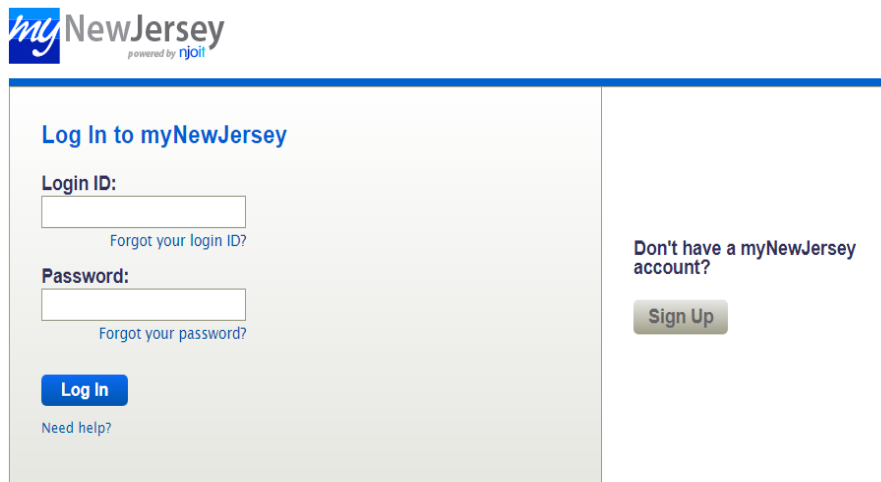# Protecting Your myNewJersey Accounts

Many of us use our work email address to log into the myNewJersey portal to access our paystubs via the Employee Self Service application, review pension information via MBOS, submit and approve timesheets via eCats, and conduct many other sensitive business and personal transactions. **The NJCCIC highly recommends all State employees enable MFA to protect their privacy and financial interests.**

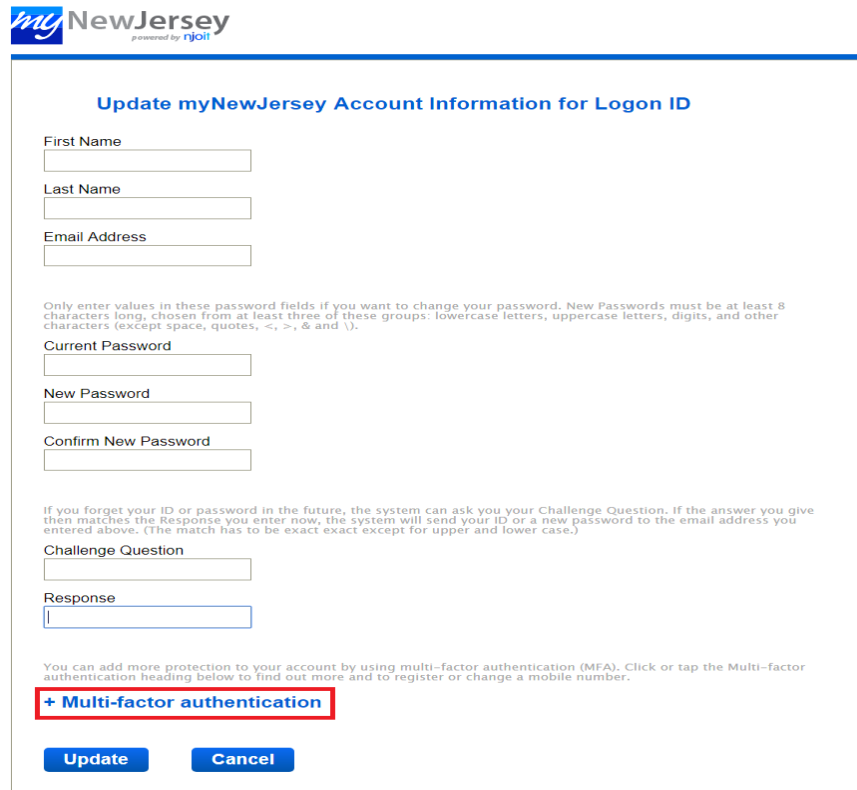**To enable MFA for your myNewJersey account, follow the steps below:**

- Log into myNewJersey using your **Login ID** and **Password**.

- Navigate to '**my account**' in the upper-right corner of the page.

- Select 'Multi-factor authentication' and check the 'Use multi-factor authentication on this account' option.

Update myNewJersey Account Information for Logon ID

First Name

Last Name

Email Address

Only enter values in these password fields if you want to change your password. New Passwords must be at least 8 characters long, chosen from at least three of these groups: lowercase letters, uppercase letters, digits, and other characters (except space, quotes, <, >, & and \).

Current Password

New Password

Confirm New Password

If you forget your ID or password in the future, the system can ask you your Challenge Question. If the answer you give then matches the Response you enter now, the system will send your ID or a new password to the email address you entered above. (The match has to be exact exact except for upper and lower case.)

Challenge Question

Response

You can add more protection to your account by using multi-factor authentication (MFA). Click or tap the Multi-factor authentication heading below to find out more and to register or change a mobile number.

+ Multi-factor authentication

Update   Cancel

- Enter your mobile phone number and click 'Send Code' to receive a verification code via text message.

- Enter the verification code received and select '**Update**.'

- After selecting '**Update**,' your account will now require MFA when logging in.