

Information Technology Services

Support Phone: (201) 360-4310 Website: <u>https://www.hccc.edu/administration/its/index.html</u> Support Email: <u>itshelp@hccc.edu</u> Twitter: @HCCC_ITS

Step 3:

How to Configure Outlook on IOS

Step 1:

• Click on the App Store on your IOS device.



Step 2:

• Search for Microsoft Outlook and then click Get.

Note: You will need to enter your Apple credentials to install.







Step 4:

• Type in your HCCC email and then click Add Account.

Enter your work or personal email.

jsmith@hccc.edu

Add Account

Microsoft may email you about Outlook Mobile. You can unsubscribe at any time. Privacy Statement



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How to Configure Outlook on IOS

Step 5:

• Type in your HCCC email and portal credentials, and then click sign in. Then click continue.



Step 7:

• Click Skip and then you will be brought to your inbox.

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