

## HCCC Benefits for Part-time Employees

At HCCC, we value and appreciate all of our employees. We acknowledge the importance of providing a comprehensive benefits package. Below is a brief glance of the HCCC benefits, perks, and discounts offered.

### NJ Paid Sick Leave

- Part-time employees earn *1 hour* of earned sick leave for *every 30 hours* worked.
- Sick leave accrual is up to 40 hours each year.
- Sick leave is accrued beginning with the official start date, however, employees may *start using it after the 120<sup>th</sup> day of work*.

### Commuter Benefit Plan – Benefits Resources Inc.

- Commuter benefits allow employees to pay for certain workplace commuting expenses, including mass transit and parking, on a tax-free basis through payroll deductions.
- Eligibility is based on *minimum of 20 hours worked per week*.
- For more information, visit: <https://www.benefitresource.com/participants/commuter-benefit-plan-cbp/>

### Employee Assistance Program

- Free mental health services, employee webinar trainings & helpful resource
- Support Line: (833) 848-1764 or visit: [eap.ndbh.com](http://eap.ndbh.com)
- **Company code:** HCCC **Password:** Guest

### Voluntary 403b Plan – Savings for Retirement

- Enrollment in NJ State Additional Contributions Tax-Sheltered (ACTS) program
- Choice of six carriers
- Eligibility is based on a minimum of 20 hours worked per week.

### HCCC Employee Perks

- Employee Discount Marketplace through *WorkingAdvantage*
- Auto & Home Insurance Employee discounts
  - Liberty Mutual
  - NJM

**If you have any questions, please do not hesitate to reach out to the Office of Human Resources**

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