

HCCC Fall 2023 Syllabus
ESL Writing II & Grammar for Writing II
ESL 022/032 – 03

Pre-requisite: ESL 021/031 or placement testing

Instructor: ESL Office: Email:

SILENCE CELL PHONES BEFORE CLASS BEGINS

During tests, cell phones and other electronic devices must be placed on the professor's desk. That includes SMART watches.

COLLEGE CLOSING OR OTHER EMERGENCIES

Make sure you are registered for the **Connect Ed Emergency Alert System** from the first day of class. Register at www.hccc.edu/emergency. This system will inform you anytime the College must close due to bad weather or other circumstances.

COURSE DESCRIPTION:

ESL Writing II (022) and *ESL Grammar for Writing II* (032) are integrated Writing and Grammar courses that build on the writing and grammar skills students acquired in ESL 021 and ESL 031 or demonstrated by achieving a Level 2 placement on the HCCC Writing and Grammar Placement Tests. In these courses, students learn how to write well-organized, multi-paragraph essays with clear topics and supporting ideas. They write descriptive, narrative, and comparison/ contrast essays describing meaningful people, places, and events from their own lives. They learn how to choose appropriate topics in response to a prompt, how to keep their essays focused on their chosen topics, and how to develop their ideas through examples, facts, and anecdotes.

Grammar structures are presented and practiced in the context of essay assignments. The main verb tenses covered are simple present, simple past, present continuous, past continuous, and present perfect. Essay format and proper mechanics are also covered. Students improve their ability to use English grammar by analyzing and correcting their own errors. Students must participate in group reading and discussion of their essays and keep a folder of their work. They are expected to write multiple drafts of each essay and to improve upon their first drafts by incorporating teacher and peer feedback.

REQUIRED TEXTBOOKS

Students may purchase the required books through the HCCC bookstore, directly from the publisher, or from other sources. The Publishers offer discounts for students who order directly.



Order online through the HCCC bookstore: <https://www.bkstr.com/hudsoncountycstore/shop/textbooks-and-course-materials>

Students may also go to the HCCC bookstore in person at 162 Sip Ave. in Jersey City or 4800 Kennedy Blvd. in Union City.

1. ***Longman Academic Writing Series 3*** (Pearson)

Student Book with the Pearson Practice English App & Digital Resources Level 3

ISBN: 9780136838531. For discount, order here: http://vig.pearsoned.com/store/product/1,1207,store-14563_isbn-0136838537,00.html

2. ***Grammar Sense 2E Student Book 2 Pack*** (Oxford)

ISBN: 9780194489133. For discount, call the publisher at 800-451-7556.

3. ***The Longman Dictionary of American English, 5th Ed.,***

ISBN 9781447948100. For discount, order here: http://vig.pearsoned.com/store/product/1,1207,store-14563_isbn-1447948106,00.html

4. Bilingual **Paper** Dictionary: English + Student's Native Language. Students may use bilingual dictionaries of their choice, but they must be print (not electronic).

STUDENT LEARNING OUTCOMES/OBJECTIVES

After successfully completing these courses, students will be able to:

- Write well-developed, multi-paragraph narrative, descriptive and comparison/contrast essays in response to a prompt.
- Write essays that demonstrate the rhetorical and grammatical competencies outlined in the *Writing Descriptor for entry into ESL Level 3*.

Course Assessment:

To pass these courses, students must satisfy the course requirements for attendance, homework, quizzes and tests. Additionally, they must receive a 7E or higher on the **Level Test of Writing** and 70% or higher on the **Final Grammar Test**.

Detailed Course Requirements

- Attend classes regularly (no more than 2 absences in either class).
- Be on time to class.
- Submit homework on the day it is due.
- Participate actively in group activities.
- Complete frequent quizzes.
- Complete and revise the first-day diagnostic essay test.
- Complete and revise three homework essays.
- Complete and revise **three In-class Essay Tests**.
- Complete **Grammar Test 1 and Grammar Test 2**.
- Complete **the Final Grammar Test**.
- Keep a folder of all graded work.

FOLDER CONTENTS

It is vitally important that students keep a folder of their work. Eligible students will use this folder as a portfolio if they do not pass the Level Test.

By the end of the semester, the folder must contain all of the items listed below. Graded first and second drafts of all writing assignments and essay tests must be included.

Homework Essays:	In-class Essay Tests:	Grammar Tests:
1. <i>Past Tense Narrative Essay</i>	1. Diagnostic Essay Test	1. Grammar Test 1
2. <i>Comparison/Contrast Essay</i>	2. Past Tense Narrative Essay Test	2. Grammar Test 2
Present Tenses	3. Comparison/Contrast Essay Test	3. Final Grammar Test
3. <i>Comparison/Contrast Essay</i>	4. Practice Level Test	

Past/Present/Present

FINAL GRADES (subject to change):

Final Grades are determined as follows:

	Percentage of Grade
Course Writing Score*	40%
Writing Level Test Score	40%
Final Grammar Test Score	20%
Final Composite Score	(100%)

***COURSE WRITING SCORE**

The **Classroom Instructor** determines the **Course Writing Score** based on the scores of the three in-class essay tests and grammar proficiency demonstrated by Grammar Test 1 and Grammar Test 2. It is determined at the end of the semester after students have completed all of these tests and before students sit for the Writing Level Test.

To pass the courses, students must receive a **Final Composite Score** of 70% or higher.

Note: For the purpose of calculating the Final Composite Score, the essay scores are weighted as follows: 5E = 50%; 6E = 60%; 7E = 70%; 8E = 80%, and so on.

FINAL GRADES:

P – This grade is for students who satisfactorily complete all course requirements and receive a Final Composite Score of 70% or higher. They may register for *Writing* and *Grammar for Writing* III.

R – This grade is for students who satisfactorily complete all course requirements, but who receive a final composite score of 69% or lower. They must repeat *Writing* and *Grammar for Writing* II.

F – This grade is for students who do not satisfactorily complete all course requirements, have violated academic integrity policies, and/or have excessive absences or lateness.

Weekly Schedule (subject to change):

The abbreviations below refer to the required textbooks.

LAWS: Longman Academic Writing Series:
GS: Grammar Sense 2

Dates	Writing	Grammar for Writing
Week 1	<p><u>Course Introduction</u>: Textbooks; Course Requirements; Syllabus Review; Policies</p> <p>What is Academic Writing? Organization and Format; Capitalization</p> <p>AW Chapter 1</p> <p>Diagnostic Essay Test</p>	<p><u>Review</u>: Parts of Speech; Parts of a sentence; Subjects and Verbs; Subject Pronouns; Object Pronouns; Possessive Adjectives; Irregular Verb Forms</p> <p>GS pp. 264-266; 303-306;318-322 LAWS (pp. 69-72)</p>
Week 2	<p>Formatting a WORD Document; Revising a first draft.</p> <p>LAWS Chapter 1 pp. 6-19</p> <p>Diagnostic Essay Test Second Draft</p>	<p>Quiz: Parts of Speech and Parts of a Sentence; In-depth review and focus on the verb <i>be</i> (+, -, YES/NO/WH ?); The Simple Past Tense (+, -, ?) Regular and Irregular Past Tense Verbs</p> <p>GS Chapter 4 (pp. 47 – 61)</p>
Week 3	<p>Past Tense Narrative: Time Order; Time Order Signals</p> <p>AW Chapter 2 (pp. 31-39)</p> <p>Homework Essay 1: Past Tense Narrative</p>	<p>Quiz: Verb <i>Be</i>; Simple Past Tense (+, -, ?) Regular and Irregular Verbs</p> <p>Past Continuous; Contrast of Simple Past and Past continuous with Time clauses <i>When, while, As Soon As, Before, After</i></p> <p>GS Chapter 5 (pp. 69 – 85)</p>

Week 4	Past Tense Narrative Continued: Past Tense Narrative Second Draft	Compound sentences; Coordinating conjunctions; comma rules AW Chapter 2 pp. 40-49; pp. 112-115
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Week 5	<u>Essay Test 1</u> This first Essay Test requires students to write a Past Tense Narrative essay. To receive a passing grade the essay must <ul style="list-style-type: none"> • respond directly to the prompt. • be organized by time with a clear introduction, body, and conclusion • use time order signals and time clauses correctly and effectively. • be amply developed and supported with background information and concrete details. • include simple past and past continuous verb tenses used effectively with few errors. 	<u>Grammar Test 1</u> Parts of Speech; The verb <i>be</i> ; Regular and irregular past tense verbs; Simple past; Past continuous, Contrast of Simple Past and Past Continuous with Time clauses <i>When, while, As Soon As, Before, After</i> Coordinating conjunctions; comma rules; punctuation and capitalization
Week 6	Introduction to Comparative/Contrast Essays AW Chapter 8 Essay Test 1 Second Draft	The Simple Present Tense (+, -, ?); Adverbs of frequency; Other adverbial phrases GS Chapter 1 (pp. 3-15)
Week 7	Homework Essay 2: Comparison/Contrast Essay (Present Tenses) Mid-term Grammar	The Present Continuous Stative Verbs GS Chapter 3 (pp. 29-42)

	<p>Midterm Grades are based most heavily on In-class Essay Test 1 and Grammar Test 1 in addition to students' class participation.</p> <p>Midterm Exams/Advisement Period</p> <p>Oct. 18- Oct. 24</p>	<p>Midterm grades are ADVISORY. That means they give students information, but they DO NOT COUNT. If a student is not passing at midterm time, the student still has a chance to pass the courses. When students receive their Final Grades, their midterm grades disappear from the system.</p>
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Week 8	Homework Essay 2 Second Draft Mid-term Writing	Review of Present Tenses. Prepare for Grammar Test 2
Week 9	<p><u>Essay Test 2:</u> This second Essay Test requires students to write a Comparison/Contrast essay. The grammar focus is present tenses. To receive a passing grade, the essay must</p> <ul style="list-style-type: none"> • respond directly to the prompt. • include a clear introduction with a solid thesis statement, well-developed body paragraphs, and a logical conclusion. • Include two or three supporting body paragraphs fleshed out with examples, facts, and/or anecdotes. • include simple present and present continuous verb tenses with few errors. 	<p><u>Grammar Test 2:</u> Simple Present; Present continuous; Contrast of Simple Present and Present Continuous; Placement of adverbs of frequency and other adverbial phrases</p>

Week 10	<p>Essay Test 2 Second Draft</p> <p>Homework Essay 3: Comparison/Contrast (Synthesis of all verb tenses)</p>	<p>Comparatives</p> <p>GS Chapter 18 (pp. 345 – 359)</p>
Week 11	Homework Essay 3 Second Draft	Quiz: Comparatives
Week 12	<p><u>Essay Test 3</u></p> <p>Essay Test 3 requires the student to synthesize all writing and grammar concepts covered in the course. It serves as a Practice Level Test. To receive a passing grade, the essay must adhere to the competencies outlined in the <i>Descriptor for Entry to Level 3</i>. In short, it must:</p> <ul style="list-style-type: none"> • respond directly to the prompt • use an organizing principle commensurate with the nature of the prompt; • be amply developed and supported; • include a variety of verb tenses and sentence types used effectively and with few errors; • make use of academic vocabulary 	<p>Present Perfect with <i>since</i> and <i>for</i></p> <p>GS Chapter 6 (pp. 97-99)</p>
Week 13	NO CLASS	NO CLASS

Week 14	Final review	Summarize, Review, Reinforce all grammar concepts covered in the course
Week 15	LEVEL TEST OF WRITING (Tentative Date)	FINAL GRAMMAR TEST
Week 16	Culminating Activities which may include individual conferences and portfolio preparation	Advisement, Registration for Spring 2024

*This outline is subject to change.

