	Kenny Fabara
Marwa	Abdelaziz	Academic Support Services	Tutor	10/9/24	Kenny Fabara
Marystella	Ahmed	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Marlenne	Andalia	Academic Support Services	Tutor	08/16/23	Kenny Fabara
Lisa	Bellan Boyer	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Faiza	Boudib	Academic Support Services	Tutor	11/20/25	Kenny Fabara
Phill	Carrillo	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Miguel	Cruz	Academic Support Services	Tutor	01/22/25	Kenny Fabara
Omnia	Daoud	Academic Support Services	Tutor	11/26/25	Kenny Fabara
Elissa	D'Aries	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Anthony	Davenport	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Natasha	Digenio	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Dalila	Djerroud	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Tahar	Dob	Academic Support Services	Tutor	08/1/22	Kenny Fabara
Connor	Dolan	Academic Support Services	Tutor	10/17/25	Kenny Fabara
Ernesto	Grassi	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Rose	Grimaldi	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Gabriela	Hoffman	Academic Support Services	Tutor	04/22/24	Kenny Fabara
Madelyn	Hoffman	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Fnu	Isra	Academic Support Services	Tutor	09/17/25	Kenny Fabara
Athar	Javaid	Academic Support Services	Tutor	01/01/23	Kenny Fabara
Farhan	Khan	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Farhan	Khan	Academic Support Services	Academic Coach	08/13/25	Kenny Fabara
Michael	Lago	Academic Support Services	Tutor	01/04/24	Kenny Fabara
Stev	Lewis	Academic Support Services	Tutor	08/01/22	Kenny Fabara

Stev	Lewis	Academic Support Services	Academic Coach	08/13/25	Kenny Fabara
Nelson	Lovera Aquino	Academic Support Services	Tutor	10/12/22	Kenny Fabara
Gabriel	Manaois	Academic Support Services	Tutor	01/25/24	Kenny Fabara
Matthew	McClintock	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Frances	Melendez	Academic Support Services	Tutor	08/13/25	Kenny Fabara
Frances	Melendez	Academic Support Services	Academic Coach	10/9/24	Kenny Fabara
Hector	Mota	Academic Support Services	Tutor	10/15/25	Kenny Fabara
Olivia	Na	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Olivia	Na	Academic Support Services	Academic Coach	08/13/25	Kenny Fabara
Soumeya	Nasri	Academic Support Services	Tutor	01/22/25	Kenny Fabara
Cristina	Negron	Academic Support Services	Tutor	02/11/26	Kenny Fabara
Sebastian	Oberholtzer	Academic Support Services	Tutor	10/22/24	Kenny Fabara
Dimarie	Pagan	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Dimarie	Pagan	Academic Support Services	Academic Coach	10/12/22	Kenny Fabara
Saedel	Pensoy	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Laura	Robertson	Academic Support Services	Tutor	08/12/26	Kenny Fabara
Laura	Robertson	Academic Support Services	Academic Coach	08/12/25	Kenny Fabara
Arianna	Rodriguez	Academic Support Services	Tutor	09/17/25	Kenny Fabara
Mars	Rodriguez	Academic Support Services	Tutor	08/13/25	Kenny Fabara
Jules	Rose	Academic Support Services	Tutor	01/22/25	Kenny Fabara
Heba	Salem	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Carmine	Salerno	Academic Support Services	Tutor	04/12/23	Kenny Fabara
Marco	Scherillo	Academic Support Services	Tutor	08/09/23	Kenny Fabara
Regina	Sevilla	Academic Support Services	Tutor	08/10/22	Kenny Fabara
Saeede	Shojaee	Academic Support Services	Tutor	10/15/25	Kenny Fabara
Sawsan	Sider	Academic Support Services	Tutor	04/22/24	Kenny Fabara
Maria	Soliman	Academic Support Services	Tutor	02/05/24	Kenny Fabara
Selena	Suarez	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Selena	Suarez	Academic Support Services	Academic Coach	09/16/22	Kenny Fabara

Frederick	Taffy	Academic Support Services	Tutor	10/15/25	Kenny Fabara
Sandra	Valezola	Academic Support Services	Tutor	08/01/22	Kenny Fabara
Marolla	Youakim	Academic Support Services	Tutor	01/18/23	Kenny Fabara
Marolla	Youakim	Academic Support Services	Academic Coach	08/09/23	Kenny Fabara
Shelly	Naz	Center for Online Learning	Instructional Technologist	08/14/24	Callie Martin
Alex	Benitez	Customer Service	Customer Service Assistant	10/11/17	Frederick Medina
Martine	Cadet	Continuing Education and Workforce Development	Instructor	05/10/23	Anita Belle
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	Instructor	09/14/22	Samaya Yashayeva
Cynthia	Carrero	Continuing Education and Workforce Development	Instructor	09/17/25	Samaya Yashayeva
Ana	Chkheidze	Continuing Education and Workforce Development	Instructor	09/11/24	Chastity Farrell
Mariam	Elkholy	Continuing Education and Workforce Development	Instructor	09/30/22	Chastity Farrell
Larry	Goodin	Continuing Education and Workforce Development	Academic Coach	07/01/26	Maritza Reyes
Joseph	Guerrero	Continuing Education and Workforce Development	Instructor	09/17/25	Jaime Pardo
Joseph	Konopka	Continuing Education and Workforce Development	Instructor	08/16/26	Jaime Pardo
Luciana	Lew	Continuing Education and Workforce Development	Instructor	09/17/25	Jaime Pardo
Juan Diego	Roque	Continuing Education and Workforce Development	Instructor	08/16/26	Anita Belle
Sofia	Rosa	Continuing Education and Workforce Development	Instructor	08/16/26	Jaine Pardo
Katherine	Sorto	Continuing Education and Workforce	Instructor	05/03/25	Chastity Farrell

		Development			
Liana	Tabatadze	Continuing Education and Workforce Development	Instructor	09/13/23	Chastity Farrell
Eman	Dasouky	Facilities	Office Assistant	07/01/26	Gilma Acosta
Amelvis	Villafane	Hudson Helps Resource Center	Food Pantry Manager	08/16/26	Katherine Morales
Obniece	Walker	Hudson Helps Resource Center	Food Pantry Manager	10/01/24	Katherine Morales
Chirag	Patel	Information Technology Services	Instructional Lab Assistant	09/18/25	Diana Perez
Faith	Larusso	Institutional Engagement and Excellence	Reader	08/16/26	Karine Davis
Andrely	Santana Acosta	Institutional Engagement and Excellence	Reader	08/16/26	Karine Davis
Heather	Anderson	Nursing and Health Professions	Skills Lab Tutor	03/22/24	Lori Byrd
Shanta	Carter	Nursing and Health Professions	Skills Lab Tutor	06/06/24	Lori Byrd
Taryne	Castell	Nursing and Health Professions	Skills Lab Tutor	03/12/25	Lori Byrd
Kenneth	Castro	Nursing and Health Professions	Skills Lab Tutor	01/22/25	Lori Byrd
Anabela	Cunha Almeida	Nursing and Health Professions	Skills Lab Tutor	10/23/23	Lori Byrd
Carol	Fasano	Nursing and Health Professions	Skills Lab Tutor	01/09/23	Lori Byrd
Rebecca	Hayles	Nursing and Health Professions	Skills Lab Tutor	09/23/25	Lori Byrd
LaTonja	Jennings	Nursing and Health Professions	Office Assistant	01/27/25	Lori Byrd
Sharmaine	Judge	Nursing and Health Professions	Office Assistant	01/27/25	Lori Byrd
Susan	Lipyanka	Nursing and Health Professions	Skills Lab Tutor	08/13/25	Lori Byrd
Stanley	Parrales	Nursing and Health Professions	Skills Lab Tutor	04/14/21	Lori Byrd
Natalie	Rosario	Nursing and Health Professions	Skills Lab Tutor	03/12/26	Lori Byrd
Marcela	Sanchez	Nursing and Health Professions	Skills Lab Tutor	02/06/23	Lori Byrd

Dhrumi	Shah	Nursing and Health Professions	Office Assistant	01/23/24	Lori Byrd
Wan	Suazo	Nursing and Health Professions	Skills Lab Tutor	04/09/25	Lori Byrd
Tecianna	Velazquez	Nursing and Health Professions	Skills Lab Tutor	09/11/24	Lori Byrd
Dale	Chandler	Student Life and Leadership	Student Center Information Desk	06/02/25	Veronica Gerosimo
Ysabelle	Flojo	Student Life and Leadership	Event Assistant	03/03/26	Angela Tuzzo
Yadhira	Moranchel	Student Life and Leadership	Event Assistant	06/02/25	Keischa Taylor

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff listed above as Personnel Recommendation Item No. 7.

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Mizael	Becerra	Humanities and Social Sciences
Amy	Bernboim	Humanities and Social Sciences
Alexandra	D'Andrea	Humanities and Social Sciences
Aya	Daoud	Humanities and Social Sciences
Christine	Donnelly	Humanities and Social Sciences
Hanan	Ebrahim	Humanities and Social Sciences
Simone	Estefanos	Humanities and Social Sciences
Catalina	Florescu	Humanities and Social Sciences
Miranda	Friedman	Humanities and Social Sciences
Emily	Greenberg	Humanities and Social Sciences
Adriana	Harts	Humanities and Social Sciences
Elizabeth	Ibarra	Humanities and Social Sciences
Vanessa	Jean Louis	Humanities and Social Sciences
Robert	Kim	Humanities and Social Sciences
Sampson	Mapp	Humanities and Social Sciences
Najia	Mjahad	Humanities and Social Sciences
Zaid	O'Neal	Humanities and Social Sciences
Stony	Pak	Humanities and Social Sciences

Christopher	Rengel	Humanities and Social Sciences
Laura	Rizzo	Humanities and Social Sciences
Dilani	Samarathunga	Humanities and Social Sciences
Sukeena	Stephens	Humanities and Social Sciences
Katrina de Veyra	Thomas	Humanities and Social Sciences
Joel	Tillman	Humanities and Social Sciences
Sheila	Wilson	Humanities and Social Sciences
Cleopatra	Wingard	Humanities and Social Sciences
Brian	Wolpert	Humanities and Social Sciences
Kareema	Boone	Nursing and Health Professions
Xanilyn	Red	Nursing and Health Professions
Alex	Talerica	Nursing and Health Professions
Emmanuel	Tadonkeng	Science, Technology, Engineering and Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No.8.*

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Associate Vice President for Institutional Research and Planning	N/A	John Urgola	124	124	\$ 129,063	\$ 136,400 *	July 1, 2026

*Increase supported by internal and external equity metrics as discussed.

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

10. APPROVAL OF TRAVEL REQUESTS

Employee Name	Department	Conference/Event	Location	Travel Dates	Purpose
Christopher Cody	Academic Affairs	NYSPSA Annual Conference	Rochester, NY	09/25/26-09/26/26	Attendee
Christopher Conzen	Student Affairs	NACEP Annual Conference	Cleveland, OH	10/18/26-10/20/26	Presenter
Janine Nunez	Student Affairs	NECANN Trade Show	Atlantic City, NJ	09/17/26-09/19/26	Attendee

Darryl Jones	Academic Affairs	ACCT Leadership Congress	Chicago, IL	10/21/26-10/24/26	Attendee
Cristhian Altamirano	Student Affairs	HACU Enlace Mid-Level Leadership Program	Chula Vista, CA	10/29/26-11/3/26	Participant
Matthew LaBrake	Academic Affairs	AAC&U	Atlanta, GA	10/28/26-10/30/26	Presenter
Patricia Clay	Information Technology	AAC&U	Atlanta, GA	10/28/26-10/30/26	Presenter
Lisa Dougherty	President's Office	ACCT Leadership Congress	Chicago, IL	10/21/26-10/24/26	Attendee
Alexa Riano	President's Office	HACU Enlace Mid-Level Leadership Program	Chula Vista, CA	10/29/26-11/3/26	Participant
Jenny Henriquez	Academic Affairs	National Collegiate Honors Council	New Orleans, LA	11/11/26-11/14/26	Panel Member/Judge

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Travel Requests listed above as Personnel Recommendation Item No. 10.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-10.**

1) Retirement; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Approval of Full-time Faculty; 6) Approval of Temporary Full-time Faculty; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; 9) Modifications to Staffing Table; and 10) Approval of Travel Requests.

Introduced by: Harold Stahl

Seconded by: Edward DeFazio

6 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-11:

1. Resolution Authorizing Amended Agreement Between Hudson County Community College (HCCC) and Digital Promise Global.
2. Resolution Authorizing Policy on Academic Integrity.
3. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Beacon Christian Academy.
4. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and West New York Board of Education.
5. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Marion P. Thomas Charter School.
6. Resolution Authorizing Amended Agreement Between Hudson County Community College (HCCC) and Union City Board of Education.*
7. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Better Tomorrows.

8. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Community Supports Network (CSN).
9. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC).
10. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and College Board.
11. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and New Jersey Institute of Technology (NJIT).

Introduced by: Stacy Gemma
Seconded by: Frances Teabout

*Chair Jeanette Peña Abstained from Resolution # 6

6 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS

1. Resolution Authorizing Award of Presidential Search Firm Contract

Introduced by Stacy Gemma
Seconded by: Jeanette Peña

6 Ayes.....0 Nays

Resolutions Adopted

IV. CLOSED SESSION – None

XI. ADJOURNMENT at 5:40 p.m.

Introduced by Stacy Gemma
Seconded by: Jeanette Peña

6 Ayes.....0 Nays

Resolutions Adopted

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Purchase of Furniture for the Center for Student Success (General Services Administration)

WHEREAS, Hudson County Community College ("College") needs to purchase furniture for the Center for Student Success including all labor and delivery costs ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9 (b), New Jersey county colleges may purchase goods, services, and equipment through Federal Supply Schedules of the General Services Administration ("GSA") or other federal programs without advertising for public bids; and,

WHEREAS, Commercial Furniture Interiors, an authorized dealer under GSA has quoted a price for the Services at a cost not to exceed \$178,077; and,

WHEREAS, the cost of the Services will be funded from Chapter 12 funds; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Commercial Furniture Interiors of Mountainside, New Jersey, to provide the Services as described herein at a cost not to exceed \$178,077.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Awarding HVAC Contract Maintenance and Repairs

WHEREAS, on August 26, 2026, Hudson College Community College ("College") held a public bid opening for a contract for HVAC Systems maintenance and repairs on a time and materials basis("Services"); and,

WHEREAS, bidders were required to bid no less than the prevailing wage for various categories of workers, and to provide a percentage mark-up for materials and supplies; and,

WHEREAS, the College received the following bid at the public bid opening:

<u>Vendor</u>	<u>Location</u>	<u>Estimated Labor Cost</u>	<u>Materials and Supplies</u>	<u>Total Cost</u>
Automated Building Controls, Inc.	Neptune, NJ	\$175 per hour	\$220,000	\$625,000

WHEREAS, the College has determined Automated Building Controls, Inc. to be the lowest responsible bidder; and,

WHEREAS, the term for the Services is two (2) years with an option to renew for three (3) years at the same rate at the end of the initial term; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community

College award a contract for the Services from Automated Building Controls, Inc. of Neptune, New Jersey as described herein at a cost not to exceed \$625,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution, including authorizing College Counsel to prepare the contract for the Services.

3. Resolution Awarding Contract for Electrical Services and Installations

WHEREAS, on August 26, 2026, Hudson County Community College ("College") held a public bid opening for a contract for electrical services and installations on a time and material basis ("Services"); and,

WHEREAS, bidders were required to bid no less than the prevailing wage for various categories of electrical workers, and to provide a percentage mark-up for materials and supplies; and,

WHEREAS, bidders were also required to bid on wages for emergency and overtime electrical work; and,

WHEREAS, the College received the following bids at the public bid opening:

<u>Bidder</u>	<u>Location</u>	<u>Total Base Bid</u>
Avatar Tech LLC	Newark, NJ	\$288,000
Sal Electric Co., Inc.	Jersey City, NJ	\$238,565

WHEREAS, the College has determined Sal Electric Co., Inc. to be the lowest responsible bidder; and,

WHEREAS, the term for the Services is two (2) years; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this contract award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services from Sal Electric Co., Inc. of Jersey City, New Jersey as described herein at a cost not to exceed \$238,565.

BE IT FURTHER RESOLVED that the Administration is authorized to take all steps necessary to effectuate the terms of this resolution, including authorizing College Counsel to prepare the contract for the Services.

4. Resolution Authorizing Installation of Internet Services

WHEREAS, Hudson County Community College ("College") needs to install and enable Dark Fiber for the Center for Student Success at 14 Enos Place ("Services") for network access and internet services for instructional and administrative purposes; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, NJEdge.net ("NJEdge") (part of the NJ VALE Consortium) submitted a proposal to provide the Services at a cost not to exceed \$60,000; and,

WHEREAS, the cost of the Services will be funded from Chapter 12 funds; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to NJEdge.net of Newark, New Jersey to install and enable Dark Fiber as described herein at a cost not to exceed \$60,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Renewal of Subscription Services for Gabert Library

WHEREAS, Hudson County Community ("College") needs to support student success and student research by providing access to print and online journal subscription articles ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through a New Jersey approved cooperative; and,

WHEREAS, VALE/NJEdge (part of NJ VALE Consortium) will provide the Services at a total cost not to exceed \$116,718, which represents a 3% increase from the prior year due to the addition of Ethnic Diversity Source, Humanities International Complete, and SocIndex with full text databases; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to VALE/NJEdge of Newark, New Jersey to provide the Services at a cost not to exceed \$116,718.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Payment of HVAC Emergency Repair Services

WHEREAS, Hudson County Community College ("College") needed to procure the services of a vendor on an immediate basis to repair HVAC systems throughout the Jersey City and North Hudson campuses to ensure a safe and healthy environment for students and employees ("Emergency Work"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.6, the College may award a contract without public advertising for bids when an emergency affecting the health, safety, or welfare of occupants of college property requires the immediate delivery of the materials or supplies or the performance of the work; and ;

WHEREAS, Automated Building Controls ("ABC") is the approved vendor to provide HVAC repairs via the September 6, 2024 public bid; and,

WHEREAS, the cost of the Emergency Work caused the College to exceed the appropriation for the contract; and,

WHEREAS, the Services were performed in Fiscal Year 2026; and,

WHEREAS, the cost of the Services are funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend the payment for the Emergency Work;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize payment to Automated Building Controls of Neptune, New Jersey for the necessary HVAC repairs as described herein at a cost not to exceed \$281,125.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Payment of Food Equipment Repair Services

WHEREAS, Hudson County Community College ("College") needed to procure the services of a vendor on an immediate basis to repair various food service equipment in order to prevent the spoilage of large quantities of food ("Work"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A:25.5 (a) (7), the service was exempt from public bidding since the subject matter of the purchase related to food supplies and services; and,

WHEREAS, Jay-Hill Repairs ("Jay-Hill") is an approved vendor through the ESCNJ cooperative; and,

WHEREAS, the College needs approval to pay remaining invoices due to the Work exceeding the bid threshold; and,

WHEREAS, the Work was performed in Fiscal Year 2026; and,

WHEREAS, the cost of the Work is funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend the payment for the Work;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize payment to Jay-Hill Repairs of Fairfield, New Jersey for the Work as described herein at a cost not to exceed \$119,213.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Payment of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc.

WHEREAS, Hudson County Community College ("College") needed to purchase various specialty dairy, produce, and meat products, as well as other supplies necessary for the provision of food services for the Culinary Conference Center ("Supplies"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (7), the purchase of the Supplies is exempt from public bidding since the College may, without public advertisement, purchase food supplies and services; and,

WHEREAS, Baldor Specialty Foods, Inc. ("Baldor") is the current vendor providing the Supplies; and,

WHEREAS, the College needs approval to pay remaining invoices due to the cost of the Supplies exceeding the bid threshold; and,

WHEREAS, the Supplies were provided in Fiscal Year 2026; and,

WHEREAS, the cost of the Supplies are funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend the payment for the Supplies;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize payment to Baldor Specialty Foods, Inc. of Bronx, New York for the necessary Supplies as described herein at a cost not to exceed \$80,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing North Hudson Higher Education Center Condominium Lease Extension with the County of Hudson

WHEREAS, Hudson County Community College ("College") and the County of Hudson ("County") are parties to a lease ("Lease") whereby the College leases from the County approximately 3,220 square feet located on the 7th

Floor of the North Hudson Higher Education Center Condominium located at Kennedy Boulevard and 48th Street, Union City, New Jersey with the County of Hudson) ("Premises"); and,

WHEREAS, the parties desire to extend the Lease of the Premises until December 31, 2030 at a cost of \$7,209 per month; and,

WHEREAS, the Board of Trustees of Hudson County Community College has determined that it is in the best interests of the College and in conformance with the College's long range plans extend the Lease for the Premises; and,

WHEREAS, the cost of the Lease extension will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this lease extension;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the College to enter into a lease extension with County of Hudson of Jersey City, New Jersey for the Premises as described herein at a cost not to exceed \$7,209 per month.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Sale of Personal Property

WHEREAS, Hudson County Community College ("College") owns personal property in the category of transportation that is no longer needed for College purposes; and,

WHEREAS, the estimated fair market value of all of the property is less than the College's bid threshold; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.27, the College may sell personal property no longer needed for College purposes at private sale since the estimated value of property is less than the College's bid threshold; and,

WHEREAS, GovDeals.com has provided a proposal to sell the property through the Sourcewell National Cooperative, with the amount of the contract anticipated to be less than 20% of the College's bid threshold; and,

WHEREAS, proceeds collected will be used to offset student aid expenses; and,

WHEREAS, the Administration and Finance Committee recommend sale of the personal property;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby authorize the sale of personal property through GovDeals.com as set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-10.**

1) Resolution Authorizing Purchase of Furniture for the Center for Student Success (General Services Administration); 2) Resolution Awarding HVAC Contract Maintenance and Repairs; 3) Resolution Awarding Contract for Electrical Services and Installations; 4) Resolution Authorizing Installation of Internet Services; 5) Resolution Authorizing Renewal of Subscription Services for Gabert Library; 6) Resolution Authorizing Payment of HVAC Emergency Repair Services; 7) Resolution Authorizing Payment of Food Equipment Repair Services; 8) Resolution Authorizing Payment of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc.; 9) Resolution Authorizing North Hudson Higher Education Center Condominium Lease Extension with the County of Hudson; and 10) Resolution Authorizing Sale of Personal Property.

INTRODUCED BY:Harold Stahl**SECONDED BY:**Stacy Gemma**DATE:**September 8, 2026

DeFazio, Edward

AYE

Gemma, Stacy

AYE

Kenny, Roberta

AYE

Lombardo, Vincent

AYE

Rodriguez, Silvia

AYE

Stahl, Harold

AYE

Santiago, Lissa

AYE

Teabout, Frances

ABSENT

Peña, Jeanette, Chair

AYE8 Aye 0 Nay*****RESOLUTION ADOPTED*****Alexa Riano
Signature of Recorder09/08/2026
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Arlene	Ganess	Senior Assistant Director, Student Engagement and Experience	114	September 4, 2026
Jaime	Pardo	Director, Continuing Education and Workforce Development	119	August 28, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignation listed above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Nairman	Ahmed	Academic Counselor, Hudson Scholars	113	September 16, 2026	\$ 63,500
Woosly	Calixte	Associate Director, Career and Transfer Pathways	115	September 16, 2026	\$ 86,000
Luisa	Carranza	Assistant Director, English as Second Language	113	August 16, 2026	\$ 62,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff listed above as Personnel Recommendation Item No. 2.*

3. AUTHORIZATION OF PART-TIME STAFF THROUGH SEPTEMBER 2027, AS NEEDED

First Name	Last Name	Office or School	Position Title	Supervisor or Coordinator Name
Ruth	Abadie	Advisement and Counseling	Academic Advisor	Belinda Austin
Sharon	Flowers	Advisement and Counseling	Academic Advisor	Marna Moezz
Neivi	Nunez	Advisement and Counseling	Office Assistant	Belinda Austin
Jessica	Dang	Business, Culinary Arts and Hospitality Management	Receiving Clerk	Ara Karakashian
Jhamali	Anderson	Business, Culinary Arts and Hospitality Management	Receiving Clerk	Ara Karakashian
Sarah	Abdel Azem	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Jairo	Borja	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	Anita Belle

Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Maria Carme	De Sagun	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Carlos	Fernandez Chinchilla	Continuing Education and Workforce Development	Academic Coach	Maritza Reyes
Isak	Gomez	Continuing Education and Workforce Development	PT Instructor	Anita Belle
Jayanth	Guduru	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Reda	Mastouri	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Maria	Nunez	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Francisco	Parra	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Erin	Taylor	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Calogero	Torretta	Continuing Education and Workforce Development	PT Instructor	Lori Margolin
Kieyeitha	Ward	Continuing Education and Workforce Development	PT Instructor	Samaya Yashayeva
Sara	Wolfe	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Steven	Wright	Continuing Education and Workforce Development	PT Instructor	Chastity Farrell
Veronica	Martinez	Financial Aid	Office Assistant	Sylvia Mendoza
Alani	Garcia	Hudson Helps Resource Center	Food Pantry Manager	Katherine Morales
Ashook	Persaud	Hudson Helps Resource Center	Front Desk Office Assistant	Katherine Morales

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff listed above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Emma	Dooley	Business, Culinary Arts and Hospitality Management
William	Jakubowski	Business, Culinary Arts and Hospitality Management
Seama	Singh	Business, Culinary Arts and Hospitality Management
Ramon	Aponte	Humanities and Social Sciences
Mariia	Dimitrieva	Humanities and Social Sciences
Atota	Kalkiyo	Humanities and Social Sciences
Gabriel	Henneman	Humanities and Social Sciences
Gracie	Le	Humanities and Social Sciences
Amber	Lee	Humanities and Social Sciences
Yijoo	Lee	Humanities and Social Sciences

Joseph	Loli	Humanities and Social Sciences
Jeffrey	Moore	Humanities and Social Sciences
Sue Min	Park	Humanities and Social Sciences
Svetlana	Saratchilova	Humanities and Social Sciences
Amy	Shi	Humanities and Social Sciences
Victor	Uszerowicz	Humanities and Social Sciences
Bia	Xinyu Lin	Humanities and Social Sciences
Melissa	Celik	Science, Technology, Engineering and Mathematics
Patricia	Clark Jeter	Science, Technology, Engineering and Mathematics
Mohammad	Matari	Science, Technology, Engineering and Mathematics

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No.4.

5. APPROVAL OF TRAVEL REQUESTS

<i>Employee Name</i>	<i>Department</i>	<i>Conference/Event</i>	<i>Travel Dates</i>	<i>Location</i>	<i>Purpose</i>	<i>Funding Source</i>
Amanda Velez	Academic Affairs/Center for Online Learning	HACU Annual Conference	10/30/26-11/03/26	California	Attendee	Operating Funds
Angela Tuzzo	Student Affairs and Enrollment	HACU Annual Conference	10/30/26-11/03/26	California	Attendee/Chaperone	Student Life Fees
Anita Belle	Continuing Education and Workforce Development	National Council for Workforce Education	10/19/26-10/23/26	California	Panelist/Moderator	Grant
Antonio Acevedo	Academic Affairs/Center for Online Learning	Oral History Association Annual Meeting	10/14/26-10/17/26	Oregon	Presenter/Speaker	Grant
Chris Cody	Academic Affairs	BHEF Faculty Innovation Fellowship Residency #1	09/23/26-09/25/26	District of Columbia	Participant	Operating Funds
Claudia Delgado	Academic Affairs	HACU Leadership Academy	10/29/26-11/03/26	California	Participant	Operating Funds
Emily Martinez Pena	Student Affairs and Enrollment	HACU Annual Conference	10/30/26-11/03/26	California	Student Attendee	Student Life Fees
Griselda Frane	Academic Affairs	2026 NLN EDUCATION SUMMIT	09/23/26-09/25/26	District of Columbia	Continuing Education Requirement	Operating Funds
Ilya Ashmyan	Business and Finance	Eastern Region Association Physical Plant Administrators	09/19/26-09/23/26	Rhode Island	Attendee Only	Operating Funds
Jenny Henriquez	Academic Affairs	National Collegiate Honors Council (NCHC) 2026 conference	11/11/26-11/14/26	Louisiana	Panelist	Operating Funds
Jihan Nakhla	Academic Affairs	AAMA American Association of Medical Assistance	09/14/26-09/17/26	Nevada	Accreditation Requirement	Operating Funds
Karen Galli	Academic Affairs	Two-Year College English Association Northeast	10/01/26-10/03/26	Pennsylvania	Presenter/Speaker	Operating Funds

Katy-Ann Blacker	Institutional Research and Planning	Connected26 - EAB Conference	10/26/26-10/28/26	Florida	Attendee	Operating Funds
Lori Margolin	Continuing Education and Workforce Development	GSETA 2026 - Navigating Workforce Changes	10/20/26-10/22/26	New Jersey	Grant Requirement	Grant
Lori Margolin	Continuing Education and Workforce Development	Data & Analytics Summit	09/29/26-09/30/26	Maryland	Grant Requirement	Grant
Lori Margolin	Continuing Education and Workforce Development	BHEF Fall 2026 Convening	10/07/26-10/09/26	Virginia	Attendee	Operating Funds
Michelle Palacio	Student Affairs and Enrollment	HACU 40th Annual Conference	10/30/26-11/03/26	California	Student Attendee	Student Life Fees
Nancy Saliba	Academic Affairs	2026 NLN EDUCATION SUMMIT	09/23/26-09/25/26	District of Columbia	Continuing Education Requirement	Operating Funds
Nicholas Mangal	Student Affairs and Enrollment	Connected26 - EAB Conference	10/26/26-10/28/26	Florida	Attendee	Operating Funds
Nicole Rimachi	Student Affairs and Enrollment	HACU 40th Annual Conference	10/30/26-11/03/26	California	Student Attendee	Student Life Fees
Raffi Manjikian	Academic Affairs	HACU Leadership Academy	10/30/26-11/03/26	California	Participant	Operating Funds
Sean Egan	Academic Affairs	Oral History Association Annual Meeting	10/14/26-10/17/26	Oregon	Presenter/ Speaker	Grant
Sirhan Abdullah	Academic Affairs	AAMA - American Association of Medical Assistance	09/14/26-09/17/26	Nevada	Accreditation Requirement	Operating Funds
Sovi Pujols	Academic Affairs	Two-Year College English Association Northeast (TYCA)	10/01/26-10/03/26	Pennsylvania	Presenter/ Speaker	Operating Funds
Sylvia Mendoza	Student Affairs and Enrollment	NJASFAA Fall Conference 2026 (NJ Association of Financial Aid Administrators)	11/03/26-11/06/26	New Jersey	Compliance or Required Training	Operating Funds
Yeurys Pujols	Institutional Engagement and Excellence	Hispanic Association of Colleges and Universities (HACU) 40th Annual Conference	10/30/26-11/02/26	California	Attendee	Operating Funds

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Travel Requests listed above as Personnel Recommendation Item No. 5.

6. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, Hudson County Community College (the “College”) and Employee #(0400148) have engaged in discussions to resolve matters related to the employee’s employment status;

WHEREAS, College administration and legal counsel have negotiated a Settlement Agreement and Release (the “Agreement”) with Employee #(0400148);

WHEREAS, the College has evaluated the matters giving rise to this Agreement and has concluded that resolution of such matters on the terms set forth in the Agreement is in the best interests of the College;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve the Settlement Agreement and Release between the College and Employee #(0400148);

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Chair of the Board of Trustees to take all necessary steps to effectuate the terms of this resolution.

BE IF FURTHER RESOLVED that the College's administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-5.**

1) Resignations; 3) Appointment of Full-time Staff; 3) Authorization of Part-time Staff, as Needed; 4) Appointment of New Hire Adjunct Instructors; 5) Approval of Travel Requests and 6) Resolution To Approve Settlement Agreement and Release.

INTRODUCED BY: _____ *Harold Stahl*

SECONDED BY: _____ *Lissa Santiago*

DATE: _____ *September 8, 2026*

DeFazio, Edward	_____ <i>AYE</i>
Gemma, Stacy	_____ <i>AYE</i>
Kenny, Roberta	_____ <i>AYE</i>
Lombardo, Vincent	_____ <i>AYE</i>
Rodriguez, Silvia	_____ <i>AYE</i>
Stahl, Harold	_____ <i>AYE</i>
Santiago, Lissa	_____ <i>AYE</i>
Teabout, Frances	_____ <i>ABSENT</i>
Peña, Jeanette, Chair	_____ <i>AYE</i>

*****RESOLUTION ADOPTED*****

Alexa Riano

Signature of Recorder

09/08/2026

Date

 8 Aye 0 Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

IX. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Association of Community College Trustees (ACCT) for the Workforce Futures Accelerator (WFA) Project

WHEREAS, Hudson County Community College ("College") provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to promote work-based learning opportunities for students in short-term workforce offerings; and,

WHEREAS, this is a strategic priority for the College; and,

WHEREAS, the College was selected to participate in the Association of Community College Trustees ("ACCT") Workforce Futures Accelerator ("WFA") Project; and,

WHEREAS, participation in the WFA Project will enhance the capacity of the College to integrate virtual, project-based learning with capacity to sustain and grow this pedagogy across multiple programs; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with ACCT for its participation in the WFA Project; and,

WHEREAS, the MOU will remain in effect for the term described in the MOU unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the approval of the MOU between Hudson County Community College and ACCT;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Memorandum of Understanding between Hudson County Community College and Association of Community College Trustees, effective upon approval.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and the Hudson County Department of Family Services and Reintegration for the Continued Delivery of the Academic and Workforce Pathways Program in Partnership with the Department of Corrections and Rehabilitation

WHEREAS, Hudson County Community College ("College") and the Hudson County Department of Family Services and Community Reintegration, in partnership with the Department of Corrections and Rehabilitation, propose to enter into an agreement to continue to deliver the Academic Workforce and Pathway Program to provide college credits to those housed in the Hudson County Correctional Center ("Program"); and,

WHEREAS, through the Program, the College can offer sixty certificate and degree programs to inmates, a program not found in any other county jail in New Jersey; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (b), the proposed agreement may be entered into between the parties without public advertising for bids; and,

WHEREAS, the proposed term of the agreement is for one (1) year; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the agreement between Hudson County Community College and the Hudson County Department of Family Services and Reintegration for the Program as described herein, effective October 1, 2026, pending adoption and approval by the Hudson County Board of Commissioners.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rising Tide Capital to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation ("GTI") Program through its School of Continuing Education and Workforce Development ("School of CEWD"); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, Rising Tide Capital has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding ("MOU") with Rising Tide Capital whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Rising Tide Capital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Rising Tide Capital, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The Firm Financial Group, LLC to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation ("GTI") Program through its School of Continuing Education and Workforce Development ("School of CEWD"); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, The Firm Financial Group, LLC has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding (“MOU”) with The Firm Financial Group, LLC whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and The Firm Financial Group, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and The Firm Financial Group, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Jersey City Economic Development Corporation to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation (“GTI”) Program through its School of Continuing Education and Workforce Development (“School of CEWD”); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, Jersey City Economic Development Corporation has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding (“MOU”) with Jersey City Economic Development Corporation whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Jersey City Economic Development Corporation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Jersey City Economic Development Corporation, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Waterfront Project to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation (“GTI”) Program through its School of Continuing Education and Workforce Development (“School of CEWD”); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, The Waterfront Project has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding ("MOU") with The Waterfront Project whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and The Waterfront Project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and The Waterfront Project, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Xcel Federal Credit Union to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation ("GTI") Program through its School of Continuing Education and Workforce Development ("School of CEWD"); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, Xcel Federal Credit Union has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding ("MOU") with Xcel Federal Credit Union whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Xcel Federal Credit Union;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Xcel Federal Credit Union, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Gotta Go Gaming to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation (“GTI”) Program through its School of Continuing Education and Workforce Development (“School of CEWD”); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, Gotta Go Gaming has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding (“MOU”) with Gotta Go Gaming whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Gotta Go Gaming;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Gotta Go Gaming, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Team Wilderness to Provide Supervised Internship Opportunities

WHEREAS Hudson County Community College offers the Gateway to Innovation (“GTI”) Program through its School of Continuing Education and Workforce Development (“School of CEWD”); and,

WHEREAS, students in the GTI Program benefit from the academic learning, professional skill development and workforce readiness that results from an internship experience; and,

WHEREAS, the School of CEWD requires partners through which its students can participate in an internship experiences; and,

WHEREAS, Team Wilderness has the capacity to meet the internship needs of the GTI Program; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding (“MOU”) with Team Wilderness whereby students enrolled in the GTI Program will be able to participate in internship experiences; and,

WHEREAS, this MOU will remain in effect one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Team Wilderness;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Team Wilderness, effective September 9, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Columbus State Community College for the National Information Technology Innovation Center

WHEREAS, Columbus State University ("Columbus State") is the recipient of National Science Foundation Award No. 2300188 entitles National Information Technology Innovation Center grant ("Grant"); and,

WHEREAS, pursuant to the terms of the Grant, Columbus State desires to enter into an agreement with Hudson County Community College ("College") under which College shall perform the deliverables described in the 2026 Innovation Project Proposal ("Services"); and,

WHEREAS, Columbus State shall pay the College \$10,000.00 for the Services provided under the Agreement; and,

WHEREAS, the term of the Agreement is September 1, 2026 through August 31, 2027 unless otherwise terminated by either party in accordance with the terms of the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of this Agreement between the College and Columbus State.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Columbus State University retroactive to September 1, 2026.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution to Approve the Hudson County Community College Alma Mater

WHEREAS, Hudson County Community College recognizes the importance of fostering institutional pride, tradition, and a shared sense of belonging among its students, alumni, faculty, staff, trustees, and the broader College community; and

WHEREAS, an Alma Mater serves as an enduring expression of an institution's identity, values, aspirations, and connection to its community; and

WHEREAS, composer and professor Margaret Schedel, while serving as an American Council on Education (ACE) Fellow at Hudson County Community College in Academic Year 2025-26, composed for the College as part of her Fellowship an original Alma Mater as a contribution to the College; and

WHEREAS, the composition reflects the spirit and character of Hudson County Community College and provides an opportunity to establish a meaningful tradition that can be shared by current and future generations of the College community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Hudson County Community College hereby approves the composition by Professor Margaret Schedel as the official Alma Mater of Hudson County Community College; and

BE IT FURTHER RESOLVED, authorizes the College to incorporate the Alma Mater into Commencement, Convocation, and other appropriate College ceremonies, events, publications, and institutional activities.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-11:**

1) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Association of Community College Trustees (ACCT) for the Workforce Futures Accelerator (WFA) Project; 2) Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and the Hudson County Department of Family Services and Community Reintegration for the Continued Delivery of the Academic and Workforce Pathways Program in Partnership with the Department of Corrections and Rehabilitation; 3) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rising Tide Capital to Provide Supervised Internship Opportunities; 4) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The Firm Financial Group, LLC to Provide Supervised Internship Opportunities; 5) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Jersey City Economic Development Corporation to Provide Supervised Internship Opportunities; 6) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Waterfront Project to Provide Supervised Internship Opportunities; 7) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Xcel Federal Credit Union to Provide Supervised Internship Opportunities; 8) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Gotta Go Gaming to Provide Supervised Internship Opportunities; 9) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Team Wilderness to Provide Supervised Internship Opportunities; 10) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Columbus State Community College for the National Information Technology Innovation Center; and, 11) Resolution to Approve the Hudson County Community College Alma Mater.

INTRODUCED BY:Silvia Rodriguez**SECONDED BY:**Roberta Kenny**DATE:**September 8, 2026

DeFazio, Edward
 Gemma, Stacy
 Kenny, Roberta
 Lombardo, Vincent
 Rodriguez, Silvia
 Stahl, Harold
 Santiago, Lissa
 Teabout, Frances
 Peña, Jeanette, Chair

AYEAYEAYEAYEAYEAYEAYEABSENTAYE8 Aye0 Nay*****RESOLUTION ADOPTED*****

Alexa Riano
 Signature of Recorder

09/08/2026
 Date

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

X. NEW BUSINESS

None

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 8, 2026

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the September 8, 2026 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____ Stacy Gemma

SECONDED BY: _____ Lissa Santiago

DATE: _____ September 8, 2026

DeFazio, Edward	_____ <u>AYE</u>
Gemma, Stacy	_____ <u>AYE</u>
Kenny, Roberta	_____ <u>AYE</u>
Lombardo, Vincent	_____ <u>AYE</u>
Rodriguez, Silvia	_____ <u>AYE</u>
Stahl, Harold	_____ <u>AYE</u>
Santiago, Lissa	_____ <u>AYE</u>
Teabout, Frances	_____ <u>ABSENT</u>
Peña, Jeanette, Chair	_____ <u>AYE</u>

____ 8 ____ Aye ____ 0 ____ Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

09/08/2026
Date