Office of the President 70 Sip Avenue Jersey City, New Jersey



Summary of Proceedings at the Meeting of the Board of Trustees May 10, 2011 5:00 p.m. The Culinary Conference Center Jersey City, New Jersey

Trustees present were: Karen A. Fahrenholz; James Fife; Dr. Glen Gabert (ex officio); Roberta Kenny; Joanne Kosakowski; Bakari Gerald Lee (Secretary/Treasurer); Aja Moore (Student Alumni Representative); William Netchert (Chairman); and Alfred Zampella.

Trustees not present were: Adrienne Sires, (Vice Chair) and Katia Stack

Call to order: The meeting was called to order by Chairman Netchert at 5:15 p.m.

Awards, Recognitions and Special Reports:

- Eric Friedman, Dean of Community Education presented a video on the Homeland Security program offered at Hudson County Community College
- Dr. Gabert reminded the Board that Dr. Antonio Flores, President and Chief Executive Officer of the Hispanic Association of Colleges and Universities would be the 2011 Commencement speaker. There will be close to 1000 students graduating at the May 26th commencement.

The trustees **approved the minutes** of their meeting of April 12, 2011.

The following actions were taken concerning **fiscal**, **administrative**, **lease and capital recommendations** brought forward by the Administration:

 The purchase of a Dell Storage Area Network was approved and awarded to Dell Marketing of Round Rock, TX at a total cost of \$41,334.97.

- The award of media services for billboard advertisements for FY12 was awarded to CBS Outdoor, Inc, of Fairfield, New Jersey in the amount of \$123,000. The design for the campaign will be provided by the College's Communications Department.
- The award of media services for transit advertisements for FY12 was awarded to Titan Worldwide of Fairfield, New Jersey in the amount of \$59,697.82.
- The purchase of e-books and print books for the library was approved in the amount of \$80,000 and awarded to Baker & Taylor, Inc. of Charlotte, North Carolina.
- The renewal of fiber contract for campus buildings connectivity with Johnston Communications of North Arlington, New Jersey was approved at a total cost of \$158,736 annually.
- The award of media services for cable television advertisements for FY12 was awarded to VIAMEDIA (FIOS) of Lexington, Kentucky in the amount of \$18,000.
- The award of media services for cable television advertisements for FY12 was awarded to Comcast Cable of Philadelphia, Pennsylvania in the amount of \$20,020.60.

The following actions were taken concerning **personnel recommendations** brought forward by the Administration:

- The resignation of a Project Manager, Datatel was accepted.
- The appointments of a Counselor and Admissions Recruiter were approved.
- A Temporary Consultant Assignment to review the proposed new AS Health Services Program was approved.
- Persons were approved for inclusion on the list of those authorized for part-time employment.

The following action was taken concerning **new business** brought forward by the Administration:

 The Board approved the following recommendations: 1) 2011 HCCC Heritage Award be conferred upon Dr. Abegail Douglas-Johnson at the May 26, 2011 commencement ceremonies; and, 2) HCCC Tutorial Program be designated The Abegail Douglas-Johnson Academic Support Services Program. The meeting was adjourned at 5:30 p.m.

The minutes of the Board of Trustees, upon approval, are available in the College Library, the President's Office and on the College website.