Webex Security

Similar to a physical open access meeting space, it is possible to have a person disrupt an event meant to bring people together. A rogue participant could potentially interrupt your Webex meeting by joining uninvited, harassing other participants, or sharing unsolicited content in what is called a Conference Bomb attack (Zoom Bombing). Your role as the host means you have a responsibility to protect your meeting participants from such disruptions.

What to do when you are being Conference Bombed

Hosts should know how to resolve an attack correctly. After the first instance of a Conference Bomb attack, the meeting host should:

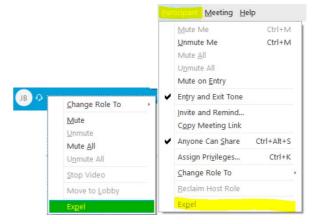
EXPEL THE USER

1. Open the Participants panel



click a participant's name.

2. Several options will appear, including Mute, Stop Video, and Expel. Click **Expel** to kick them out of the meeting. You can also click Expel under the Participants menu in the top menu bar.



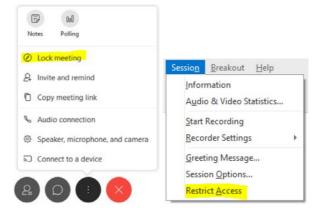
LOCK THE CONFERENCE

For Meetings and Events:

- 1. In the meeting controls click the ellipsis
- 2. Click Lock Meeting / Lock Event.

For Training sessions:

- 1. Click on the Session menu on the top menu bar
- 2. Click Restrict Access





RESTRICT PARTICIPANT PRIVILEGES

- 1. In the **Participant** menu on the top menu bar
 - deselect Anyone can share
 - select **Mute all** and **Mute on Entry.**

- 2. In **Participant** menu > **Assign Privileges**, deselect the options that allow participants to
 - Chat with **Other Participants / All** Attendees
 - Share Documents**
 - Send Video*
 - Control shared applications remotely

*Send Video is only available in Training. **Share document is only available in Training and Meetings.

icipant <mark> M</mark> eeting <u>H</u>	Help
<u>M</u> ute Me	Ctrl+M
<u>J</u> nmute Me	Ctrl+M
Mute <u>A</u> ll	
U <u>n</u> mute All	
Mute on <u>E</u> ntry	
Entry and Exit Tone	É
Invite and Remind.	
Copy Meeting Link	
Anyone Can Share	Ctrl+Alt+S
Assign Pri <u>v</u> ileges	Ctrl+K
<u>C</u> hange Role To	
Reclaim Host Role	
Expel	
icipant <u>M</u> eeting <u>H</u>	Help
<u>M</u> ute Me	Ctrl+M
Unmute Me	Ctrl+M
Mute <u>A</u> ll	
U <u>n</u> mute All	
Mute on Entry	
Entry and Exit Tone	
Invite and Remind.	
Copy Meeting Link	
Anyone Can Share	Ctrl+Alt+S
Assign Pri <u>v</u> ileges	Ctrl+K
<u>C</u> hange Role To	×
Reclaim Host Role	
Expel	
ing session	
Send video	Record the set
Control shared applications, browser, or desktop remotel	
munications	
Chat with:	Breakout session
Host Presenter	 Host Presenter
Panelists	Presenter
All attendees	All attendee



3. Click on the **View** menu on the top menu bar and deselect **Show participant video**

<u>Audio Participant Meeting</u>	Help
<u>Full</u> Screen	Alt+Enter
Thumbnails	
Rotate Page <u>L</u> eft	Ctrl+Shift+<
Rotate Page <u>R</u> ight	Ctrl+Shift+>
<u>Z</u> oom In	Ctrl++
Zoom <u>O</u> ut	Ctrl+-
Zoo <u>m</u> To	
Fit to <u>V</u> iewer	
Fit to <u>W</u> idth	Ctrl+Shift+W
Automatically Advance Pages	
Synchronize for All	Ctrl+Shift+\
<u>P</u> anels	
Show Participant Video	
Show or Hide Meeting Controls	Ctrl+Shift+C

You can then resume hosting your meeting, being cautious of further suspicious activity.

FURTHER ASSISTANCE

For further information or assistance, please contact ITS at itshelp@hccc.edu