Hudson County Community College is an award-winning, comprehensive urban college with two campuses located just minutes from Manhattan in Jersey City and Union City, NJ. Fully accredited by the Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was one of just five finalists in the U.S. for the American Association of Community Colleges' (AACC) Student Success Award, and was presented with the New Jersey Business & Industry Association's Good Neighbor Awards in 2009 for the Culinary Arts Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the Library Building. The Libraries were awarded the ACRL Excellence in Academic Libraries award in 2016, the first New Jersey academic library to win the award. We are proud to offer this exciting leadership opportunity to fulfill one’s career goals in a progressive, vibrant, urban environment.

Reporting to the Dean of College Libraries, the Director of Library Instruction plays an essential role in the Library Management Team. This position has primary responsibility for ensuring the Libraries meets the curricular needs of the college, in both information literacy and collection development. The successful candidate will demonstrate an ability to conduct extensive outreach to faculty and build upon the success of the library’s current instruction program.

Major Responsibilities:

- Lead and direct in the collaborative design, delivery, and assessment of instructional services (both online and in person) and coordinates the teaching activities of the library.
- Supervise, train, mentor and support full time and part-time Librarians.
- Maintain class instruction schedule.
- Coordinate library liaison assignments to academic departments.
- Develop and implement library outreach programs to better engage faculty members in the use and application of information resources.
- Create new initiatives that respond to trends in teaching and learning.
- Collect documentation and statistical information in library instruction.
- Assign, direct, and supervise collection development activities by Librarians in collaboration with Dean of Libraries.
- As a campus citizen, participate in library and college-wide committees.

Requirements:

- Master’s degree from an ALA-accredited library science or information science program.
- At least five years’ experience in an academic library.
• Minimum 2 years of progressively increasing supervisory experience.
• Knowledge of instructional design and principles of learning.
• Knowledge of information literacy best practices in strategies, methodologies, trends and practice within academic libraries.
• Experience with assessment of library instruction services and activities.
• Excellent communication, collaboration, outreach and customer service skills.
• Experience with integrated library systems (Koha preferred), library databases, Springshare products and commonly used library technologies.
• Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students.

Preferred:

• Previous community college experience.
• Experience in a multi-campus academic setting.
• Experience with OER and/or knowledge of copyright, permissions, fair use and appropriate attribution of CC licensed materials.

To Apply: Email cover letter, resume, and names/contact information of three professional references in a single PDF to jpu@hccc.edu, subject line Director of Library Instruction. Only applicants who follow this format will be considered.

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

Take Survey