



# **Practical Nursing Program**

## **Admission**

### ***Information Packet***

*July 2025*

**Hudson County Community College**  
Has full accreditation by the  
Commission on Higher Education Middle States Association  
Of Colleges and Universities  
Last Reaffirmation: 2019  
Next Self-Study Evaluation: 2027-2028



**The Practical Nursing Program is approved by the**  
New Jersey Board of Nursing  
124 Halsey Street, 6th Floor  
PO Box 45010  
Newark, New Jersey 07102  
(973) 504-6430  
**[www.state.nj.us/lps/ca/medical/nursing.html](http://www.state.nj.us/lps/ca/medical/nursing.html)**

## **Hudson County Community College Practical Nursing Program**

At HCCC, students will gain knowledge and experience in the art and science of nursing. Clinical experiences will occur across a variety of healthcare settings including hospitals, nursing homes, and home care agencies. Admission to the program is competitive and requires additional admission testing. The curriculum is challenging and requires dedication to studying and preparation both for class and clinical experiences. The education that one will receive at HCCC will assist the graduate to become a productive member of the nursing profession. The faculty and staff are eager and ready to work with students to encourage both personal and professional growth.



### **Contact Information:**

School of Nursing and Health Professions

870 Bergen Avenue – Suite 302

201-360-4338 or 201-360-4267

[healthprograms@hccc.edu](mailto:healthprograms@hccc.edu)

## **Program Objectives**

Upon completion of the Practical Nursing program, the graduate will:

1. Practice holistic nursing using human needs as a framework.
2. Implement caring interventions in a variety of settings based on the nursing process.
3. Communicate effectively with clients and members of the interdisciplinary health care team.
4. Act in a manner consistent with legal and ethical standards of practice.
5. Perform all learned nursing skills safely.
6. Meet the cultural/spiritual needs of a diverse population.
7. Value critical thinking in the decision-making process.
8. Assume responsibility for continuing professional and personal development.

## **Program Outcomes**

1. 90% of the graduates will pass the NCLEX- PN Examination on the first attempt.
2. 90% of those students admitted to the program, complete the program within the expected timeframe.
3. Within 9 months of passing the NCLEX-PN 75% of graduates will be employed as licensed Practical Nurses.
4. Within one year of graduation, 85% of responding graduates will express satisfaction with the program of study.
5. Within one year of employment, 85% of employers will express satisfaction with the graduate's performance.
6. Within three years of graduation, 85% of those graduates who enrolled in a RN Program will express satisfaction with the articulation process.

## Admission Requirements

HCCC maintains an open admission policy; any party who is 18 years of age or older with or without a high school diploma may be admitted. The application to the College and the application to the Practical Nursing Certificate Program are separate processes. Admission to HCCC does not guarantee admission to the Practical Nursing Program. Admission to this program is competitive. Information regarding health professions programs can be found on the [School of Nursing and Health Professions](#) webpage.

All applicants must submit the following items:

1. HCCC application
  - Official copy of High school transcript/diploma or GED
  - Official transcript of all college credit/transcript

\*Foreign students must have their transcript reviewed and accredited by a member agency of NACES credentialing. A list can be obtained from the office of Enrollment Services or downloaded from [www.naces.org/members.html](http://www.naces.org/members.html).
2. College Placement Test - Exit Academic Foundations and/or ESL
3. Complete the following three courses with a minimum G.P.A. of 2.5
  - ENG 101 - College Composition I
  - MAT 102 - Math for Health Sciences
  - Human Biology

\*These three courses **must** be completed **before** beginning the first nursing course. \*
4. Successful completion of the ATI-TEAS entrance exam. **TEST MUST BE COMPLETED IN PERSON.** <http://www.atitesting.com/teas/register>

### FOLLOWING PROGRAM ACCEPTANCE STUDENTS WILL REQUIRE:

Health screening  
Proof of health insurance  
CPR certification and  
Professional liability insurance  
Criminal background check and drug screen

## **Application Process**

- ✓ Complete the HCCC application. Apply online at:

<https://www.hccc.edu/admissions/applyinghccc/index.html>

- ✓ Complete the PN program application (attached).

<https://www.hccc.edu/programs-courses/resources/documents/practical-nursing-application-fillable.pdf>

- ✓ Schedule the ATI-TEAS.

- ✓ Students will receive a letter of acceptance through e-mail & posted mail.



## ENTRANCE EXAM

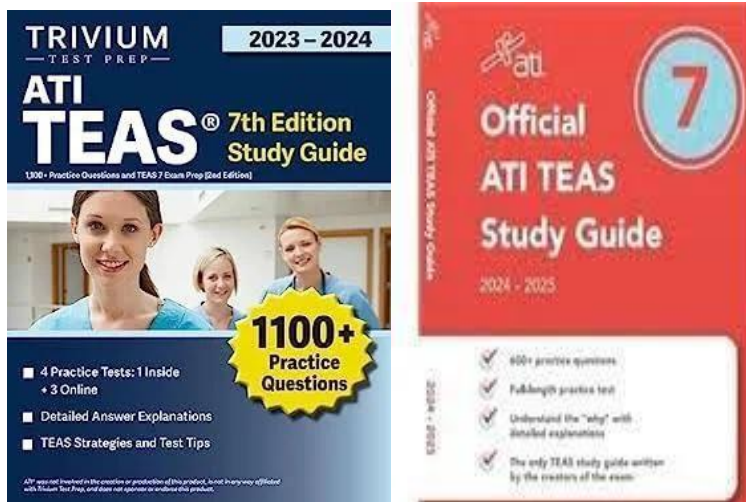
### ENTRANCE EXAM:

The Entrance Exam that is used for the Practical Nursing program is the ATI-TEAS or the NLN-PAX exam. The exam is comprised of four main areas: reading, English and language usage, mathematics, which includes basic calculations, word problems, and incorporates algebra, geometry, conversions, graphs, and applied mathematics; and the sciences, which examine general biology, chemistry, physics, and earth science.

A minimum score of 60% is required on each of the sections for the ATI-TEAS: (English and language usage, reading, math, and science).

A test guide is available for purchase thru the college bookstore or from published websites.

*The exam is a timed test. Students should prepare themselves and practice taking these tests. Books you may want to purchase to assist you in preparing for the admission test include the following:*



***TEAS TEST MUST BE DONE IN PERSON AND NOT REMOTELY OR ONLINE.***

## **TRANSFER CREDIT–COLLEGE COURSES**

An applicant who has completed college level courses from an accredited US college or university will be evaluated for up to 15 general education credits towards a certificate, provided the grade is C or better and, the credits meet the course requirements of the Hudson County Community College.

*For further information and transfer of credits from foreign institutions please refer to Hudson County Community College Catalog.*

## **TRANSFER CREDIT-NURSING COURSES**

Transfer of prior nursing credits beyond Practical Nursing I is not permissible.



## FUNCTIONAL REQUIREMENTS OF THE NURSING PROGRAM

In order for safe nursing practice to occur and for students to be qualified to participate in and complete the program a nursing student must be able to perform these essential functions. Listed below are the Essential Functions of a student nurse. Applicants need to be aware of these Essential Functions prior to acceptance. Students must be able to perform the essential functions with or without reasonable accommodations. It is the student's responsibility to notify the College of any disability impacting on his or her ability to perform the essential functions prior to entering the Nursing Program.

### ESSENTIAL FUNCTION PERFORMANCE REQUIREMENTS

<b>Ability to Use Senses</b>	Visual acuity with corrective lenses to identify color changes in skin, respiratory movement in patients; read fine print / writing on physicians' orders, monitors, equipment calibrations, measure medication in syringes, IV's, etc.
	Hearing ability with auditory aids to hear monitor alarms, emergency signals, call bells, telephone orders; to hear blood pressure, heart, lung and abdominal sounds with a stethoscope; to understand a normal speaking voice without viewing the speaker's face.
	Tactile ability to feel differences in skin temperature and to perform physical assessment.
<b>Motor Ability</b>	Physical ability to walk long distances, to stand for prolonged periods, to lift, move, and transfer patients / equipment of 20 lbs. or more, to maneuver in limited space, to perform CPR, to provide routine and emergency care, to have manual dexterity and feeling ability of the hands to insert tubes, prepare medications, and perform technical skills.
<b>Ability to Communicate</b>	Ability to communicate effectively in English in verbal and written form through interactions with patients, family, and healthcare members from a variety of social, emotional, cultural, and intellectual backgrounds; to write clearly and correctly on patient's record for legal documentation.
<b>Ability to Problem Solve</b>	Intellectual and conceptual ability to think critically in order to make decisions, which includes measuring, calculating, reasoning, analyzing, prioritizing and synthesizing data.
<b>Coping Abilities</b>	Ability to function safely under stress and adapt to changing clinical and patient situations.

### **Retention**

It is a focus of Hudson County Community college to assist the individual student to successfully complete their academic program. To this goal the nursing faculty will provide activities to enhance each student's opportunity for academic success. The following activities will be instituted:

- At the beginning of each semester, students will be informed of the resources available on campus (remedial/tutorial/technological).
- Each student will be assigned a nursing faculty advisor. The advisor will meet with his/her assigned students, at the beginning of the semester, to discuss concerns for the semester and to identify high risk students.
- Faculty office hours will be posted every semester.
- Following the first examination, any student who is unsuccessful will be required to meet with their faculty advisor who will assist them to identify problem areas and to develop strategies for success. This process will be ongoing throughout the semester.
- Students who are progressing successfully through their nursing program will meet with their faculty advisors at least twice a semester to enhance academic success.
- Course evaluations and semester retention rates will be studied and revisions to the curriculum and program policies will be implemented when warranted.
- Mandatory tutoring will be required for any student whose test grade is below 83. Students will arrange to meet with the Tutor as necessary to improve their grade.

## **Appeal Process**

The purpose of the Appeals Process is to settle individual complaints or grievances regarding academic or clinical issues related to nursing courses at Hudson County Community College. This process is intended to encourage resolution of a complaint at the earliest stage. When an informal resolution is not possible, the process provides for a formal review of a situation. No complaint will be honored unless the steps of the appeals policy are followed.

### **STEP 1**

The student should attempt to settle the discrepancy with the involved faculty member(s) by requesting a meeting no later than 3 contact days following the incident being appealed. (A contact day is a day when the student/instructor have class/clinical).

### **STEP 2**

If the complaint/grievance is unresolved, the student must submit a written statement to the Associate Dean within 3 days. The student should discuss the results of the first step and why the complaint/grievance remains unresolved. The Dean will meet with the student and involved faculty within 3 days after receiving the request. Following this meeting, if the complaint/grievance remains unresolved to the satisfaction of the student, the student may request a hearing by the Grievance Committee.

### **STEP 3**

To appear before the Grievance Committee the involved student must submit, to the Chairperson of the Grievance Committee, a written presentation of the problem that has occurred. This document must be submitted within 3 days of the meeting with the Dean. The Grievance Committee will schedule a hearing within 3 contact days of receiving the student's complaint.

### **Grievance Committee Members**

Chairperson: Nursing Program Director

Faculty Member

Elected Class Representative (2)

### **RECOMMENDED SEQUENCE OF COURSES**

<b>Course #</b>	<b>Course Title</b>	<b>Credits</b>
<b>Pre-requisites:</b> ENG 101	English Composition I	3
MAT 102	Math for Health Sciences	3
BIO 107	Human Biology	4
<b>First Semester</b> PNU 101	Practical Nursing- Fundamentals of Practice	6
PSY 101	Introduction to Psychology	3
<b>Second Semester</b> PNU 102	Practical Nursing-Clients with Alterations of Basics Needs	8
<b>Third Semester</b> PNU 201	Practical Nursing- Maternal Child Health	5
PNU 203	Role Transition	1
<b>Fourth Semester</b> PNU 202	Practical Nursing- Clients with Complex Needs	8
PNU 204	Practical Nursing Capstone	2

**Total Course Credits Required: 43**

The program consists of both in-person classes and lab/clinical practice. There are NO REMOTE or ONLINE classes for clinical courses. General education and science courses are available in person, online and remote. Nursing lecture classes are generally once weekly from 8:30am to 12:30pm. Lab/Clinical are once or twice weekly from 8:00am to 3:00pm. Both class and clinical days can change each semester due to clinical site availability.

## NURSING COURSE DESCRIPTIONS

### **PNU 101 Practical Nursing: Fundamentals of Practice**

**6 CR**

This introductory nursing course presents basic nursing concepts and skills. The focus is on wellness and disease prevention. Using Maslow's Hierarchy of Needs, concepts basic to physical, psychological, sociocultural, developmental, and spiritual needs are presented. Clinical experiences are provided in varied sites caring for adult and geriatrics clients. These sites include hospitals and nursing homes. Pre-requisites: ENG-101 and MAT-102

### **PNU 102 Practical Nursing: Nursing Clients with Alterations in Basic Needs**

**8 CR**

This course builds on the knowledge and skills learned in PNU 101. It will focus on acute health problems that occur in adults causing alterations in basic human needs. Mental health concepts and alterations will also be discussed. Clinical experiences are provided in varied sites.

Prerequisite: PNU-101

### **PNU 201 Practical Nursing: Maternal Child Health**

**5 CR**

This Nursing course builds on the knowledge and skills learned in PNU 101 and PNU 102. The course focuses on reproduction, childbearing, and child-rearing families. Clinical experiences are provided in varied clinical sites. Pre-requisite: PNU-102

### **PNU 202 Practical Nursing: Nursing Clients with Complex Needs**

**8 CR**

This course builds on the knowledge and skills learned in the first three nursing courses. It will focus on chronic and emergent health problems that occur in adults across the life span and cause alterations in basic human needs. Clinical experiences are provided at varied sites.

### **PNU 203 Practical Nursing: Role Transition**

**1 CR**

This course will focus on current trends and issues that impact nursing practices and health care delivery. Concepts related to role transition will be explored

### **PNU 204 Capstone**

**2 CR**

This course is a comprehensive synthesis of key practical nursing principles. Aligned with the NCLEX-PN blueprint, students review patient safety and content specific to medical/ surgical, maternal/child, and psychiatric nursing care. Clinical simulations and case studies reinforce concepts and focus on prioritization and delegation using multiple patient assignments. NCLEX-PN readiness exams, review, and test taking techniques are integrated to reinforce student learning. Concepts discussed during lecture are reinforced during the lab hours.

COURSE	DESCRIPTION	CREDITS	TUITION AND PER CREDIT FEES	LAB/CLINICAL FEE	TOTAL
<b>HUDSON COUNTY RESIDENTS</b>					
ENG 101	College Comp. I	3	753.17		753.17
MAT 102	Math for Health Science	3	753.17		753.17
BIO 107	Human Biology	4	994.68	38.00	1,032.68
PNU 101	Practical Nsg-Fund of Practice	6	1,477.69	1,500.00	2,977.69
PSY 101	Intro to Psychology	3	753.17		753.17
PNU 102	Nsg Clients/Basic Needs	8	1,960.70	1,800.00	3,760.70
PNU 201	Maternal Child Health	5	1,236.18	1,800.00	3,036.18
PNU 202	Nsg Clients/Complex Needs	8	1,960.70	1,800.00	3,760.70
PNU 203	Role Transition Seminar	1	270.16		270.16
PNU 204	Practical Nursing Capstone	2	511.67		511.67
	<b>TOTAL CREDITS AND COST</b>	<b>43</b>	<b>10,671.29</b>	<b>6,938.00</b>	<b>17,609.29</b>

**NON-RESIDENTS**

ENG 101	College Comp. I	3	1,266.17		1,266.17
MAT 102	Math for Health Science	3	1,266.17		1,266.17
BIO 107	Human Biology	4	1,678.68	38.00	1,716.68
PNU 101	Practical Nsg-Fund of Practice	6	2,503.69	1,500.00	4,003.69
PSY 101	Intro to Psychology	3	1,266.17		1,266.17
PNU 102	Nsg Clients/Basic Needs	8	3,328.70	1,800.00	5,128.70
PNU 201	Maternal Child Health	5	2,091.18	1,800.00	3,891.18
PNU 202	Nsg Clients/Complex Needs	8	3,328.70	1,800.00	5,128.70
PNU 203	Role Transition Seminar	1	441.16		441.16
PNU 204	Practical Nursing Capstone	2	853.67		853.67
	<b>TOTAL CREDITS AND COST</b>	<b>43</b>	<b>18,024.29</b>	<b>6,938.00</b>	<b>24,962.29</b>

Selected programs such as Nursing, Paramedic Science, Radiography, and Culinary Arts have additional fee schedules. Students should contact the program coordinators for further information.

email: [healthprograms@hccc.edu](mailto:healthprograms@hccc.edu)

Per April 2024 Board Approval, International/Out-of-State tuition rates have been eliminated.

**APPROXIMATE OUT-OF-POCKET FEES: (paid directly to vendors)**

TEAS-Exam:	\$115.00 per occurrence
Books:	\$600.00
Student Nurse Uniforms:	\$80.00 - \$100.00
Criminal Background	\$120.00 (includes drug screen)
Malpractice Insurance:	\$43.00 per year
Health Insurance:	Prices vary according to coverage.
Physical Examination:	Price varies according to provider

**Refund Policy**

The Student Accounts Office publishes the refund calendar prior to each registration period. Students should review the calendar when they register as dates vary by modality and term length.

Link to Students Account Refund Policy for 2025-2026: <https://www.hccc.edu/paying-for-college/tuition-fees/refund-policy.html>

## NJ BOARD OF NURSING REQUIREMENTS TO PRACTICE NURSING

At the conclusion of the nursing program, the graduate must apply for compact licensure by showing proof of the following items:

- ✓ **Education:** Graduate from a board-approved nursing program
- ✓ **License exam:** Pass the National Council Licensure Exam
- ✓ **Background check:** Pass a state and federal criminal background check with fingerprints
- ✓ **Citizenship:** Have a valid Social Security number and be a New Jersey resident
- ✓ **Criminal record:** Have no felony convictions and no misdemeanor convictions related to nursing



# HUDSON COUNTY COMMUNITY COLLEGE

## Practical Nursing Program Application

Please print clearly or type

APPLICANT INFORMATION											
Last Name				First				M.I	Date		
Street Address								Apartment/Unit #			
City				State				ZIP			
Phone				E-mail Address							
Semester Requested	Fall                      Spring			Student ID No.					GPA		
Are you currently attending HCCC ?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you attending another college?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you are not currently attending HCCC, have you applied?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?					
Have you ever been convicted of a felony or minor crime?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain					

EDUCATION									
High School					City/State				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College					City/State				
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College					City/State				

**COURSE WORK – HCCC CURRENT STUDENTS - Please attach an unofficial copy of your HCCC transcript showing courses completed and/or transferred.**

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge. If this application leads to enrollment, I understand that false or misleading information in my application may result in my dismissal from the Program.	
Signature	Date

**Return to:**

**School of Nursing and Health Professions – 870 Bergen Ave. Suite 302 –  
Jersey City, NJ. 07306 Or email- [healthprograms@hccc.edu](mailto:healthprograms@hccc.edu)**